

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING
AGENDA**

Monday, January 23, 2023

7:00 pm

Spellman Education Center

- I. Call to Order President Tiernan
 Salute to the Flag (led by Aiden Custer
 and Brooklyn Cassidy of Penn Wood Elementary School)
- II. Roll Call Ms. Cherashore
- III. Public Comments on Agenda Items (Sign-in Required)..... Ms. Cherashore
- IV. Approval of Minutes of the December 19, 2022 School Board Meeting... President Tiernan
- V. Approval of the January 23, 2023 School Board Meeting Agenda..... President Tiernan
- VI. Superintendent’s Report Dr. Sokolowski
 Student Representatives’ Report *Emily McElreavey, East High School*
 *Shaun Joseph, Henderson High School*
 *C.J. McCune, Rustin High School*
- VII. Approval of Personnel Recommendations..... Dr. Ulmer
- VIII. Approval of Consent Agenda President Tiernan
- IX. School Board Reports

Committee Reports

A. *Education*..... Director Shaw

*	1.	Approval of the following Study/Excursion trip(s): <ul style="list-style-type: none"> • Rustin High School 10th - 12th grade Orchestra – Conestoga High School, PA 01/26/2023 – 01/28/2023 • East High School Science Olympiad – Pennsylvania State University, University Campus, PA 01/13/2023 – 01/14/2023 • Henderson High School Mock Trial – University of Pittsburgh 01/06/2023 – 01/08/2023 • East High School French rising 10th, 11th and 12th grade – France 06/21/2024 – 06/29/2024 • Rustin High School 10th - 12th Music Department – Atglen, PA 1/12/2023 – 1/14/2023 • East High School 10th - 12th Choir – Octorara, PA 01/12/2023 – 01/14/2023
*	2.	Approval to establish the following Student Activity Account(s): <ul style="list-style-type: none"> • Henderson HS – Class of 1972 Scholarship
*	3.	Approval of 2023-24 Curriculum Proposals

*Consent Agenda Items

(last updated January 22, 2023 at 5:00PM)

*	4.	Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays - 2023-2024 WCASD Calendar
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B. *Pupil Services* Director Chester

C. *Personnel*..... Director Herrmann

*	1.	Approval of MOU for West Chester Area Education Association (WCAEA) Summer Work
*	2.	Approval of MOU for West Chester Area Education Support Professionals Association (WCAESPA) Salary Chart for Addition of Group 1C (Registered Behavior Technician)
*	3.	Approval of MOU for Supervisory, Technical and Confidential Employees Retirement Benefits
*	4.	Approval of job description and additional Network Coordinator Position

D. *Property and Finance*..... Vice President Bevilacqua

*	1.	Approval to Acknowledge Receipt of the 2021-22 Local Audit Report
*	2.	Approval of Bid Award for Internet Services
*	3.	Approval of Final Payment to Jay R. Reynolds, East Goshen Elementary School Project
	4.	Approval of Third Addendum to School Bus Transportation Contract with Krapf Bus Company
	5.	Approval of Third Addendum to School Bus Transportation Contract with On the Go Kids
	6.	Approval of 5-Year School Bus Transportation Contract with Krapf Bus Company
	7.	Approval of 5-Year School Bus Transportation Contract with On The Go Kids
	8.	Approval of School Resource Officer Agreements

Other Reports

- A. Intermediate Unit..... Director Durnell
- B. PSBA Report..... Director Herrmann
- C. Legislative Liaison..... Director Shaw
- D. Equity Report Director Durnell
- E. Policy Review Committee..... Director Fleming

*	1.	Approval of Revisions to Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability (formerly known as Homeless Students), First Reading
*	2.	Approval of Revisions to Policy 217 Graduation Requirements, First Reading

X. Other Business President Tiernan

*	1.	Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period December 1, 2022 to December 31, 2022
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*	2.	Approval of the December 31, 2022 Financial Report
	3.	Approval for the Resolution (1) accepting and approving the medical leave and irrevocable retirement from the District of Robert Sokolowski as set forth in the Separation and Release Agreement; (2) approving Kalia Reynolds as Substitute Superintendent effective January 24, 2023 and Acting Superintendent effective January 1, 2024 as set forth in the Addendum to Reynolds' Employment Agreement; (3) authorizing the amendment of the organization plan of the District and development of a plan to reorganize the duties previously performed by the Assistant Superintendent; (4) directing the solicitation of resumes and proposals for individuals qualified to search for a Superintendent of Schools; and (5) authorizing the Solicitor and special labor and employment counsel to take necessary actions.

- XI. Comments from Residents (Sign-in Required) Ms. Cherashore
- XII. Adjournment President Tiernan

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WEST CHESTER AREA SCHOOL BOARD—Meeting of December 19, 2022

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

I. Call to Order

The West Chester Area School Board met at 7:04 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Board President Tiernan called the meeting to order and Ludlow Barrett and Anna Kessler of Hillsdale Elementary School led the public in the Pledge of Allegiance.

II. Roll Call

Members Present: Vice President Bevilacqua, Director Chester, Director Detre, Director Durnell, Director Fleming, Director Herrmann, Director Shaw, President Tiernan, Director Whomsley. Student Representatives: Emily McElreavey, East High School; Shaun Joseph, Henderson High School; C.J. McCune, Rustin High School.

Members Absent:

III. Public Comments on Agenda Items

There were no public comments on agenda items.

IV. Approval of Minutes of the November 28, 2022 Monthly School Board Meeting

BOARD ACTION: It was moved by Director Herrmann and seconded by Vice President Bevilacqua to approve the minutes of the November 28, 2022 monthly School Board Meeting.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

IV. Approval of Minutes of the December 5, 2022 School Board Organization Meeting

BOARD ACTION: It was moved by Director Detre and seconded by Director Chester to approve the minutes of the December 5, 2022 School Board Organization Meeting.

On roll call vote, eight members present voted “aye” with Director Whomsley abstaining. Motion carried 8-0-1.

Director Bevilacqua sought recognition from the Chair to amend the December 19, 2022 Meeting Agenda as follows:

- **Remove D1:** Approval of ACT 1 Resolution to Publicize the District's Intent to Obtain PDE's Approval of Exceptions for the 2023-2024 Budget
- **Remove D2:** Approval of ACT 1 Resolution to Acknowledge Release of 2023-24 Preliminary Budget & to Advertise District's Intent to Adopt the 2023-2024 Budget at Least 10 Days Prior to Adoption from the agenda.

Approval to amend the December 19, 2022 Meeting Agenda

BOARD ACTION: It was moved by Director Durnell and seconded by Director Fleming to amend the December 19, 2022 Meeting Agenda as presented.

On roll call vote, all members present voted "aye." Motion carried 9-0.

V. Approval of the December 19, 2022 School Board Meeting Agenda as amended

BOARD ACTION: It was moved by Director Chester and seconded by Director Detre to approve the December 19, 2022 meeting agenda as amended.

On roll call vote, all members present voted "aye." Motion carried 9-0.

President Tiernan announced that the Board met in Executive Session on December 5, 2022 regarding personnel and this evening, December 19, 2022 regarding a personnel and legal matter.

VI. Superintendent's Report

Superintendent Sokolowski and the High School Student Representatives gave monthly reports.

VII. Approval of Personnel Recommendations—Dr. Ulmer (Copy In)

BOARD ACTION: It was moved by Director Herrmann and seconded by Director Fleming to approve the Personnel Recommendations as presented.

On roll call vote, all members present voted "aye." Motion carried 9-0.

VIII. Approval of Consent Agenda

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Chester to approve the following Consent Agenda Items:

Education

1. Approval of the following Study/Excursion trip(s):

- Henderson HS Latin/ Italian Students (Grade 9-11) – Italy (Rome Sorrento), 06/18/2024 – 06/24/2024
- Rustin HS Model UN – Philadelphia, PA 01/26/2023 – 01/29/2023
- Rustin HS Military History/ Holocaust – London, Amsterdam, Cologne, Luxemburg, Somme Battlefield, 06/17/2024 – 06/26/2024
- Henderson HS Model UN – Washington, DC 02/16/2023 – 02/19/2023
- Henderson HS Orchestra District 12 – Wayne, PA 01/26/2023 – 01/28/2023
- Henderson HS Chamber Choir – Octorara, PA 01/12/2023 – 01/14/2023
- East HS Wrestling Team – Chambersburg, PA 12/29/2022 – 12/30/2022
- East HS Basketball Team – State College, PA 12/02/2022 – 12/03/2023
- East HS Track Team – New York City, NY 02/09/2023 – 02/13/2023

Pupil Services: none
 Personnel: none
 Property & Finance: none

Other Business

1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of November 1, 2022 to November 30, 2022.

WEST CHESTER AREA SCHOOL DISTRICT
 DECEMBER 19, 2022
 STATEMENT OF DISBURSEMENTS SUMMARY
 FOR THE PERIOD NOVEMBER 1, 2022 - NOVEMBER 30, 2022

GENERAL FUND DISBURSEMENTS	19,851,519.72
includes Technology, Federal Programs and any Special State Funds	
BILLS PAID	19,851,519.72
INVESTMENTS	0.00
CAPITAL RESERVE FUND	82,706.90
CAPITAL PROJECTS FUND	1,233,114.07
SPECIAL REVENUE - Athletics	125.00
TRUST FUNDS	262.80
CAFETERIA	398,420.45
STUDENT ACTIVITY FUND DISBURSEMENTS	59,459.95

TRUST AND AGENCY FUND DISBURSEMENTS 30,270.10

TOTAL DISBURSEMENTS 21,655,878.99

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

2. Approval of the November 30, 2022 Financial Report

On roll call vote to approve the above Consent Agenda Items, all members present voted “aye.” Motion carried 9-0.

IX. School Board Reports

Education Committee— Director ***Shaw***

A-2. Approval of the 2023-2024 School Calendar, Second Reading

BOARD ACTION: It was moved by Director Shaw and seconded by Director Herrmann to approve the 2023-2024 School Calendar, Second Reading.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

Pupil Services Committee— Director ***Chester***

Personnel Committee— Director ***Herrmann***

Property and Finance Committee— Vice President ***Bevilacqua***

D-3. Approval of ACT 1 Resolution for Inflation Index Budget Limit

WEST CHESTER AREA SCHOOL DISTRICT

Resolution for Act 1 Inflation Index Budget Limit

WHEREAS, The “Taxpayer Relief Act”, Act 1 of 2006, 53 P.S. §6926.101 *et seq.*, as amended, requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education certain referendum exceptions;

WHEREAS, Act 1 permits a board of school directors to elect to adopt a resolution, as set forth in 53 P.S. § 6926.311(d), indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than January 26, 2023;

WHEREAS, the West Chester Area School District index for the 2023-2024 fiscal year is 4.1%;

WHEREAS, the West Chester Area School District Board of School Directors has made the decision that it shall not raise the rate of any tax for the support of the West Chester Area School District for the 2023-2024 fiscal year by more than its index.

AND NOW, on this 19th day of December 2022, it is hereby RESOLVED by the West Chester Area School District ("District") Board of School Directors ("Board") that:

1. The Board certifies that it will not increase any school district tax for the 2023-2024 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code ("School Code"), 24 P.S. §6-687, for the adoption of its proposed and final budgets.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget for the 2023-2024 fiscal year.
4. The Administration of the District will submit the District's information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five (5) days after the Board's adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five (5) days after the Board's adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under 53 P.S. § 6926.333(f) and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2023-2024 fiscal year.
7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of 53 P.S. § 6926.311. Provided, however:
 - a. The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
 - b. Within ten (10) days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.

- c. If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of 53 P.S. § 6926.311.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

_____ By: _____
 Secretary President

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Detre to approve the ACT 1 Resolution for Inflation Index Budget Limit

On roll call vote, all members present voted "aye." Motion carried 9-0.

D-4. Approval to Consent and Join the Petition to Terminate Trust

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Herrmann to consent and join the Petition to Terminate the Mary A. Croll Trust and accept, hold and utilize the funds for scholarship purposes consistent with the direction of the court.

On roll call vote, all members present voted "aye." Motion carried 9-0.

D-5. Approval to Award Bids for 2022-23 Capital Reserve Projects

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Fleming to approve the 2022-23 Capital Reserve and Capital Funds Projects List:

Project	Project Description	Vendor	2022-23 Approved Project Budget	Award Amount
G133	Exterior Lighting Upgrade for East High School	Denney Electric Supply	\$ 121,800.00	\$ 19,109.90
G141	Exterior Lighting Upgrade for Fugett Middle School	Denney Electric Supply	\$ 54,665.00	\$ 12,879.93

On roll call vote, all members present voted "aye." Motion carried 9-0.

D-6. Approval to Award bids for 2023-24 Capital Reserve Projects

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Fleming to approve the 2023-24 Capital Reserve and Capital Funds Projects List:

Project:	Project Description	Vendor	2023-24 Approved Project Budget	Award Amount
G147	Security Door Hardware for Multiple Locations	ADI Global Distribution Ltd	\$ 125,000.00	\$ 22,027.45
G149	Garage Door Replacement at Facilities & Operations Building	Nask Door Inc.	\$ 28,000.00	\$ 11,200.00
G159	Shingle Roof installation for the Kindergarten Wing at Hillsdale Elementary	G. Fedale Roofing and Siding Contractors	\$ 42,500.00	\$ 18,750.00

On roll call vote, all members present voted “aye.” Motion carried 9-0.

D-7. Approval of PowerSchool’s Unified Talent Suite

BOARD ACTION: It was moved by Vice President Bevilacqua and seconded by Director Herrmann to approve the purchase of two modules of PowerSchool’s Unified Talent Suite - Unified Records and School Spring Job Board - for the term December 2022 through June 2024 for the amount of \$38,996.64 with an annual recurring charge of \$30,600.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

Other Reports:

Intermediate Unit: Director Durnell

PSBA Report: Director Herrmann

Legislative Liaison: Director Shaw

Equity Report: Director Durnell

President Tiernan announced the appointment of Vice President Bevilacqua, Director Detre, Director Fleming, and Director Whomsley to an ad-hoc Policy Review Committee. The first meeting will be held in January.

X. Other Business

X-3. Approval to Renew the Contract of Employment for Dr. Jeffrey Ulmer, Director of Human Resources

BOARD ACTION: It was moved by Director Herrmann and seconded by Director Fleming to approve Renewal of the Contract of Employment for Dr. Jeffrey Ulmer, Director of Human Resources for a five (5) year term beginning on July 1, 2023 and ending on June 30, 2028.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

X-4. Approval of Addendum to Agreement between the Board of School Directors of the West Chester Area School District and Dr. Robert Sokolowski

BOARD ACTION: It was moved by Director Herrmann and seconded by Director Shaw to approve the Addendum to Agreement between the Board of School Directors of the West Chester Area School District and Dr. Robert Sokolowski.

On roll call vote, all members present voted “aye.” Motion carried 9-0.

XI. Comments from Residents

Name	Subject of Testimony
Meghan Reikob	People’s Light Musical

President Tiernan read the following, “Hard conversations don't have to be mean conversations. They don't have to take on a detached or authoritarian tone. Holding people to their greatness is perhaps one of the most loving actions we can take. Real accountability isn't a “gotcha”. It's an “I see you”.”~Amy Fast, Principal.

XII. Adjournment

BOARD ACTION: On motion by Director Detre, seconded by Director Chester, the Board, on voice vote, agreed to adjourn at 8:10 p.m.

Board Secretary

I. Removal from Payroll

a.	Resignations
1.	Jillian Fusco, 1.0 German Teacher at East HS/Henderson HS/Fugett MS, effective 1/13/23.
2.	Karen Picciotti, 1.0 Autistic Support Special Education Teacher at Fugett MS, effective 2/3/23.
3.	Anthony W. Wesley, Part-time custodian at Fugett MS, effective 1/20/23.
b.	Retirements
1.	Mary Burgoyne, Real Estate Tax/Operations Supervisor, effective 7/14/23. 35 years of service.
2.	Mary Condon, Speech/Language Pathologist at Starkweather ES, effective 6/30/23. 20 years of service.
3.	Vincent Corbitt, 2 nd Shift Custodian at Hillsdale ES, effective 3/31/23. 4 years of service.
4.	William Corcoran, Health/Physical Education Teacher at Stetson MS, effective the last day of the 2022-2023 school year. 25 years of service.
5.	Barbara Kaniuka, Paraprofessional at Penn Wood ES, effective the last day of the 2022-2023 school year. 19 years of service.
6.	Ana Lassen, ELL Paraprofessional at Glen Acres ES, effective 3/15/23. 20 years of service.

II. Additions to Payroll

a.	Professional Staff: Contract	
1.	Matthew Arrison	
	Placement	1.0 Technology Education Teacher at .6 Henderson HS/.4 Rustin HS, Temporary Professional Employee (Non-Tenured), effective 1/5/23, Level 10, Step 4, \$72,148.
	Education	Bachelor of Science from Shippensburg University 1994-1997, Juris Doctorate from Villanova University School of Law 1998-2001
	Experience	Building Substitute with Kelly Education Services 9/13/22 – current, Social Studies Long Term Substitute at West Chester Area School District 11/2021-6/2022, U.S. History Long Term Substitute at Great Valley School District 10/2020-6/2021, Building Substitute at East HS with InSight 8/2019-10/2020
	Certification	Instructional I, Social Studies, Technology Education
2.	Kenneth Blythe	
	Placement	1.0 English Teacher at Henderson HS, Professional Employee (Tenured), effective TBD, Level 5, Step 5, \$64,018.
	Education	Bachelor of Science from West Chester University 2010-2013, Master of Arts from Villanova University 2018-2021
	Experience	English Teacher at Upper Darby School District 8/2015-current, Substitute Teacher at Substitute Teacher Service 2/2014-8/2015
	Certification	Instructional II, English 7-12
3.	Amanda McLucas	

Recommendations

Supplement to the Agenda – January 23, 2023 - p.2

	Placement	1.0 Certified School Nurse at Greystone ES, Temporary Professional Employee (Non-Tenured), effective TBD, Level 1, Step 5, \$57,120.
	Education	Associates Degree in Nursing from Delaware County Community College 2008-2010, Bachelor of Science from Immaculata University 2013
	Experience	RN Case Manager at AmeriHealth Caritas 12/1/19-current, Cardiac Cath Lab RN at Chester County Hospital 5/2016-11/2019, Progressive Care RN at Brandywine Hospital 2013-2016, Nurse at Hickory House Nursing Home 2011-2014
	Certification	CSN Certification pending
b. Professional Staff: Long Term Substitute		
1. Lauren Carroll		
	Placement	1.0 ELA/Reading Teacher at Fugett MS, Temporary Professional Employee (Non-Tenured), effective 1/20/23, Level 1, Step 1, \$49,087. During Ms. Peterson’s leave of absence.
	Education	Bachelor of Science from West Chester University 2005-2008
	Experience	Grade 4 Long Term Substitute at School District of Haverford Township 8/2022 – current, Grade 6 Math Teacher Long Term Substitute at School District of Haverford Township 12/2021 – 6/2022, Grade 4 Long Term Substitute at School District of Haverford Township 8/2019-6/2021, Grade 4 Teacher at Brookline Public Schools, MA 2018-2019
	Certification	Level I, Elementary K-6
2. Chinyu Hsu		
	Placement	1.0 Math Teacher at Stetson MS, Temporary Professional Employee (Non-Tenured), effective 1/5/23, Level 1, Step 1, \$49,087. During Ms. Chavarria’s leave of absence.
	Education	Bachelor of Science from Kutztown University 2004-2009
	Experience	Middle School Math Teacher at Greene Street Friends School 8/21/22 – current, High School Math Teacher at Archbishop John Carroll Catholic High School 1/2022-4/2022, Middle School Math Long Term Substitute at Collegium Charter School 4/2021-7/2021, High School Math Teacher at Philadelphia Electrical & Technology High School 8/2021-10/2021
	Certification	Instructional II, Mathematics 7-12, Chinese
3. Brisa Rabago		
	Placement	1.0 Spanish Teacher at Fugett MS, Temporary Professional Employee (Non-Tenured), effective 2/24/23, Level 1, Step 1, \$49,087. During Ms. Goldberg’s leave of absence.
	Education	Bachelor of Science from Universidad Nacional Autonoma de Mexico 1994-1997, Master of Arts from West Chester University 2020-2022
	Experience	Part-Time Spanish Teacher at Hockessin Montessori School 9/20/22-current
	Certification	Pending

Recommendations
 Supplement to the Agenda – January 23, 2023 - p.3

c.	Administrative Staff: Contract - None	
d.	Support Staff: Non Bargaining	
1.	Bianca Barnes	
	Placement	1.0 Human Resources Specialist at Spellman Education Center, effective 2/6/23, \$64,750.
e.	Support Staff: Contract	
1.	Denise Douglas	
	Placement	1.0 Special Education Paraprofessional (Emotional Support) at Peirce MS, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 1, \$17.00/hr.
2.	Sowjanya Gondi	
	Placement	1.0 Special Education Paraprofessional at Westtown Thornbury ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 1, \$17.00/hr.
3.	Michael O'Donnell	
	Placement	1.0 Special Education Paraprofessional at East HS, 7 hrs./day, 5 days/week, 182 days/year, effective 1/3/23, Group 1B, Step 1, \$17.00/hr.
4.	Anitha Pottlacheru	
	Placement	1.0 Special Education Paraprofessional at Glen Acres ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 1, \$17.00/hr.
5.	Brielle Ridgeway	
	Placement	1.0 Special Education Paraprofessional at Glen Acres ES, 7 hrs./day, 5 days/week, 182 days/year, effective TBD, Group 1B, Step 1, \$17.00/hr.
6.	Lynn Smith	
	Placement	1.0 Secretary to the Assistant Directors of Teaching and Learning at Spellman Education Center, 8 hrs./day, 5 days/week, 262 days/year, effective TBD, Group 3A, Step 1, \$24.75/hr.
7.	Shane Snyder	
	Placement	1.0 General Mechanic at Warehouse, 8 hrs./day, 5 days/week, 262 days/year, effective 1/17/23, Group 2, Step 3, \$28.57/hr.
f.	Support Staff: Substitute	
1.	William Washington	Substitute Custodian, effective TBD, \$18.00/hr.

III. Personnel Events

- a. Status Change

Recommendations
 Supplement to the Agenda – January 23, 2023 - p.4

	Name	Type	From	To	Effective Date
1.	Matthew DeAngelis	Custodial	1.0 HVAC Mechanic #1 at Warehouse	1.0 HVAC Master Mechanic at Warehouse	1/3/23, \$40.18/hr.
2.	Patrick Seningen	Non-Bargaining	1.0 Network Engineer at SEC	1.0 Network Coordinator at SEC	1/24/23, \$95,000
3.	Ian Ziegler	Professional	1.0 Social Studies Long Term Substitute at Rustin HS	1.0 Social Studies Teacher at Rustin HS	TBD, Level 1, Step 3, \$55,352

b. Involuntary Transfer

	Name	Type	From	To	Effective Date
1.	Buddie Hite	Custodial	1.0 2 nd Shift Custodian at Peirce MS	1.0 2 nd Shift Custodian at East Bradford ES	1/9/23
2.	Michael Murray	Custodial	1.0 2 nd Shift Custodian at East HS	1.0 2 nd Shift Custodian – District Floater	1/9/23

c. Voluntary Transfer

	Name	Type	From	To	Effective Date
1.	Ryan Kunkle	Custodial	1.0 2 nd Shift Custodian at Stetson MS	1.0 2 nd Shift Custodian at Peirce MS	1/9/23
2.	Sean McGrath	Custodial	1.0 2 nd Shift Custodian at Glen Acres ES	1.0 2 nd Shift Custodian at Stetson MS	1/9/23
3.	Kate Roseberry	Support	1.0 Library Assistant at Stetson MS/Fugett MS/Peirce MS	1.0 Library Assistant at Henderson HS	1/12/23
4.	Earl Warren	Custodial	1.0 2 nd Shift Custodian at Greystone ES	1.0 2 nd Shift Custodian at Westtown Thornbury ES	1/23/23

IV. Personnel Leave

a. Sabbatical Leave

Recommendations
 Supplement to the Agenda – January 23, 2023 - p.5

	Name	Position	Effective Date	Ending Date
1.	Kristen McCown	1.0 Special Education Teacher at Glen Acres ES	2023-2024 school year	Last day of the 2023-2024 school year
2.	Linda McElvenny	1.0 Computer Science Teacher at Peirce MS	First Semester of the 2023-2024 school year	Second Semester of the 2023-2024 school year

b. Unpaid Leave - None

V. Additional Information

1.	Omaira Alamo's start date was 1/3/23.
2.	Debra Brown's start date will be 1/30/23. Her placement is Penn Wood ES.
3.	Doris Danaker's start date was 1/20/23.
4.	Megan Glackin's start date was 2/2/23.
5.	Kolby Gonzalez removed as Middle School Tutoring Site Manager.
6.	Jacqlene Martin's start date was 1/3/23.
7.	Robert Miller's transfer date is effective 1/23/23.
8.	Michael Oliver's last day in the district was 1/13/23.
9.	Rachel Schlosberg's start date will be 1/24/23.
10.	Aryana Semmelhaack's start date was 1/3/23.
11.	Rebekah Simmers' start date was 12/23/22.
12.	Marisa Smith's start date was 1/3/23.
13.	Lance Stone's start date was 12/19/22.
14.	Sadaayah Thomas' start date was 1/3/23.
15.	Sara Trout's official transfer date is 2/3/22.
16.	Amendment to Dr. Ulmer's employment contract concerning sick days.
17.	<p>Awarding of Tenure: The following professional employees have performed satisfactory work during the last four months of the third year of their service. I recommend they be given tenure:</p> <p style="text-align: center;"> Lauren Berry Laura Ebert Benjamin Giordano Kelsey Glen Ashley Kleckner Julia Morland Josiah Shoemaker Mary Anne Tomlinson </p>
18.	Brittany Yabor's start date for new position was 12/20/22.
19.	In accordance with the PA State Auditor's recommendation, the following list of drivers, employed by our transportation contractors Krapf's and On the Go Kids, require School Board approval. The credentials and security clearances for each of these drivers has been verified to be in compliance with our transportation carrier contracts and have been vetted through the WCASD Transportation Office:

KRAPF'S

Recommendations
 Supplement to the Agenda – January 23, 2023 - p.6

FIRST NAME	LAST NAME	DRIVER/AIDE
William	Cliffort	Driver
Stephen	Harvey	Driver
Nykolis	Rodriguez	Driver

ON THE GO KIDS

FIRST NAME	LAST NAME	DRIVER/AIDE
Melissa	Baxter	Driver
Krista	Hausch	Driver
James	Hetherington	Driver
Stacey	Schultz	Driver
Sylvia	Smith	Driver
Annette	Snyder	Driver

VI. Tutoring

Last Name	First Name	Location	Position
Ahern	Catherine	ES	Tutor
Alexiadis	Jennifer	ES	Tutor
Angelucci	Nancy	ES	Tutor
Beall	Katherine	ES	Tutor
Bray	Lindsey	ES	Tutor
Brown	Alyssa	ES	Tutor
Demi	Kristyn	ES	Tutor
DiSiro	Teresa	ES	Tutor
Donoghue	Danielle	ES	Tutor
Dougherty	Stacey	ES	Tutor
Gaffney	Sarah	ES	Tutor
Pedelty	Ronald	ES	Homebound, 504 or Instruction in the Home Tutoring
Perhacs	Kelly	ES	Tutor
Pettit	Atiya	ES	Tutor
Rothemich	Alyssa	ES	Tutor
Thompson	Jason	ES	Tutor
Turner	Kerri	ES	Tutor
Tykwinski	Paulette	ES	Elementary Site Manager for Tutoring
Worrilow	Jessica	ES	Tutor
Dougherty	Stefanie	MS	Tutor
Bowman	Elizabeth	MS	Tutor
Gonzalez	Kolby	MS	Tutor
Love	Alycia	MS	Tutor
Mueller	Shannon	HS	Tutor
Parry	Ann	HS	Tutor
Rightmyer	Jennifer	HS	Tutor/Tutoring Site Manager

Recommendations
 Supplement to the Agenda – January 23, 2023 - p.7

Last Name	First Name	Location	Position
Simmons	Suzanne	HS	Tutor

VII. Supplementals

Last Name	First Name	Location	Season	Year	% of Contract	Total Contract	Position Title
'22-'23 Additions: Fall, Annual & Winter							
Petkevis	Rachel	WTE	Annual	1	50%	\$462.00	Student Council - Flex
'22-'23 Removals: None							
'22-'23 Adjustments:							
Curay-Cramer	Michele	PMS	Annual	N/A	100%	\$4,008.80	Subject Chair: English/Lang. Arts
Lepka	Riley	WTE	Annual	2	50%	\$462.00	Student Council Advisor - Flex

**WEST CHESTER AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING**

Monday, January 23, 2023

7:00 PM

Spellman Education Center

CONSENT AGENDA

I recommend the Board approve the following consent agenda items:

IX. School Board Reports

Education	
1.	Approval of the following Study/Excursion trip(s): <ul style="list-style-type: none">• Rustin High School 10th - 12th grade Orchestra – Conestoga High School, PA 01/26/2023 – 01/28/2023• East High School Science Olympiad – Pennsylvania State University, University Campus, PA 01/13/2023 – 01/14/2023• Henderson High School Mock Trial – University of Pittsburgh 01/06/2023 – 01/08/2023• East High School French rising 10th, 11th and 12th grade – France 06/21/2024 – 06/29/2024• Rustin High School 10th - 12th Music Department – Atglen, PA 1/12/2023 – 1/14/2023• East High School 10th - 12th Choir – Octorara, PA 01/12/2023 – 01/14/2023
2.	Approval to establish the following Student Activity Account(s): <ul style="list-style-type: none">• Henderson HS – Class of 1972 Scholarship
3.	Approval of 2023-24 Curriculum Proposals
4.	Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays - 2023-2024 WCASD Calendar

Pupil Services

Personnel

1.	Approval of MOU for West Chester Area Education Association (WCAEA) Summer Work
2.	Approval of MOU for West Chester Area Education Support Professionals Association (WCAESPA) Salary Chart for Addition of Group 1C (Registered Behavior Technician)
3.	Approval of MOU for Supervisory, Technical and Confidential Employees Retirement Benefits
4.	Approval of job description and additional Network Coordinator Position

Property & Finance

1.	Approval to Acknowledge Receipt of the 2021-22 Local Audit Report
2.	Approval of Bid Award for Internet Services
3.	Approval of Final Payment to Jay R. Reynolds, East Goshen Elementary School Project

Other Reports

E. Policy Review Committee

1.	Approval of Revisions to Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability (formerly known as Homeless Students), First Reading
2.	Approval of Revisions to Policy 217 Graduation Requirements, First Reading

X. Other Business

1.	Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of December 1, 2022 to December 31, 2022
2.	Approval of the December 31, 2022 Financial Report

Responsible Staff: Dr. Sokolowski

Background

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.



WEST CHESTER AREA SCHOOL DISTRICT

Education Committee
January 23, 2023
Action Items

Approval of the following Study/Excursion trip(s):

- **Rustin High School 10th - 12th grade Orchestra – Conestoga High School, PA 01/26/2023 – 01/28/2023**
- **East High School Science Olympiad – Pennsylvania State University, University Campus, PA 01/13/2023 – 01/14/2023**
- **Henderson High School Mock Trial – University of Pittsburgh 01/06/2023 – 01/08/2023**
- **East High School French rising 10th, 11th and 12th grade – France 06/21/2024 – 06/29/2024**
- **Rustin High School 10th - 12th Music Department – Atglen, PA 1/12/2023 – 1/14/2023**
- **East High School 10th - 12th Choir – Octorara, PA 01/12/2023 – 01/14/2023**

Approval is requested of the following Study/Excursion trip(s):

- Rustin High School 10th - 12th grade Orchestra – Conestoga High School, PA 01/26/2023 – 01/28/2023
- East High School Science Olympiad – Pennsylvania State University, University Campus, PA 01/13/2023 – 01/14/2023
- Henderson High School Mock Trial – University of Pittsburgh 01/06/2023 – 01/08/2023
- East High School French rising 10th, 11th and 12th grade – France 06/21/2024 – 06/29/2024
- Rustin High School 10th - 12th Music Department – Atglen, PA 1/12/2023 – 1/14/2023
- East High School 10th - 12th Choir – Octorara, PA 01/12/2023 – 01/14/2023

I so move.

Approval to establish the following Student Activity Account(s):

- **Henderson HS – Class of 1972 Scholarship**

Approval is requested establish the following Student Activity Account(s):

- Henderson HS – Class of 1972 Scholarship

I so move.

Approval of 2023-24 Curriculum Proposals

Approval is requested of the 2023-24 Curriculum Proposals

I so move.

Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays - 2023-2024 WCASD Calendar

Approval is requested of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays - 2023-2024 WCASD Calendar

I so move.



**WEST CHESTER AREA SCHOOL DISTRICT
Education Committee**

**January 9, 2023
Spellman Education Center Board Room
Start: 7:00 pm – Finish: 7:58 pm**

Attending Committee Members:

Kate Shaw (Edu. Chair) Joyce Chester Daryl Durnell Laura Detre

Other Board Members:

Gary Bevilacqua Karen Fleming Karen Herrmann Sue Tiernan Stacey Whomsley

Administration:

Robert Sokolowski Kalia Reynolds Wayne Birster Melissa Kleiman
 Sara Missett John Scully Jeff Ulmer R. Eberly
 K. Barnello

Public Comment: NONE

Items on Agenda:

- Approval of November 14, 2022 Combined Education and Pupil Services Committee Meeting Minutes
- Approval of 2023-24 Curriculum Updates Presentation
- Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays - 2023-2024 WCASD Calendar
- Seal of Biliteracy
- High School Scheduling Update

Education Committee Actions/Outcomes to be placed on January 23, 2023 Board Agenda for Approval:

Agenda Item	Vote
Approval of the November 14, 2022 Education Committee Meeting Minutes	3-0
Approval of 2023-24 Curriculum Updates Presentation	3-0
Approval of Resolution – Required 15-1502(a) of the Public School Code – Designated Local Holidays - 2023-2024 WCASD Calendar	3-0

Board Consent Agenda Items:

Approval of the following Study/Excursion trip(s):

- Rustin High School 10th - 12th grade Orchestra – Conestoga High School, PA 01/26/2023 – 01/28/2023
- East High School Science Olympiad – Pennsylvania State University, University Campus, PA 01/13/2023 – 01/14/2023
- Henderson High School Mock Trial – University of Pittsburgh 01/06/2023 – 01/08/2023
- East High School French rising 10th, 11th and 12th grade – France 06/21/2024 – 06/29/2024
- Rustin High School 10th - 12th Music Department – Atglen, PA 1/12/2023 – 1/14/2023
- East High School 10th - 12th Choir – Octorara, PA 01/12/2023 – 01/14/2023

Approval to establish the following Student Activity Account(s):

- Henderson HS – Class of 1972 Scholarship

Items to be discussed at a later date: None

WEST CHESTER AREA SCHOOL DISTRICT

APPROVED: August 1, 2015
REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

<input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request		<input type="checkbox"/> Trip Cancellation Request		
School: <u>Rustin HS</u>		Grade/Subject/Club: <u>10th-12th Gr. Orchestra</u>				
Teacher(s) in Charge: <u>Liz Shafman</u>						
Destination: <u>Conestoga HS ²³ ²³</u>						
Trip Day(s)/Date(s): <u>1/26/22-1/28/22</u>		Competition: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country		Name Tour Company: _____		
Special Instructions (rain date, etc.): _____						
How is it related to curriculum: <u>Students will be performing in the District 12 Orchestra Festival.</u>						
Objectives of the proposed trip: <u>Students will be rehearsing and performing in the District 12 Orchestra Festival.</u>						
Number of Pupils: <u>6</u>		Total Passengers: <u>6</u>		Per Pupil Cost: <u>190.00</u>		
Adult Chaperone to Student Ratio: <u>1 / 7</u>		% of Eligible Students Going: <u>100.00%</u>				
Names of Teacher/Staff Chaperones: <u>Liz Shafman</u>						
~ Other Adult Chaperones: _____						
Nurses required on this trip:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)				
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	<u>0</u>	<u>0</u>	<u>202.13</u>	<u>0.00</u>		<u>N/A</u>
Agency Nurses Needed:	<u>0</u>	<u>0</u>	<u>0.00</u>	<u>0.00</u>		<u>NA</u>
Name of Staff Member Driving Students: <u>PARENTS PROVIDING TRANSPORTATION</u>						
Mileage/Tolls: (if applicable) _____						
Hotel/Food/Airfare: (if applicable) _____						
Registration/Entrance Fee: (if applicable) <u>1,140.00</u> <u>1-3200-000-20-16-966-810</u>						
Other Costs: _____						
<input type="checkbox"/> Walking		<input checked="" type="checkbox"/> Parent Provided Transportation		<input type="checkbox"/> Public Transportation		
<input type="checkbox"/> Bus		<input type="checkbox"/> Van/Car Rental		<input type="checkbox"/> Coach		
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	<u>0</u>			<u>0.00</u>		
~ Rental Company/Carrier: _____						
Students Leaving From: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Students Returning To: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No						
Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
What are the planned activities to assist students who require financial assistance: _____						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) _____						
Total Cost of Trip: \$ <u>1,140.00</u>		Pupil Cost: \$ <u>1,140.00</u>		Other Funded: <u>N/A</u>		Total Cost to the District: \$ <u>1,140.00</u>
Requested By: <u>Liz Shafman</u>		Signature: <u>[Signature]</u>		Date: <u>12/6/22</u>		
Approval						
Principal		Approved <u>[Signature]</u>		Date: <u>12/6/22</u>		
Supervisor		Approved <u>[Signature]</u>		Date: <u>12/12/22</u>		
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved <u>[Signature]</u>		Date: <u>12/16/22</u>		
Transportation:		Contractor: _____		Date: _____		
Schedule Dates: _____		Additional Costs: _____				
Krapf Costs: _____		_____				
Spellman Office Only:		Overnight Trip will appear on the		<u>JAN 13, 2023</u> Board Consent Agenda.		

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

<input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request		<input type="checkbox"/> Trip Cancellation Request		
School: <u>East High School</u>		Grade/Subject/Club: <u>Science Olympiad</u>				
Teacher(s) in Charge: <u>Ruth Henderson and Tom Densmore</u>						
Destination: <u>The Pennsylvania State University, University Park Campus, Pennsylvania 16802</u>						
Trip Day(s)/Date(s): <u>Fri 1/13 to Sat 1/14</u>		Competition <input type="checkbox"/> Yes <input type="checkbox"/> No				
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State		<input type="checkbox"/> Out of Country		
Name Tour Company: _____						
Special Instructions (rain date, etc.): _____						
How is it related to curriculum: <u>Invitational Competition for Science Olympiad provide applications of science concepts encompassing biology, chemistry, physics and earth/space science.</u>						
Objectives of the proposed trip: <u>The objective is to demonstrate critical thinking, problem solving, collaboration and communication skills to compete in a science competition.</u>						
Number of Pupils: <u>12</u>		Total Passengers: <u>14</u>		Per Pupil Cost: <u>65.00</u>		
Adult Chaperone to Student Ratio: <u>1 / 7</u>		% of Eligible Students Going: <u>82.00%</u>				
Names of Teacher/Staff Chaperones: <u>Tom Densmore, Ruth Henderson</u>						
~ Other Adult Chaperones: _____						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)						
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	<u>2</u>	<u>0</u>	<u>202.13</u>	<u>0.00</u>		<u>1-1110-000-2040-222-315</u>
Agency Nurses Needed:	<u>0</u>		<u>0.00</u>	<u>0.00</u>		
Name of Staff Member Driving Students: <u>N/A</u>						
Mileage/Tolls: (if applicable) _____						
Hotel/Food/Airfare: (if applicable)				<u>700.00</u>		<u>1-3200-000-20-31-222-580</u>
Registration/Entrance Fee: (if applicable)				<u>80.00</u>		<u>1-3200-000-20-31-222-580</u>
Other Costs: _____						
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach						
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches				<u>0.00</u>		
~ Rental Company/Carrier: <u>transportation provided by Rustin HS</u>						
Students Leaving From: <u>East HS - tennis court lot</u>		at <u>11:00</u>		<input checked="" type="checkbox"/> am <input type="checkbox"/> pm		
Students Returning To: <u>Rustin HS</u>		at <u>10:30</u>		<input type="checkbox"/> am <input checked="" type="checkbox"/> pm		
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
What are the planned activities to assist students who require financial assistance: _____						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) _____						
Total Cost of Trip: \$ <u>780.00</u>		Pupil Cost: \$ <u>780.00</u>		Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>-</u>		
Requested By: <u>Ruth Henderson</u>		Signature: <u>Ruth Henderson</u>		Date: <u>12/3/22</u>		
Approval						
Principal		Approved <u>[Signature]</u>		Date: <u>12-9-22</u>		
Supervisor		Approved _____		Date: _____		
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved <u>[Signature]</u>		Date: <u>12/16/22</u>		
Transportation:		_____		Date: _____		
Schedule Dates: _____		Contractor: _____				

JAN. 13, 2023

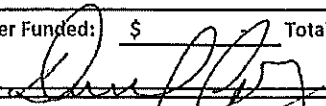
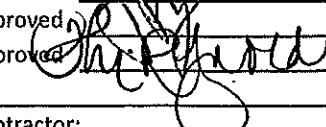
FINALIZED HM

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

Proposal <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request	
School: <u>Henderson High School</u>	Grade/Subject/Club: <u>Mock Trial</u>
Teacher(s) in Charge: <u>Daniel Coley</u>	
Destination: <u>University of Pittsburgh</u>	
Trip Day(s)/Date(s): <u>01/06/23- 01/08/23</u> Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country Name Tour Company: _____	
Special Instructions (rain date, etc.): <u>N/A</u>	
How is it related to curriculum: <u>U of Pitt Cathedral Classic helps students better understand upcoming case.</u>	
Objectives of the proposed trip: <u>Excel at Mock Trial</u>	
Number of Pupils: <u>12</u>	Total Passengers: <u>14</u>
Adult Chaperone to Student Ratio: <u>2 / 12</u>	Per Pupil Cost: <u>316.06</u>
Names of Teacher/Staff Chaperones: <u>Daniel Coley/ Mary Sweeney</u>	% of Eligible Students Going: <u>100.00%</u>
~ Other Adult Chaperones: _____	
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)	
Estimated Cost	
	# Staff # Days Cost/Day Total Cost % Budget Code/Account/Project
Substitute(s) Needed:	0 0 202.13 0.00 _____
Agency Nurses Needed:	0 0 0.00 0.00 _____
Name of Staff Member Driving Students: <u>Daniel Coley</u>	
Mileage/Tolls: (if applicable)	<u>560/ \$63</u>
Hotel/Food/Airfare: (if applicable)	<u>2,038.32</u>
Registration/Entrance Fee: (if applicable)	<u>200.00</u>
Other Costs: <u>Parking</u>	<u>60.00</u>
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input checked="" type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach	
	# Vehicles # Days Cost/Vehicle Total Cost % Budget Code/Account/Project
Buses/Rentals/Coaches	2 3 129.99 779.94 _____ <u>50-000-221 016-221</u>
~ Rental Company/Carrier: <u>Enterprise Rental West Chester PA</u>	
Students Leaving From: <u>Henderson High School</u>	at <u>2:30</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
Students Returning To: <u>Henderson High School</u>	at <u>3:30</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm	
What are the planned activities to assist students who require financial assistance: <u>N/A</u>	
Additional Information (bus w/lift, star seat, ski boxes, special instructions) <u>N/A</u>	
Total Cost of Trip: \$ <u>3,792.72</u> Pupil Cost: \$ <u>3,792.72</u> Other Funded: \$ _____ Total Cost to the District: \$ _____	
Requested By: <u>Daniel Coley</u>	Signature:  Date: <u>12/13/2022</u>
Approval	
Principal	Approved: _____ Date: <u>12/14/22</u>
Supervisor	Approved: _____ Date: _____
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved:  Date: <u>12/20/22</u>
Transportation:	Date: _____
Schedule Dates:	Contractor: _____
Krapf Costs:	Additional Costs: _____
Spellman Office Only: Overnight Trip will appear on the _____ Board Consent Agenda.	

WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015

REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

<input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request		<input type="checkbox"/> Trip Cancellation Request		
School: <u>West Chester East High School</u>			Grade/Subject/Club: <u>French rising 10,11th and 12th</u>			
Teacher(s) in Charge: <u>Margaret Page</u>						
Destination: <u>France</u>						
Trip Day(s)/Date(s): <u>06/21/2024-06/29/2024</u>			Competition <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> In State <input type="checkbox"/> Out of State <input checked="" type="checkbox"/> Out of Country			Name Tour Company: <u>ACIS</u>			
Special Instructions (rain date, etc.): _____						
How is it related to curriculum: <u>Students will have the opportunity to use the French language in a variety of settings</u>						
Objectives of the proposed trip: <u>Students will observe the practices and perspectives of the French Culture</u>						
Number of Pupils: <u>up to 30</u>		Total Passengers: <u>up to 34</u>		Per Pupil Cost: <u>4,700.00</u>		
Adult Chaperone to Student Ratio: <u>1 / 7</u>		% of Eligible Students Going: _____				
Names of Teacher/Staff Chaperones: <u>Margaret Page</u>						
~ Other Adult Chaperones: <u>a nure and other chaperones as needed according to numbers</u>						
Nurses required on this trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (refer to 121AG6)						
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	_____	_____	202.13	0.00	_____	N/A
Agency Nurses Needed:	_____	_____	0.00	0.00	_____	N/A
Name of Staff Member Driving Students: <u>N/A</u>						
Mileage/Tolls: (if applicable) _____ N/A						
Hotel/Food/Airfare: (if applicable) _____ N/A						
Registration/Entrance Fee: (if applicable) _____ N/A						
Other Costs: _____ N/A						
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach						
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	_____	_____	_____	0.00	_____	N/A
~ Rental Company/Carrier: _____						
Students Leaving From: <u>PHL airport</u> at <u>TBD</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm						
Students Returning To: <u>PHL airport</u> at <u>TBD</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm						
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm						
What are the planned activities to assist students who require financial assistance: <u>Students will decide on various fundraising activities</u>						
Additional Information (bus w/lift, star seat, ski boxes, special instructions)						
Total Cost of Trip: \$ <u>4,700.00</u> Pupil Cost: \$ <u>4,700.00</u> Other Funded: \$ <u>-</u> Total Cost to the District: <u>N/A</u>						
Requested By: <u>Margaret Page</u>		Signature: <u>Margaret Page</u>		Date: <u>11/18/2022</u>		
Approval						
Principal		Approved <u>[Signature]</u>		Date: <u>12-21-22</u>		
Supervisor		Approved <u>[Signature]</u>		Date: _____		
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved <u>[Signature]</u>		Date: <u>12/21/22</u>		
Transportation: _____		Contractor: _____		Date: _____		
Schedule Dates: _____						

WEST CHESTER AREA
SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015
REVISED: October 13, 2022

121AG1 Application for Approval of Study, Excursion, and
Extracurricular Trips and Approval of Bus Transportation

*Scanned
to KR 12/20*

Proposal <input checked="" type="checkbox"/> New Trip Request		<input type="checkbox"/> Trip Revision Request		<input type="checkbox"/> Trip Cancellation Request		
School: <u>Rustin High School</u>		Grade/Subject/Club: <u>10-12/Music</u>				
Teacher(s) in Charge: <u>Ann Ellis</u>						
Destination: <u>PMEA District 12 Choral Festival, Octorara Sr. High School, 228 Highland Rd., Atglen, PA. 19310</u>						
Trip Day(s)/Date(s): <u>Thu - Sat/1.12.2023 - 1.14.2023</u>		Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No				
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		<input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country		Name Tour Company: <u>n/a</u>		
Special Instructions (rain date, etc.): <u>we will adhere to the policies of the Octorara Area School District</u>						
How is it related to curriculum: <u>This is a PMEA 12 District-wide music festival held each year to further student's music education in choral music.</u>						
Objectives of the proposed trip: <u>To rehearse and perform advanced choral literature and perform in concert on Sat, 1.14.2023</u>						
Number of Pupils: <u>8</u>		Total Passengers: <u>9</u>		Per Pupil Cost: <u>0.00</u>		
Adult Chaperone to Student Ratio: <u>1 / 8</u>		% of Eligible Students Going: <u>100.00%</u>				
Names of Teacher/Staff Chaperones: <u>Ann Ellis</u>						
~ Other Adult Chaperones: <u>n/a</u>						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)						
Estimated Cost						
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project
Substitute(s) Needed:	<u>0</u>		<u>202.13</u>	<u>0.00</u>		
Agency Nurses Needed:	<u>0</u>		<u>0.00</u>	<u>0.00</u>		
Name of Staff Member Driving Students: <u>parents will be driving students</u>						
Mileage/Tolls: (if applicable)				<u>n/a</u>		
Hotel/Food/Airfare: (if applicable)				<u>n/a</u>		
Registration/Entrance Fee: (if applicable)				<u>1,320.00</u>		
Other Costs:				<u>n/a</u>		
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach						
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project
Buses/Rentals/Coaches	<u>0</u>			<u>0.00</u>		
~ Rental Company/Carrier:						
Students Leaving From: _____ at _____ am _____ pm						
Students Returning To: _____ at _____ am _____ pm						
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No Drop at: _____ at _____ am _____ pm						
Pick up at: _____ at _____ am _____ pm						
What are the planned activities to assist students who require financial assistance: <u>n/a</u>						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) <u>n/a</u>						
Total Cost of Trip: \$ <u>1,320.00</u>		Pupil Cost: \$ <u>-</u>		Other Funded: \$ <u>-</u>		Total Cost to the District: \$ <u>1,320.00</u>
Requested By: <u>Ann Ellis</u>		Signature: <u>Ann Ellis</u>		Date: <u>12/20/2023</u>		
Approval						
Principal		Approved <u>[Signature]</u>		Date: <u>12/20/22</u>		
Supervisor		Approved <u>[Signature]</u>		Date: <u>12/20/22</u>		
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services		Approved <u>[Signature]</u>		Date: <u>12/20/22</u>		
Transportation:		Contractor:		Date:		
Schedule Dates:		Additional Costs:				
Krapf Costs:						
Spellman Office Only: Overnight Trip will appear on the <u>JAN. 13, 2023</u> Board Consent Agenda.						

WEST CHESTER AREA
SCHOOL DISTRICT

*Scanned
KR 12/20 to*

No. 121AG1

APPROVED: August 1, 2015
REVISED: December 14, 2017

121AG1 Application for Approval of Study, Excursion, and
Extracurricular Trips and Approval of Bus Transportation

Proposal: <input checked="" type="checkbox"/> New Trip Request <input type="checkbox"/> Trip Revision Request <input type="checkbox"/> Trip Cancellation Request																						
School: <u>East High School</u>	Grade/Subject/Club: <u>10-12 Choir</u>																					
Teacher(s) in Charge: <u>Kendra Werner</u>																						
Destination: <u>PMEA District 12 Choral Festival @ Octorara High School</u>																						
Trip Day(s)/Date(s): <u>T Thursday, January 12 - Saturday, January 14, 2023</u>																						
~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country	Competition: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Name Tour Company: _____																					
Special Instructions (rain date, etc.): _____																						
How is it related to curriculum: <u>PMEA festival are an extention of the high school music curriculum providing enrichment opportunities to high school musicians</u>																						
Objectives of the proposed trip: <u>To rehearse and prepare a concert featuring 160 singers from Chester and Delaware counties.</u>																						
Number of Pupils: <u>2</u>	Total Passengers: <u>3</u> Per Pupil Cost: _____																					
Adult Chaperone to Student Ratio: <u>1 / 2</u>	% of Eligible Students Going: <u>100.00%</u>																					
Names of Teacher/Staff Chaperones: <u>Kendra Werner</u>																						
~ Other Adult Chaperones: _____																						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (refer to 121AG6)																						
Estimated Cost:																						
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Substitute(s) Needed:</th> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>0.00</td> <td></td> <td></td> </tr> <tr> <td>Agency Nurses Needed:</td> <td></td> <td></td> <td>0.00</td> <td>0.00</td> <td></td> <td></td> </tr> </tbody> </table>	Substitute(s) Needed:	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project					0.00			Agency Nurses Needed:			0.00	0.00		
Substitute(s) Needed:	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project																
				0.00																		
Agency Nurses Needed:			0.00	0.00																		
Name of Staff Member Driving Students: <u>Kendra Werner</u>																						
Mileage/Tolls: (if applicable) _____																						
Hotel/Food/Airfare: (if applicable) _____																						
Registration/Entrance Fee: (if applicable) _____	330.00																					
Other Costs: _____	1-3200-000-20-16-966-810																					
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach																						
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th>Buses/Rentals/Coaches</th> <th># Vehicles</th> <th># Days</th> <th>Cost/Vehicle</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td>0.00</td> <td></td> <td></td> </tr> </tbody> </table>	Buses/Rentals/Coaches	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project					0.00									
Buses/Rentals/Coaches	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project																
				0.00																		
~ Rental Company/Carrier: _____																						
Students Leaving From: <u>East High School</u>	at <u>3:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm																					
Students Returning To: _____	at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																					
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No																						
	Drop at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																					
	Pick up at: _____ at _____ <input type="checkbox"/> am <input type="checkbox"/> pm																					
What are the planned activities to assist students who require financial assistance: _____																						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) _____																						
Total Cost of Trip: \$ <u>330.00</u> Pupil Cost: \$ <u>-</u> Other Funded: \$ <u>-</u> Total Cost to the District: \$ <u>330.00</u>																						
Requested By: <u>Kendra L. Werner</u>	Signature: <u><i>Kendra L. Werner</i></u> Date: <u>12/20/2022</u>																					
Approval:																						
Principal	Approved: <u><i>[Signature]</i></u> Date: <u>12-20-22</u>																					
Supervisor	Approved: <u><i>[Signature]</i></u> Date: <u>12/20/22</u>																					
Director of: <input type="checkbox"/> Elementary <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved: <u><i>[Signature]</i></u> Date: <u>12/20/22</u>																					
Transportation:	Date: <u>12/20/22</u>																					
Schedule Dates: _____	Contractor: _____																					
Krapf Costs: _____	Additional Costs: _____																					
Spellman Office Only: <u>Overnight Trip will appear on the</u>	<u>JAN 23, 2023</u> Board Consent Agenda.																					



WEST CHESTER AREA SCHOOL DISTRICT
APPLICATION TO ESTABLISH ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 12/16/2022

Check appropriate box:

Student Activity Account (Fund 50)

Building: Henderson High School

Trust Account (Fund 51)

Name of Account: Class of 1972 Scholarship

State the purpose for which this account is intended:

Annual Senior Scholarship award to be given to a student who has displayed academic excellence at Henderson High School. Recipient chosen by Principals Scholarship Committee.

List Source(s) of revenue:

Contributions from the Class of 1972 alumni. Single check to be issued.

List types of expenses to be incurred:

Future scholarships awarded annually.

How long do you plan to keep this account active: Until depletion of funds (approx. 6 years)

Student Officer's Signature

N/A

Student Officer's Name Printed

Faculty Sponsor's Signature

N/A

Faculty Sponsor's Name Printed

Principal's Signature

[Signature]
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was: APPROVED

DISAPPROVED

by the Board of Education at their meeting held on : _____
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

Board Secretary's Signature

Date

West Chester Area School District
Curriculum Proposal 2023-2024 School Year

Department	Elementary	Secondary	Budgeted Amount
Art	\$8,800.00	\$11,500.00	\$20,300.00
Business Education/ Computer Science		\$0.00	\$0.00
English Language Development	\$0.00		\$0.00
Cyber			\$0.00
English Language Arts	\$158,000.00	\$144,000.00	\$302,000.00
Reading	\$11,500.00	\$10,000.00	\$21,500.00
World Languages		\$9,000.00	\$9,000.00
Family & Consumer Science		\$18,000.00	\$18,000.00
Technology Education		\$59,000.00	\$59,000.00
Library	\$0.00		\$0.00
Audiovisual		\$0.00	\$0.00
Mathematics	\$0.00	\$243,000.00	\$243,000.00
Music	\$87,700.00	\$0.00	\$87,700.00
Health & Physical Education	\$0.00	\$11,000.00	\$11,000.00
Science	\$120,000.00	\$89,500.00	\$209,500.00
Social Studies	\$265,000.00	\$74,800.00	\$339,800.00
Flexible Seating	\$0.00	\$0.00	\$0.00
Total	\$651,000.00	\$669,800.00	\$1,320,800.00

WEST CHESTER AREA SCHOOL DISTRICT
Curriculum Department Budget 2023 - 2024

ART

Elementary

Budget Code: 1-1110-000-10-01-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment Prof	\$2,500.00	Professional Development to revise K-5 Art Curriculum that was last revised in 2003
315	Purch. Prof. Teacher Subs	\$4,800.00	Sub coverage for curriculum writing during the school year
329	Prof Ed Srvs - Other	\$1,500.00	Consultant fees to review and assess curriculum
610	General Supplies	\$0.00	
640	Books and Periodicals	\$0.00	
650	Supplies & Fees - Tech Rel	\$0.00	
758	Equip - Tech (>1k)	\$0.00	

Total Amount **\$8,800.00**

Secondary

Budget Code: 1-1110-000-20-01-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment Prof	\$5,400.00	Professional development sessions to integrate Cricut designs into current studio classes
324	Prof. ed. srvs. empl train.	\$0.00	
610	General Supplies	\$2,400.00	Cricut vinyl and tools; Table/ Cart; Storage
640	Books and Periodicals	\$0.00	
650	Supplies & Fees - Tech Rel	\$3,700.00	Cricut 3 machines & Design Space Software
758	Equip - TEch (>1k)	\$0.00	

Total Amount **\$11,500.00**

Grand Total for Art: **\$20,300.00**

ENGLISH LANGUAGE DEVELOPMENT

Budget Code: 1-1110-000-00-02-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
315	Purch prof teacher subs	\$0.00	
324	Prof. ed. srvs. empl train.	\$0.00	
640	Books & periodicals	\$0.00	
650	Supplies & fees- tech rel	\$0.00	

Total Amount **\$0.00**

ENGLISH LANGUAGE ARTS

Elementary

Budget Code: 1-1110-000-10-06-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment	\$3,000.00	Blue Cards for Science of Reading Curricular Work
315	Purch. Prof. Teacher Subs	\$2,000.00	Science of Reading related work sessions
324	Prof. ed. srvs. empl train.	\$3,000.00	ELA Guest Speaker- Science of Reading
640	Books and Periodicals	\$85,000.00	Geodes Classroom Kits for Levels K,1,2 for each building; Decodable Texts
Total Amount		\$158,000.00	

Secondary

Budget Code: 1-1110-000-20-06-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment	\$58,000.00	Core instructional materials committee review, preview of texts to be considered for next round, continued curriculum revision and common assessment development, summer work with consultant
315	Purchased Serv. Prof Subs.	\$10,000.00	Common Assessment development and work with consultants
323	Prof. Ed. Svcs Other	\$7,000.00	Consultant fees to review and assess writing curriculum.
324	Prof. ed. srvs. empl train.	\$0.00	
550	Printing and Binding	\$0.00	
581	Travel - Prof. Development	\$0.00	
610	General Supplies	\$0.00	
640	Books and Periodicals	\$69,000.00	Purchase of books for committee work, texts approved by committee for each building, additional texts for third round of preview
650	Supplies & Fees - Tech Rel	\$0.00	
Total Amount		\$144,000.00	
Grand Total		\$302,000.00	

READING

Elementary

Budget Code: 1-1110-000-10-06A 951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$2,000.00	Blue Cards for SoR Professional Development
315	Purch prof teacher subs	\$4,000.00	Coverage during LETRS Trainings and corresponding Curricular Work
322	Prof. Ed. Svcs. IU'S	\$3,000.00	LETRS- 3rd Edition Training and Implementation Sessions
324	Prof. ed. srvs. empl train.	\$0.00	
640	Books & Periodicals	\$1,500.00	Yearly Book Club and Recommended Titles
650	Supplies & fees- tech rel	\$1,000.00	Heggerty Online Access
Total Amount		\$11,500.00	

Secondary

Budget Code: 1-1110-000-20-06A 951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$2,000.00	Blue Card for Reading Plus and RTII Reading Development
315	Purch prof teacher subs	\$4,000.00	Coverage for curriculum development Reading Plus and RTII Reading
640	Books & periodicals	\$4,000.00	Texts to support curricular needs
Total Amount		\$10,000.00	

Grand Total

\$21,500.00

WORLD LANGUAGE

Secondary

Budget Code: 1-1110-000-20-07-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment Prof	\$8,000.00	160 hours of Seal of Biliteracy Test Proctoring (NOT SURE IF THIS IS 951 or 963)
315	Purchased Serv. Professional Subs.	\$0.00	
324	Prof. ed. srvs. empl train.	\$1,000.00	Professional Development related to Seal of Biliteracy for ELD DDL, WL DDL and WL Dept Chairs - 4 hours per person
640	Books and Periodicals	\$0.00	
650	Supplies & Fees - Tech Rel	\$0.00	
Total Amount		\$9,000.00	

FAMILY CONSUMER SCIENCE

Budget Code: 1-1340-000-20-12-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment Prof	\$2,500.00	PD for curriculum revision of teen impact (MS), food prep, and child development courses.
315	Purch prof teacher subs	\$5,000.00	Substitute coverage for curriculum revision of teen impact, food prep, and child development courses.
610	General Supplies	\$10,500.00	New materials and supplies for Teen Impact, food prep, and child development curriculum revision
Total Amount		\$18,000.00	

TECHNOLOGY EDUCATION

Secondary

Budget Code: 1-1350-000-20-13-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assign. Prof.	\$3,000.00	Professional time at the middle and high school levels for implementation of technology and curriculum revisions to meet new PA STEELS standards.
315	Purch. Prof. Substitutes	\$12,000.00	Substitutes to allow teachers to participate in curriculum revisions and updates to meet new PA STEELS standards.
322	Prof. Ed. Svcs. IUs	\$3,000.00	Training in new PA STEELS standards.
580		\$0.00	
581	Travel - Prof. development	\$6,000.00	Travel expenses for PD related to new STEELS standards.
610	General Supplies	\$5,000.00	Materials and supplies to support continued development of middle school and high school technology and engineering education to meet new PA STEELS standards
650	Supplies & Fees - Tech Rel	\$1,000.00	Teacher licenses for Illustrator Master Class and AutoCAD Master Class software for digital fabrication and integration with 3-D printers and laser engravers.
752	Cap Equip - Orig. or Add	\$27,000.00	CNC Routers - 1 for each middle school. Item cost is approximately \$9000. Add more modern machines to curriculum & align with HS curriculum and new PA STEELS standards.
Total Amount		\$59,000.00	

MATH

Elementary

Budget Code: 1-1110-000-10-15-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment	\$0.00	
315	Purchased Serv. Professional Subs.	\$0.00	
324	Prof. ed. srvs. empl train.	\$0.00	
610	General Supplies	\$0.00	
640	Books and Periodicals	\$0.00	
650	Supplies & Fees - Tech Rel	\$0.00	

Total Amount **\$0.00**

Secondary

Budget Code: 1-1110-000-20-15-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra Assignment	\$4,000.00	PD to support new resources for Precalculus (all levels), Calculus Honors, Statistics Honors, & Intro. to Statistics
315	Purchased Serv. Professional Subs.	\$8,000.00	Substitutes for teachers to participate in PD
324	Prof. ed. srvs. empl train.	\$0.00	
640	Books and Periodicals	\$225,000.00	Books and online access for Precalculus (all levels), Calculus Honors and Statistics Honors/Intro. to Statistics courses to support curriculum revisions.
650	Supplies & Fees - Tech Rel	\$6,000.00	Support for mathematics-IXL access for grade 6 (additional cost to existing ELA subscriptions).

Total Amount **\$243,000.00**

Grand Total **\$243,000.00**

MUSIC

Elementary

Budget Code: 1-1110-000-10-16 951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$5,700.00	Professional Development to revise K-5 Music Curriculum that was last revised in 2003; Work sessions to integrate global drumming into revised curriculum
315	Purch. Prof. Teacher Subs	\$4,800.00	Sub coverage for curriculum writing during the school year
324	Prof. ed. srvs. empl train.	\$0.00	0
329	Prof Ed Svcs - Other	\$5,000.00	Consultant fees to review and assess curriculum; World Drumming Clinician
610	General supplies	\$70,000.00	World Drumming sets for 10 classrooms
640	Books & periodicals	\$0.00	0
650	Supplies & fees- tech rel	\$2,200.00	Online Subscription to EECM Supplemental Resources

Total Amount **\$87,700.00**

Secondary

Budget Code: 1-1110-000-20-16-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$0.00	
324	Prof. ed. srvs. empl train.	\$0.00	
610	General supplies	\$0.00	
640	Books & periodicals	\$0.00	
650	Supplies & fees- tech rel	\$0.00	
758	Capital Tech Software (>\$1000)	\$0.00	
762	Capital Equip - Replace (>\$5000)	\$0.00	

Total Amount **\$0.00**

Grand Total **\$87,700.00**

HEALTH & PHYSICAL EDUCATION

Secondary

Budget Code: 01-1110-000-20-17 951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
315	Purch Prof Teacher Subs	\$8,000.00	Subs for curriculum work during the school year to create two new Health courses (Curriculum Proposal in Fall 2023). 4 teachers x 4 days x \$250 (sub) x 2 courses
324	Prof. ed. srvs. empl train.	\$3,000.00	Training for 8 teachers on curriculum and assessment writing/building

Total Amount **\$11,000.00**

Grand Total for Health & PE **\$11,000.00**

SCIENCE

Elementary

Budget Code: 01-1110-000-10-19 951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$2,500.00	PD for new grade 2 kit implementation
315	Purch prof teacher subs	\$2,500.00	PD for new grade 2 kit implementation
513	0	\$0.00	0
610	General Supplies	\$115,000.00	New science kits for grade 2
Total Amount		\$120,000.00	

Secondary

Budget Code: 1-1110-000-20-19 951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$4,000.00	Curriculum work for prepare for implementation of the new PA STEELS standards. Teams from 6th grade, Biology, and Chemistry.
315	Purch prof teacher subs	\$14,500.00	Substitutes for 6 days and 4 teachers per grade level or course throughout the year to work on curriculum revisions to meet the new PA standards.
322	Prof. Ed. Svcs. IUs	\$3,000.00	Training in new STEELS standards from the CCIU.
324	Prof. Ed. Svcs. Training & development	\$2,000.00	PD for new STEELS standards.
581	Travel - Prof. development	\$6,000.00	Travel for PD related to new STEELS standards.
640	Books & Periodicals	\$60,000.00	Updated textbooks for AP Physics C, AP Biology, and AP Chemistry. The College Board mandates that AP science textbooks have a copyright date within 10 years. Our current texts have copyright of 2013 for Physics and 2014 for Biology and Chemistry.
Total Amount		\$89,500.00	

Grand Total **\$209,500.00**

SOCIAL STUDIES

Elementary

Budget Code: 1-1110-000-10-20-951

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$5,400.00	Summer Blue Card Hours to work together to continue building the two proposed (next Fall) courses.
324	Prof. ed. svcs. empl train.	\$0.00	
Total Amount		\$265,000.00	

Secondary**Budget Code: 1-1110-000-20-20-951**

Acct. Num. (Budget Items):	Title	Amount	Impact on Integrity of Program if Not Purchase (Justification)
123	Extra assign prof	\$9,600.00	Summer sessions to revise the AP Psych, AP Gov, 11th Gr USH, and 12th Grade Gov Courses
315	Purch Prof Teacher Subs	\$19,200.00	Subs for curriculum work during the school year to revise the AP Psych, AP Gov, 11th Gr USH, and 12th Grade Gov Courses
324	Prof. ed. srvs. empl train.	\$4,000.00	APSI for AP Psych Course Redesign
580	Travel Expenses	\$2,000.00	Mileage and other travel related expenses related to APSI for AP Psych
581	Travel-prof. Development	\$0.00	
610	General supplies	\$0.00	
640	Books & periodicals	\$40,000.00	Updated AP Gov Books
650	Supplies & fees- tech rel	\$0.00	
Total Amount		\$74,800.00	
Grand Total		\$339,800.00	

**BOARD OF SCHOOL DIRECTORS OF THE
WEST CHESTER AREA SCHOOL DISTRICT**

RESOLUTION

January 23, 2023

WHEREAS, Section 15-1502(a) of the Public School Code of 1949 provides:

“Except as provided in Subsection (c), no school shall be kept open on any Saturday for the purpose of ordinary instruction, except when Monday is fixed by the Board of School Directors as the weekly holiday, or on Sunday, Memorial Day, Fourth of July, Christmas, Thanksgiving, the first of January, **and up to five (5) additional days designated as local holidays in the adopted school calendar by the Board of School Directors as official local school district holidays ...**”

WHEREAS, the Board of School Directors of the West Chester Area School District/Intermediate Unit (herein “Board”) has adopted a school calendar for the 2023-2024 school year (herein “Exhibit ‘A’”);

WHEREAS, it is the intention of this Resolution to designate five (5) additional days to be designated as local holidays in the Board’s adopted school calendar as official local school holidays.

NOW, THEREFORE, the Board hereby resolves as follows:

1. The following five (5) additional days will be designated as local holidays in the adopted school calendar by the Board for the 2023-2024 school year:

<u>Labor Day – September 4, 2023</u>
<u>Friday, November 24, 2023</u>
<u>Martin Luther King’s Birthday – January 15, 2024</u>
<u>President’s Holiday – February 19, 2024</u>
<u>Spring Break – March 29, 2024</u>

2. In all other respects, the adopted school calendar for the 2023-2024 school year shall remain as set forth in Exhibit “A.”

**BOARD OF SCHOOL DIRECTORS OF THE
WEST CHESTER AREA SCHOOL DISTRICT**

Attest: _____
Board Secretary

By: _____
Board President

CERTIFICATION

I, Linda Cherashore, hereby certify that I am the Secretary of the Board of School Directors of the West Chester Area School District, and the foregoing Resolution was duly adopted by the Board of School Directors at a duly advertised meeting held on _____, 2023, at which time a quorum was present, the Resolution being approved by a vote of ____ to ____ on the ____ day of _____, 2023.

By: _____
Board Secretary

2023-24 District Calendar

**Board Approved
December 19, 2022**

August 2023

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Days: Student 4/ Teacher 8

Total S-4, T-8

December 2023

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: Student 16/ Teacher 16

Total S-77, T-84

April 2024

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Days: Student 19/ Teacher 20

Total S-155, T-163

September 2023

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Days: Student 18/ Teacher 18

Total S-22, T-26

January 2024

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Days: Student 21/ Teacher 21

Total S-98, T-105

May 2024

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Days: Student 21/ Teacher 22

Total S-176, T-185

October 2023

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student 21/ Teacher 22

Total S-43, T-48

February 2024

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

Days: Student 20/ Teacher 20

Total S-118, T-125

June 2024

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Days: Student 9/ Teacher 9

Total S-185, T-194

November 2023

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days: Student 18/ Teacher 20

Total S-61, T-68

March 2024

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: Student 18/ Teacher 18

Total S-136, T-143

- Teacher Inservice, schools closed
- Half-Day, PM Teacher Inservice
- Schools Closed
- First Day of School
- Last Day of School - Students & Staff
- End of Marking Period
- End of Trimesters
- Parent Conferences
- AM Teacher Conferences, PM schools closed

Students: 185, Teacher: 194, 3 Snow Days Built in

Date	Holiday	Date	Holiday	Date	Holiday
Sep 4	Labor Day	Dec 24	Christmas Eve	Mar 11	Ramadan
Sep 16	Rosh Hashana	Dec 25	Christmas Day	Mar 31	Easter
Sep 25	Yom Kippur	Dec 31	New Year's Eve	Apr 10	Eid Al Fitr
Nov 7	Election Day	Jan 1	New Year's Day	May 27	Memorial Day
Nov 12	Diwali	Jan 15	MLK Jr. Day	Jun 19	Juneteenth
Nov 23	Thanksgiving	Feb 19	President's Day		



**WEST CHESTER AREA SCHOOL DISTRICT
Pupil Services Committee**

**January 9, 2023
Spellman Education Center Board Room A
Start: 6:37 pm – Finish: 6:52 pm**

Attending Committee Members:

Kate Shaw (Chair) Joyce Chester Daryl Durnell Laura Detre

Other Board Members:

Gary Bevilacqua Karen Fleming Karen Herrmann Sue Tiernan Stacey Whomsley

Administration:

Robert Sokolowski Kalia Reynolds Wayne Birster Melissa Kleiman
 Sara Missett John Scully Jeff Ulmer

Public Comment: None

Items on Agenda:

- Approval of November 14, 2022 Pupil Services Committee Meeting Minutes
- Behavior Supports in the District Presentation

Pupil Services Committee Actions/Outcomes to be placed on the January 23, 2023 Board Agenda for approval:

Agenda Item	Vote
Approval of the November 14, 2022 Pupil Services Committee Meeting Minutes	3-0

Board Consent Agenda Items: None

Items to be discussed at a later date: None

WEST CHESTER AREA SCHOOL DISTRICT

January 23, 2023

Personnel Committee

ACTION ITEMS

Approval of MOU for West Chester Area Education Association (WCAEA) Summer Work

Approval is requested of MOU for West Chester Area Education Association (WCAEA) Summer Work.

I so move.

Approval of MOU for West Chester Area Education Support Professionals Association (WCAESPA) Salary Chart for Addition of Group 1C (Registered Behavior Technician)

Approval is requested of MOU for West Chester Area Education Support Professionals Association (WCAESPA)_Salary Chart for Addition of Group 1C (Registered Behavior Technician).

I so move.

Approval of MOU for Supervisory, Technical and Confidential Employees Retirement Benefits

Approval is requested of MOU for Supervisory, Technical and Confidential Employees Retirement Benefits.

I so move.

Approval of job description and additional Network Coordinator Position

Approval is requested of job description and additional Network Coordinator Position.

I so move.

West Chester Area School District
Personnel Committee – January 17, 2023

Meeting Minutes

Meeting Start time: 7:00 pm

Committee Members: Dr. Karen Herrmann-Chair, Mr. Gary Bevilacqua,
 Ms. Karen Fleming, Mrs. Stacey Whomsley

Other Board Members: Ms. Joyce Chester, Mr. Daryl Durnell,
 Dr. Laura Detre Dr. Kate Shaw, Ms. Sue Tiernan

Administration: Mr. Wayne Birster, Mrs. Kleiman, Dr. Sara Missett, Dr.
Kalia Reynolds, Mr. John Scully, Dr. Bob Sokolowski, Dr. Jeffrey Ulmer,
Mr. Michael Wagman

Public Comment:

Name	Agenda Item
Melissa Bennett	Personnel

Items on Agenda:

- Review and Approval of MOU for West Chester Area Education Association (WCAEA) Summer Work
- Review and Approval of MOU for West Chester Area Education Support Professional Association (WCASPA) Salary Chart for Addition of Group 1C (Registered Behavior Technician)
- Review and Approval of MOU for Supervisory, Technical and Confidential Employees Retirement Benefits
- Review and Approval of job description and additional Network Coordinator Position
- Summary of Support Staff Job Fair

Personnel Committee Agenda Item actions/outcomes to be placed on January 23, 2023 Agenda for board approval:

Agenda Item	Vote
Approval of MOU for West Chester Area Education Association (WCAEA) Summer Work	4-0
Approval of MOU for West Chester Area Education Support Professionals Association (WCAESPA) Salary Chart for Addition of Group 1C (Registered Behavior Technician)	4-0

Approval of MOU for Supervisory, Technical and Confidential Employees Retirement Benefits	4-0
Approval of job description and additional Network Coordinator Position in Technology Dept.	4-0

Meeting adjourned at 7:10 pm.

DRAFT



WEST CHESTER AREA SCHOOL DISTRICT

POSITION DESCRIPTION

POSITION TITLE:	Network Coordinator	DATE:	January 11, 2023
DEPARTMENT:	Technology	LOCATION:	Administration Building
FLSA:	Exempt Non-Bargaining		

SUMMARY:

Technical experts responsible for setting up computer networks, maintaining and securing them and offering technical support to engineers and users where necessary. Organizes and coordinates day-to-day workflows and project priorities in the networking office.

REPORTING RELATIONSHIPS:

- Reports directly to the Network Operations & Security Manager
- Works cooperatively with other administrators, supervisors, staff, parents and others to perform job responsibilities as outlined

TERMS OF EMPLOYMENT:

1. 12 month (260-262 days)
2. Salary (step/level placement) & Benefits are as described in the current Non-Bargaining Agreement

QUALIFICATIONS & PHYSICAL REQUIREMENTS:

To successfully perform this position, a person must be able to perform each essential duty satisfactorily. The qualification requirements listed below represent minimum levels of educational achievement, training, skill and/or ability necessary.

- College degree desired-Computer Science or technology major preferred
- Minimum of three to five years experience in network engineering
- Knowledge of a range of computer networking systems and languages
- Ability to communicate technical information to non-technical personnel and work effectively with a wide range of constituencies in a diverse community
- Must possess valid PA driver's license

Qualified candidate will be required to use hands to finger, handle or feel objects, tools or controls, and to talk and hear; Sit (80% of work day) and occasionally be required to stand, walk, stoop, kneel and crouch; Have specific vision abilities, to include close vision, color vision, and the ability to adjust focus; Have the ability to lift and/or move up to 50 pounds; and possess effective communication, judgmental, planning and human relations skills, and will be required to work under periods of stress due to the level of the position responsibility.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

This list is intended to be illustrative rather than complete and serves to show major duties and responsibilities and does not express or imply that these are the only duties to be performed by the incumbent in this position. The employee will be required to perform any other position-related duties requested by the supervisor.

1. Coordinates the ordering, installation and configuration of a wide variety of networking services, security infrastructure, hardware components and associated software focusing on infrastructure and/or data systems automation, as assigned.
2. Coordinates day-to-day operations of the network office and engineers, ensuring work is prioritized and distributed effectively and efficiently.

ESSENTIAL DUTIES AND RESPONSIBILITIES: (cont'd)

3. Coordinates the installation and management of network resources which may include routers, switches, hubs, physical transport media such as fiber, copper or wireless, high performance computer system interfaces, network management tools, network operating system, physical and virtual environments, SANs, NVRs and system application software, and end user systems including IP phones and cameras.
4. Maintains an awareness of state-of-the-art network architectures, advances in network hardware and software technologies, and evolving standards; participates in the testing and evaluation of new network equipment technologies.
5. Provides network documentation, training, and guidance to information systems staff and users as necessary.
6. Serves as the lead technical resource in the identification and resolution of network problems and emergencies; provides on-call support in the troubleshooting, reporting, and resolution of network problems in assigned areas.
7. Contributes to short, medium, and long-range planning for district network services.
8. Monitors user adherence to system security standards and policies.
9. Ensures the performance of and documents preventive network hardware and software maintenance, as well as backups and retrievals, as assigned.
10. Works with other members of the technology support team in planning and problem resolution in assigned areas.
11. Ensures timely notification of users of major system interruptions and provides users with information related to system updates and changes.
12. Coordinates with other departments, districts, Intermediate Unit, vendors, and other entities to resolve interoperability issues among systems.
13. Technical resource to networking, instructional technology, school, and technical operations staff, attending departmental leadership and coordination meetings, as needed, and communicating relevant information to engineering team.
14. Contributes to the development of annual operations and capital technology budgets.

The West Chester Area School District is an equal opportunity employment, educational and service organization.

WEST CHESTER AREA SCHOOL DISTRICT
Property & Finance Committee
January 23, 2023 – ACTION ITEMS

Approval to Acknowledge Receipt of the 2021-22 Local Audit Report

Approval is requested to acknowledge receipt of the 2021-22 Local Audit Report.

I so move.

Approval of Bid Award for Internet Services

Approval is requested for the bid award to ChescoNet for internet services effective July 1, 2023 through June 30, 2026 at an annual cost of \$38,000.

I so move.

Approval of Final Payment to Jay R. Reynolds, East Goshen Elementary School Project

Approval is requested for final payment to Jay R. Reynolds in the amount of \$86,317.00 for the plumbing construction contract on the East Goshen Elementary School Renovations and Additions project.

I so move.

Approval of Third Addendum to School Bus Transportation Contract with Krapf Bus Company

Approval is requested for the third addendum to the school bus transportation contract with Krapf Bus Company for the 2022-23 school year.

I so move.

Approval of Third Addendum to School Bus Transportation Contract with On the Go Kids

Approval is requested for the third addendum to the school bus transportation contract with On the Go Kids for the 2022-23 school year.

I so move.

Approval of 5-Year School Bus Transportation Contract with Krapf Bus Company

Approval is requested for the 5-year school bus transportation contract with Krapf Bus Company commencing July 1, 2023.

I so move.

Approval of 5-Year School Bus Transportation Contract with On The Go Kids

Approval is requested for the 5-year school bus transportation contract with On the Go Kids commencing July 1, 2023.

I so move.

Approval of School Resource Officer Agreements

Approval is requested for three separate School Resource Officer Agreements between West Chester Area School District and Westtown-East Goshen Regional Police Department, West Chester Area School District and West Goshen Police Department, and West Chester Area School District and the West Chester Police Department.

I so move.

Committee Meeting Minutes
 WEST CHESTER AREA SCHOOL DISTRICT
 January 17, 2023 – Property & Finance Committee

Attending Committee Members: Director Bevilacqua-Chair, Director Fleming, Director Herrmann, Director Whomsley

Other Board Members: Director Detre, Director Durnell, Director Shaw, Director Tiernan

Administration: Mr. John Scully, Dr. Kalia Reynolds, Mr. Michael Wagman, Mr. Wayne Birster, Mr. Justin Matys

Also Present: Members of the public

Action or outcomes from the meeting: (Unless noted, all votes were 4-0.)	
Public Comment was made by the following residents on agenda items as indicated: None	
The committee approved the December 19, 2022 Property & Finance Committee Minutes.	Mr. Bevilacqua
Mr. Scully reviewed the Budget Forecast Model and the changes made since December 2022. Changes to 2022-23 expense projections include a \$300,000 increase in extra duty pay. 2022-23 revenue projections were increased \$500,000 for real estate tax income, \$600,000 for investment income, and \$300,000 for federal COVID grant revenue. The total net change to 2022-23 projections is \$1,100,000 which increases the fund balance designated for future millage increases and will be utilized to reduce the 2023-24 budget gap. The 2023-24 expense forecast decreased \$1,614,525 related to a reduction in PSERs expense due to the State decreasing the contribution rate. The 2023-24 revenue projection decreased by \$807,262 related to PSERs State subsidy. The changes to the 2023-24 projections and the utilization of the 2022-23 savings will reduce the 2023-24 budget gap by \$807,262. Mr. Scully reviewed the millage calculation analysis on page 3 of the model. With the incorporation of the above changes, the Chester County tax increase is 1% and Delaware County increase is 1.1%. The Administration will continue to review projections for potential savings to reduce the millage impact for the 2023-24 final budget. This is an informational item and no Board action is required.	Mr. Scully
Mr. Scully explained to the committee that the student transportation contracts between WCASD and Krapf's and On The Go Kids (OTG) expire June 30, 2023. The District has experienced service issues due to a lack of school bus drivers. The lack of drivers coupled with the high level of inflation (costs of buses, fuel, oil, tires, supplies, etc.) makes a contract renewal based on the Act 1 increase unacceptable for our transportation contractors. The Administration and contractors have agreed an addendum to the current year contract rates is needed to allow the contractors the ability to increase driver rates. The increase in driver rates will help recruit new staff and retain current staff. The Administration and contractors have agreed to rates that would go into effect January 1, 2023 and remain intact through June 30, 2024. The effective rate increase for Krapf's would be 8% and OTG rates would increase 11.1%. The variance in percentage increases is due to differing daily rate calculations between the contractors, specialized	Mr. Scully

supply/equipment costs, as well as the cost of additional personnel needed on many OTG routes.

The Administration recommends an addendum to the 2022-23 Krapf's contract to reflect the rates listed below effective January 1, 2023:

Bus size	Rates Effective January 1, 2023					
Length of Time	<=5.25	5.26 - 5.75	5.76 - 6.25	6.26 - 6.75	6.76 - 7.25	7.26 -7.75
19/24	\$331.35	\$353.42	\$375.49	\$397.56	\$419.62	\$441.69
36/72	\$382.72	\$404.79	\$426.86	\$448.92	\$470.99	\$493.06

The Administration recommends an addendum to the 2022-23 On The Go Kids contract to reflect the rates listed below effective January 1, 2023:

Vehicle Size/Type	Rates Effective January 1, 2023							
Trip Length	4 - 4.25	4.26 - 4.75	4.76 - 5.25	5.26 - 5.75	5.76 - 6.25	6.26 - 6.75	6.76 - 7.25	7.26 - 7.75
6V	269.56	289.05	308.52	328.00	347.48	366.95	386.42	405.90
M	298.65	319.45	340.24	361.04	381.84	402.64	423.45	444.25
MA	304.87	325.67	346.46	367.26	388.06	408.87	429.67	450.47
MLA	309.03	329.83	350.62	371.42	392.22	413.03	433.83	454.63
BUS	388.64	409.44	430.23	451.03	471.83	492.63	513.44	534.24

The Administration also recommends approval of new 5-year contracts with Krapf's and On the Go Kids for the period July 1, 2023 through June 30, 2028. The first-year rates for each vendor are shown in the charts above and subsequent year increases would be calculated based on the Philadelphia CPI (all items) for Krapf's and Act 1 for On The Go Kids. Each contract would include language similar to what is in the current contract that limits the percentage increases each year to a minimum of 2.5% and maximum of 5.5% in each year. The committee recommended approval of the third addendum to the contract for Krapf's and On the Go Kids. The committee recommended approval of new 5-year contracts with Krapf's and On the Go Kids.

Mr. Wagman discussed District internet services with the committee. Following the required E-Rate and Pennsylvania bidding regulations, including an evaluation instrument that weighs price most heavily but not exclusively, Mr. Wagman recommended approval to accept the bid from ChescoNet for Internet Services effective July 1, 2023 through June 30, 2026 with two optional one-year extensions at an annual cost of \$38,000. The proposal also includes guaranteed pricing over the term of the agreement for increased bandwidth should additional capacity be needed. The committee recommended approval to accept the bid from ChescoNet for internet services.

Mr. Wagman

Mr. Birster presented the committee with information on three School Resource Officer (SRO) agreements and recommended approval. One SRO agreement is between WCASD and the Westtown-East Goshen Regional Police Department; one SRO agreement is between WCASD and West Goshen Police Department; and one SRO agreement is between WCASD and the West Chester Police Department. Each of the agreements delineates the

Mr. Birster

responsibilities of WCASD and the police departments for the period January 1, 2023 through June 30, 2027. The committee recommended approval of the three SRO agreements.	
Mr. Birster presented documentation and sought approval for the final payment of the Plumbing Construction Contract to Jay R. Reynolds, Inc. on the East Goshen ES Renovations and Additions Project. All closeout documents have been received, and Jay R. Reynolds, Inc. and WCASD have agreed to the additional labor efforts needed to complete the project work. The committee recommended approval of the final payment of the plumbing construction contract to Jay R. Reynolds, Inc. on the East Goshen ES renovations and additions project.	Mr. Birster
<p>Items to be placed on board agenda January 23, 2023:</p> <ul style="list-style-type: none"> • Approval for Third Addendum to the Contract, Krapf's and On the Go Kids • Approval for new 5-year contract with Krapf's and On the Go Kids • Approval for Internet Services Bid Award • Approval for 3 SRO agreements • Approval for Final Payment to Jay R. Reynolds <p>MEMO items for board agenda January 23, 2023:</p> <ul style="list-style-type: none"> • Approval to Acknowledge Receipt of the 2021-22 Local Audit Report 	
Items to discuss at a later date:	

Next Meeting Date: **Tuesday, February 21, 2023**

THIRD ADDENDUM TO SCHOOL BUS TRANSPORTATION CONTRACT

This Third Addendum to School Bus Transportation Contract (the "Third Addendum") is made and entered into this _____ day of _____, 2023, by and between West Chester Area School District ("District") and George Krapf Jr. & Sons, Inc, a school bus transportation contractor doing business in Chester County, Pennsylvania ("Contractor"). In exchange for the mutual consideration identified herein and intending to be legally bound, the District and Contractor agree to the following terms modifying for the remainder of the 2022-2023 school year their original school bus transportation contract, entered into on or about December 18, 2006 (the "Original Agreement"), as amended by the first addendum dated September 26, 2011, regarding the extension of the term of the Original Agreement and the modification of certain terms of the Original Agreement (the "First Addendum") and the second addendum dated December 18, 2017, regarding the extension of the term of the Original Agreement and the modification of certain terms of the Original Agreement (as amended on May 27, 2020 and August 31, 2020, collectively, the "Second Addendum") (the Original Agreement as modified by the First Addendum and the Second Addendum is hereinafter called the "Agreement").

Now, Therefore, intending to be legally bound hereby, the parties hereto agree as follows:

1. Payments. During the 2022-2023 school year, the parties agree to the following with regard to payment:

a. Daily Rate. Effective January 1, 2023, and for the remainder of the 2022-2023 school year, the District will pay the Contractor the following amended daily rate for each utilized vehicle:

Effective January 1, 2023 – June 30, 2023						
Length of Time	<=5.25	5.26 -5.75	5.76 – 6.25	6.26 – 6.75	6.76 – 7.25	7.26 – 7.75
Bus Size						
19/24	\$331.35	\$353.42	\$375.49	\$397.56	\$419.62	\$441.69
36/72	\$382.72	\$404.79	\$426.86	\$448.92	\$470.99	\$493.06

b. Fuel. District agrees to pay for and provide to Contractor Two Hundred Forty Thousand (240,000) gallons of fuel for the 2022-2023 school year.

2. Original Agreement. The previously executed Agreement shall remain in full force and effect except to the extent modified as expressly set forth herein.

3. Legal Compliance. The parties agree to abide by any state or federal law, regulation or guidance that addresses payment and/or recordkeeping concerning a school bus transportation services contract during the term of the Agreement.

4. Release. District and Contractor hereby release each other, including their respective owners, officers, directors, agents and employees, from any further services,

payments or other monetary relief under the Agreement to the extent modified through this Third Addendum.

5. Dispute Resolution. Any dispute arising under this Third Addendum that the parties cannot resolve amicably through negotiations or (upon mutual consent) through mediation shall be resolved through the administrative or judicial processes of the Chester County Court of Common Pleas with both parties agreeing to waive any trial by jury.

6. Authorized Representatives. The individuals executing this Third Addendum represent and warrant that they are duly authorized to execute and deliver this Third Addendum on behalf of their respective organizations.

7. Counterparts; Electronic Delivery. This Third Addendum may be signed and delivered in one or more counterparts, and by different parties on different counterparts, all of which shall be one and the same Third Addendum, provided that all parties have signed at least one counterpart of the same Third Addendum, whether or not the same counterpart. Transmission of a signed counterpart of the Third Addendum by a party to the other by electronic mail in .PDF format or by facsimile transmission shall have the same force and effect as delivery of a counterpart hereof bearing original ink signatures.

IN WITNESS WHEREOF, the parties hereto have signed this Third Addendum as of the day and year first above written.

WEST CHESTER AREA SCHOOL DISTRICT

Date: _____

By: _____
President, WCASD Board of Directors

GEORGE KRAPF JR. & SONS, INC.

Date: _____

By: _____
Name:
Title:

THIRD ADDENDUM TO SCHOOL BUS TRANSPORTATION CONTRACT

This Third Addendum to School Bus Transportation Contract (this "Third Addendum") is made and entered into this ____ day of _____, 2023, by and between West Chester Area School District ("District") and On The Go Kids, Inc., a school bus transportation contractor doing business in Chester County, Pennsylvania ("Contractor"). In exchange for the mutual consideration identified herein and intending to be legally bound, the District and Contractor agree to the following terms modifying for the remainder of the 2022-2023 school year their original school bus transportation contract, entered into on or about December 18, 2006 (the "Original Agreement"), as amended by the first addendum dated September 26, 2011, regarding the extension of the term of the Original Agreement and the modification of certain terms of the Original Agreement (the "First Addendum") and the second addendum dated December 18, 2017, regarding the extension of the term of the Original Agreement and the modification of certain terms of the Original Agreement (as amended on May 27, 2020 and August 31, 2020, collectively, the "Second Addendum") (the Original Agreement as modified by the First Addendum and the Second Addendum is hereinafter called the "Agreement").

Now, Therefore, intending to be legally bound hereby, the parties hereto agree as follows:

1. Daily Rate. Effective January 1, 2023, and for the remainder of the 2022-2023 school year, the District will pay the Contractor the following amended daily rate for each utilized vehicle:

Effective January 1, 2023 – June 30, 2023								
Trip Length	4 - 4.25	4.26 – 4.75	4.76 – 5.25	5.26 – 5.75	5.76 – 6.25	6.26 – 6.75	6.76 – 7.25	7.26 -7.75
Vehicle Size/Type								
6V	\$269.56	\$289.05	\$308.52	\$328.00	\$347.48	\$366.95	\$386.42	\$405.90
M	\$298.65	\$319.45	\$340.24	\$361.04	\$381.84	\$402.64	\$423.45	\$444.25
MA	\$304.87	\$325.67	\$346.46	\$367.26	\$388.06	\$408.87	\$429.67	\$450.47
MLA	\$309.03	\$329.83	\$350.62	\$371.42	\$392.22	\$413.03	\$433.83	\$454.63
BUS	\$388.64	\$409.44	\$430.23	\$451.03	\$471.83	\$492.63	\$513.44	\$534.24

2. Original Agreement. The previously executed Agreement shall remain in full force and effect except to the extent modified as expressly set forth herein.

3. Legal Compliance. The parties agree to abide by any state or federal law, regulation or guidance that addresses payment and/or recordkeeping concerning a school bus transportation services contract during the term of the Agreement.

4. Release. District and Contractor hereby release each other, including their respective owners, officers, directors, agents and employees, from any further services, payments or other monetary relief under the Agreement to the extent modified through this Third Addendum.

5. Dispute Resolution. Any dispute arising under this Third Addendum that the parties cannot resolve amicably through negotiations or (upon mutual consent) through mediation shall be resolved through the administrative or judicial processes of the Chester County Court of Common Pleas with both parties agreeing to waive any trial by jury.

6. Authorized Representatives. The individuals executing this Third Addendum represent and warrant that they are duly authorized to execute and deliver this Third Addendum on behalf of their respective organizations.

7. Counterparts; Electronic Delivery. This Third Addendum may be signed and delivered in one or more counterparts, and by different parties on different counterparts, all of which shall be one and the same Third Addendum, provided that all parties have signed at least one counterpart of the same Third Addendum, whether or not the same counterpart. Transmission of a signed counterpart of the Third Addendum by a party to the other by electronic mail in .PDF format or by facsimile transmission shall have the same force and effect as delivery of a counterpart hereof bearing original ink signatures.

IN WITNESS WHEREOF, the parties hereto have signed this Third Addendum as of the day and year first above written.

WEST CHESTER AREA SCHOOL DISTRICT

Date: _____

By: _____
President, WCASD Board of Directors

ON THE GO KIDS, INC.

Date: _____

By: _____
Name:
Title:

FOURTH ADDENDUM TO SCHOOL BUS TRANSPORTATION CONTRACT

This Fourth Addendum to School Bus Transportation Contract (the "Fourth Addendum") is made and entered into effective as of this 1st day of July, 2023 (the "Effective Date"), by and between West Chester Area School District ("District") and George Krapf Jr. & Sons, Inc, a school bus transportation contractor doing business in Chester County, Pennsylvania ("Contractor"). In exchange for the mutual consideration identified herein and intending to be legally bound, the District and Contractor agree to extend the Original Agreement (as defined herein) and amend the following terms modifying for the 2023-2024 school year and for the Term of, as extended by this Fourth Addendum, their original school bus transportation contract, entered into on or about December 18, 2006 (the "Original Agreement"), as amended by the first addendum dated September 26, 2011, regarding the extension of the term of the Original Agreement and the modification of certain terms of the Original Agreement (the "First Addendum") and the second addendum dated December 18, 2017, regarding the extension of the term of the Original Agreement and the modification of certain terms of the Original Agreement (as amended on May 27, 2020 and August 31, 2020, collectively, the "Second Addendum"), and the third addendum dated January ____, 2023, regarding the provision of transportation services during the remainder of the 2022-2023 school year (the "Third Addendum") (the Original Agreement as modified by the First Addendum, the Second Addendum, and Third Addendum is hereinafter called the "Agreement").

Now, Therefore, intending to be legally bound hereby, the parties hereto agree as follows:

1. Term. This Fourth Addendum shall extend the Agreement as of the Effective Date and shall continue for a period of five (5) years thereafter, expiring on June 30, 2028 (the "Term") unless earlier terminated by either party. The parties agree that the District shall have two (2) additional one (1) year renewal options that may be exercised by the District, at the District's discretion, upon the expiration of the Term and/or the first renewal period. The "Term" shall be extended to include the renewal periods if exercised by the District.

2. Daily Rate. Effective as of the Effective Date, and for the 2023-2024 school year, the District will pay the Contractor the following daily rate for each utilized vehicle:

Effective July 1, 2023 – June 30, 2024						
Length of Time	<=5.25	5.26 -5.75	5.76 – 6.25	6.26 – 6.75	6.76 – 7.25	7.26 – 7.75
Bus Size						
19/24	\$331.35	\$353.42	\$375.49	\$397.56	\$419.62	\$441.69
36/72	\$382.72	\$404.79	\$426.86	\$448.92	\$470.99	\$493.06

Rate increases for subsequent years of the Term of the Agreement shall be based on the Consumer Price Index (CPI) -Philadelphia-Camden-Wilmington, Transportation over the twelve-month period ending in the month of September prior to the beginning of the Agreement year with a two and one half percent (2.5%) annual increase as the floor and a five and one half percent (5.5%) annual increase as the ceiling. The Consumer Price Index shall mean the Consumer Price Index for All Urban Consumers (CPI-U), Philadelphia-Camden-Wilmington Region, transportation, not seasonally adjusted, as published by the

U.S. Department of Labor, Bureau of Statistics, or any successor index thereto. If the Consumer Price Index is discontinued, or if the basis of calculating the Consumer Price Index is materially changed, then a comparable index may be substituted by the District in its reasonable judgment. The percentage increase will be rounded to the nearest dollar.

Both parties hereby agree to cooperate to modify the maximum annual increase if the actual Consumer Price Index exceeds the current maximum annual increase set forth in this Section by two percent (2.0%) or more.

3. Fuel. Section 8.7.4 of the Original Agreement is hereby amended as follows:

a. Section 8.7.4.1 is hereby deleted in its entirety and replaced with the following:

8.7.4.1 The School District will furnish the Contractor, without charge, with the fuel necessary for the performance of the home-to-school and summer contracts as required by the District. The amount furnished will be limited to the amount actually used in the performance of the Contract on the following basis:

one (1) gallon of diesel for each twelve (12) miles for 24 -36 passenger buses; or

one (1) gallon of diesel for each six (6) miles for 48 - 72 passenger buses.

This fuel provision only applies to home-to-school runs, summer transportation routes, and other scheduled route services. The District will not provide fuel for Field and Sports trips.

b. Section 8.7.4.2 is hereby deleted in its entirety and replaced with the following:

8.7.4.2 For the purposes of the calculation of allowable miles for the allocation of fuel, the contract mileage will be based upon **actual miles driven (from bus depot to bus depot, both in the morning and afternoon).**

4. Original Agreement. The previously executed Agreement shall remain in full force and effect except to the extent modified as expressly set forth herein.

5. Legal Compliance. The parties agree to abide by any state or federal law, regulation or guidance that addresses payment and/or recordkeeping concerning a school bus transportation services contract during the term of the Agreement.

6. Release. District and Contractor hereby release each other, including their respective owners, officers, directors, agents and employees, from any further services, payments or other monetary relief under the Agreement to the extent modified through this Fourth Addendum.

7. Dispute Resolution. Any dispute arising under this Fourth Addendum that the parties cannot resolve amicably through negotiations or (upon mutual consent) through mediation shall be resolved through the administrative or judicial processes of the Chester County Court of Common Pleas with both parties agreeing to waive any trial by jury.

8. Authorized Representatives. The individuals executing this Fourth Addendum represent and warrant that they are duly authorized to execute and deliver this Fourth Addendum on behalf of their respective organizations.

9. Counterparts; Electronic Delivery. This Fourth Addendum may be signed and delivered in one or more counterparts, and by different parties on different counterparts, all of which shall be one and the same Fourth Addendum, provided that all parties have signed at least one counterpart of the same Fourth Addendum, whether or not the same counterpart. Transmission of a signed counterpart of the Fourth Addendum by a party to the other by electronic mail in .PDF format or by facsimile transmission shall have the same force and effect as delivery of a counterpart hereof bearing original ink signatures.

IN WITNESS WHEREOF, the parties hereto have signed this Fourth Addendum as of the day and year first above written.

WEST CHESTER AREA SCHOOL DISTRICT

Date: _____

By: _____
President, WCASD Board of Directors

GEORGE KRAPF JR. & SONS, INC.

Date: _____

By: _____
Name:
Title:

FOURTH ADDENDUM TO SCHOOL BUS TRANSPORTATION CONTRACT

This Fourth Addendum to School Bus Transportation Contract (this "Fourth Addendum") is made and entered into effective as of this 1st day of July, 2023 (the "Effective Date"), by and between West Chester Area School District ("District") and On The Go Kids, Inc., a school bus transportation contractor doing business in Chester County, Pennsylvania ("Contractor"). In exchange for the mutual consideration identified herein and intending to be legally bound, the District and Contractor agree to extend the Original Agreement (as defined herein) and amend the following terms modifying for the 2023-2024 school year and for the Term of, as extended by this Fourth Addendum, their original school bus transportation contract, entered into on or about December 18, 2006 (the "Original Agreement"), as amended by the first addendum dated September 26, 2011, regarding the extension of the term of the Original Agreement and the modification of certain terms of the Original Agreement (the "First Addendum") and the second addendum dated December 18, 2017, regarding the extension of the term of the Original Agreement and the modification of certain terms of the Original Agreement (as amended on May 27, 2020 and August 31, 2020, collectively, the "Second Addendum"), and the third addendum dated January ____, 2023, regarding the provision of transportation services during the remainder of the 2022-2023 school year (the "Third Addendum") (the Original Agreement as modified by the First Addendum, the Second Addendum, and Third Addendum is hereinafter called the "Agreement").

Now, Therefore, intending to be legally bound hereby, the parties hereto agree as follows:

1. Term. This Fourth Addendum shall extend the Agreement as of the Effective Date and shall continue for a period of five (5) years thereafter, expiring on June 30, 2028 (the "Term") unless earlier terminated by either party. The parties agree that the District shall have two (2) additional one (1) year renewal options that may be exercised by the District, at the District's discretion, upon the expiration of the Term and/or the first renewal period. The "Term" shall be extended to include the renewal periods if exercised by the District.

2. Daily Rate. Effective as of the Effective Date, and for the 2023-2024 school year, the District will pay the Contractor the following daily rate for each utilized vehicle:

Effective July 1, 2023 – June 30, 2024								
Trip Length	4 - 4.25	4.26 – 4.75	4.76 – 5.25	5.26 – 5.75	5.76 – 6.25	6.26 – 6.75	6.76 – 7.25	7.26 -7.75
Vehicle Size/Type								
6V	\$269.56	\$289.05	\$308.52	\$328.00	\$347.48	\$366.95	\$386.42	\$405.90
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BUS	\$388.64	\$409.44	\$430.23	\$451.03	\$471.83	\$492.63	\$513.44	\$534.24

Rate increases for subsequent years of the Term of the Agreement shall be based on the Act 1 Index with a two and one half percent (2.5%) annual increase as the floor and a five and one half percent (5.5%) annual increase as the ceiling. In the event that the Act 1 Index is

eliminated as the index for taxation for Pennsylvania public schools, the parties shall use the Consumer Price Index-Philadelphia-Wilmington-Atlantic City Region, Transportation over the twelve-month period ending in the month of September prior to the beginning of the Agreement year. The Consumer Price Index shall mean the Consumer Price Index for All Urban Consumers (CPI-U), Philadelphia-Wilmington-Atlantic City Region, transportation, not seasonally adjusted, as published by the U.S. Department of Labor, Bureau of Statistics, or any successor index thereto. If the Consumer Price Index is discontinued, or if the basis of calculating the Consumer Price Index is materially changed, then a comparable index may be substituted by the District in its reasonable judgment. The percentage increase will be rounded to the nearest dollar.

3. Original Agreement. The previously executed Agreement shall remain in full force and effect except to the extent modified as expressly set forth herein.

4. Legal Compliance. The parties agree to abide by any state or federal law, regulation or guidance that addresses payment and/or recordkeeping concerning a school bus transportation services contract during the term of the Agreement.

5. Release. District and Contractor hereby release each other, including their respective owners, officers, directors, agents and employees, from any further services, payments or other monetary relief under the Agreement to the extent modified through this Fourth Addendum.

6. Dispute Resolution. Any dispute arising under this Fourth Addendum that the parties cannot resolve amicably through negotiations or (upon mutual consent) through mediation shall be resolved through the administrative or judicial processes of the Chester County Court of Common Pleas with both parties agreeing to waive any trial by jury.

7. Authorized Representatives. The individuals executing this Fourth Addendum represent and warrant that they are duly authorized to execute and deliver this Fourth Addendum on behalf of their respective organizations.

8. Counterparts; Electronic Delivery. This Fourth Addendum may be signed and delivered in one or more counterparts, and by different parties on different counterparts, all of which shall be one and the same Fourth Addendum, provided that all parties have signed at least one counterpart of the same Fourth Addendum, whether or not the same counterpart. Transmission of a signed counterpart of the Fourth Addendum by a party to the other by electronic mail in .PDF format or by facsimile transmission shall have the same force and effect as delivery of a counterpart hereof bearing original ink signatures.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have signed this Fourth Addendum as of the day and year first above written.

WEST CHESTER AREA SCHOOL DISTRICT

Date: _____

By: _____
President, WCASD Board of Directors

ON THE GO KIDS, INC.

Date: _____

By: _____
Name:
Title:

**School Resource Officer Agreement Between
Westtown-East Goshen Regional Police Department
-and-
West Chester Area School District**

January 1, 2023-June 30, 2027

Agreement for School Resource Officers

This Agreement, made this day of _____, by and between the **Westtown-East Goshen Regional Police Department** (the “Department”), Chester County, Pennsylvania, a municipal corporation, having its principal office at 1041 Wilmington Pike, West Chester, PA 19382 and **West Chester Area School District** (the “District”), a quasi-municipal corporation having its principal office at 782 Springdale Drive, Exton PA.

WITNESSETH:

Whereas, the Department operates a regional police department in accordance with the laws of the Commonwealth of Pennsylvania; and,

Whereas, the School District operates Rustin High School in Westtown Township, Pennsylvania; and,

Whereas, the Department and the School District desire to implement policing services through School Resource Officers within the School District,

Whereas, the School District is willing to reimburse the Department for services set forth in this agreement:

Now, therefore, in consideration of the mutual promises set forth herein and intending to be legally bound hereby, the Department and the School District agree as follows:

- 1. Department Provides Services:** The Department will provide a minimum of one (1) School Resource Officer (SRO) during the school year that will provide full time coverage during the school year at the Rustin High School campus. The school year is defined in accordance with the school district calendar and shall include all days and times when students are in attendance as modified from time to time by the School District. The SROs shall be and remain a full-time employee of the Department. The SROs shall be available to perform his or her job duties at the School District’s schools including those

identified as well as Stetson Middle School, Starkweather Elementary School, Westtown Elementary School, Penn Wood Elementary School, and East Goshen Elementary School, as time permits, at the request of the School District and at school functions and extracurricular events which occur within the Department.

2. **Duties of the SRO:** The purpose and intent of the SRO program is to establish a positive working relationship in cooperative effort to prevent juvenile delinquency and assist in student development, maintain a safe and secure environment on school campuses which will be conducive to learning, and promote positive attitudes regarding the police role in society. Accordingly, the SRO shall:
 - A. Abide by School District policies and consult with and coordinate activities through school principals and other school administrators, and in collaboration with District Campus Safety Officers (CSOs). However, the SRO shall remain fully responsive to the chain of command of the Regional Police Department in all matters related to employment and supervision and shall at all times abide by the Rules, Regulations, Policies and Collective Bargaining Agreement of the Regional Police Department. The Parties acknowledge and agree that the SROs are not “school officials” for purposes of records disclosure under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g.
 - B. The District will provide an office for use by the SRO that will include a telephone, desk, an area to utilize a laptop computer (with access to internet service), and a private area to conduct interviews.
 - C. Refrain completely from functioning as a school disciplinarian. If a principal or other school official within the School District believes an incident is a violation of the law, the principal or official shall contact the SRO, who shall determine whether law enforcement action is appropriate.
 - D. Develop expertise in presenting various subjects, such as understanding of federal, state and local laws and duties of the various law enforcement officers
 - E. When possible, make themselves available for conferences with student, parents, faculty members and school administrators to assist them with problems of a law enforcement or crime prevention nature.
 - F. Confer with principals, CSOs, and other school district administrators to develop plans and strategies to prevent and/or minimize dangerous situations on or near school property. Review and make recommendations for revisions to School Safety manuals and procedures. Copies of all pertinent WCASD policies will be made available to the SRO(s).
 - G. Perform duties as may be assigned by the Department’s Chief of Police.
 - H. Abide by School District Policy, provided the same is not contrary to any law, concerning interviews, should it become necessary to conduct formal police interviews with students or staff on school property or at school functions under

the jurisdiction of the School District. Copies of all pertinent WCASD policies will be available to the SRO(s).

- I. Take law enforcement action as necessary and notify the principal or other District administrators as soon as possible.
- J. Dress in their police uniform while performing SRO duties, in order to reaffirm his or her role as a law enforcement officer. The uniform will also be worn at events where it will enhance the image of the officer and his or her ability to perform his or her duties. The SROs shall at all times, wear their badges, to demonstrate they are duly sworn Department Officer.
- K. Be responsible for supplementing law enforcement activities at School District extracurricular events which occur within the Department, upon request of the School District Administration.
- L. File reports required by the Department Chief of Police.
- M. Notify principal or designee if leaving campus for other police related emergency.
- N. Serve as a confidential source, consistent with standard police policy of counseling to students concerning problems which may involve law enforcement issues.
- O. Participate in student support teams and groups that focus on peer mediation, individual student behavior, drug awareness, etc.
- P. Participate in and assist with directing traffic flow at the beginning and end of the school day to ensure safety of vehicular and foot traffic, working cooperatively with other members of the Police Department, when necessary.
- Q. Promote an environment within the School District where teachers feel safe to teach and students feel safe to learn.

3. COOPERATION WITH OTHER POLICE JURISDICTIONS AND LAW ENFORCEMENT

OFFICIALS. The SROs shall furnish information, reports, physical assistance, or any other aid as might be required to the Westtown-East Goshen Regional Police Department. The SROs shall also have and be authorized to exercise such extraterritorial powers as are invested in a Department police officer by law.

4. QUALIFICATIONS AND SELECTION OF SROs. The preferred SRO candidate shall have experience working with the Regional Police Department or have similar law enforcement experience. The SROs shall have comprehensive knowledge and experience with:

- A. Police methods and public administration

- B. Police equipment, firearms, weapons, less than deadly force methods, communications equipment, etc.
- C. Applicable constitutional and state laws, the Pennsylvania Juvenile Act, local laws and ordinances.
- D. The SROs should be creative and flexible in dealing with the needs of youth of various ages and from a variety of cultural backgrounds. The SRO must have strong verbal communications and interpersonal skills. He or she must be capable of communicating with all members of the community, including private citizens, elected officials, business owners, etc. Experience working with children, especially teens shall be preferred.
- E. The SROs must hold a Pennsylvania municipal Police Officer's Training Certificate (ACT 120) and a valid Driver's License. After being appointed as an SRO, they must attend training by N.A.S.R.O. and obtain the School Resource Officer basic certification or equivalent program meeting or exceeding the Pennsylvania Commission on Crime and Delinquency mandates.

5. SUPERVISION AND TRAINING OF SROs

- A. The SROs shall continue to be a full-time employee of the Regional Police Department under the sole and direct supervision of the Regional Chief of Police or his/her designee.
- B. The SROs shall not be considered to be an employee of the School District and therefore will not be responsible to perform responsibilities of District employees such as school disciplinarian, truant office, hall monitor, etc.
- C. SROs must provide District with the following background checks:
 - a. Pennsylvania State Criminal History Record
 - b. FBI Criminal History Report
 - c. Pennsylvania Child Abuse History Clearance

6. TERM OF AGREEMENT

This Agreement will commence at the signing of the document by both parties and terminate on June 30, 2027. Notwithstanding the above, the District and the Westtown-East Goshen Regional Police Department shall have the right in their absolute discretion to terminate the Agreement upon ninety (90) days written notice in the event the program is not funded in either parties' annual budget. In the event that the District cancels its SRO program during the term of the contract, the District would still be obligated to make payment for the balance of the contract (which ends June 30, 2027) to the Police Commission to offset the cost for hiring a new officer.

7. WORKING SCHEDULE OF SRO: The SRO shall be a full-time employee of the Regional Police Department. At all times when school is in session, the SROs should be assigned by the Chief of Police to the School District in accordance with this agreement.

- A. The SROs shall work 40 hours a week, during school hours on school days, unless the hours of the SRO are adjusted so that the SRO will be available during School District events. All requests to divide the SRO's working hours between normal school hours and others times by the District will be made in writing by the School District to the Chief of Police at least three (3) weeks in advance of the event.
- B. During school holidays, in-service days, snow days and summer recess of the School District, the SROs shall report to regular duty to the Regional Police Department.

8. PAYMENT FOR POLICE SERVICES

- A. For the remaining portion, January 1- June 30, of the 2022-23 school year, the School District will make two payments of \$18,750, at or near the following dates to the Townships:
 - a. January 1
 - b. April 1
- B. For the 2023-24 school year, the School District will make three payments annually, of \$25,000 each, at or near the following dates to the Township:
 - a. August 1
 - b. November 1
 - c. March 1
- C. Each subsequent year of this Agreement, the amount of compensation will be adjusted annually by the ACT 1 Index as produced by the State Department of Commerce and reflected in each payment for each subsequent year until the end of the agreement, June 30, 2027.

9. PERFORMANCE. In the event the District feels an SRO is not effectively performing his/her duties District Administration and the Chief of Police will attempt to mediate or resolve any problems that may exist. Ultimately, upon request of the School District, the SRO will be replaced with another qualified member of the Police Department.

10. LIABILITY INSURANCE. The Department shall, during the term of this Agreement, have in place a police professional liability insurance policy applicable to all claims or actions that may be brought against the SROs, the Police Commission, and/or the Regional Police Department and which specifically encompasses the individual designated as the SRO. The School District shall be named as an additional insured with regard to the SRO's actions, services or omissions provided pursuant to this Agreement and said

policy shall provide insurance coverage for the School District for all claims, suits, damages, fees or expenses (including cost of defense) arising out of an such acts, services or omissions of the SRO and/or the Townships. The amount of such police professional liability insurance shall be a minimum of Five Million Dollars (\$5,000,000).

The District shall, during the term of this Agreement, have in place a general liability insurance policy applicable to all claims or action that may be brought against the District, its employees, servants, workmen, agents, representatives and independent contractors and which specifically encompass all individuals who work with the SRO. The Department, the Police Commission, and the Townships shall be named as an additional insured in-so-far as the SRO is requested by any School District employee, agent or representative to participate and does participate in any School District activity upon which a claim or action may be brought. Said policy shall provide insurance to the Department for all claims, suits, damages, fees or expenses (including cost of defense) arising out of such acts, services or omissions of the District, its employees and agents. The amount of liability coverage shall be a minimum of Five Million Dollars (\$5,000,000).

11. SRO DUTIES AS POLICE OFFICER. Neither the terms of this agreement nor the description of the SRO's duties shall be construed as a limitation upon the SRO's ability and/or duty to investigate fully and respond fully as a police officer to any situation that he or she might encounter in the course of performing his or her duties as the SRO and to which he or she would otherwise be expected to respond as a duly empowered Police Officer. Also, in the event of a Department emergency the SRO can be pulled back to police duty by the Chief of Police.

12. DISCLAIMER OF LIABILITY; INDEMNIFICATION. The Department will indemnify, defend and hold harmless the School District and any of its members, agents, officers and employees in their respective individual and official capacities, of, from and against any claim, demand, action, cause of action, suit, loss, cost, damage, expense (including reasonable attorneys' fees and disbursements), liability, and/or judgment, on account of any bodily injury (including death), property damage and personal injury in violation of civil rights and on account of the negligence of the SRO or any of those acts of the SRO for which the Department is insured under its police professional liability insurance.

The Department shall not indemnify or defend the School District for any damages or expenses of any nature arising or on account of this Agreement and the SRO program if the damages or expenses were caused by the negligent or intentional acts of the School District, its employees, servants, workmen, agents, representatives and/or independent contractors.

This Agreement and the actions of the SRO and the Department hereunder are not intended to, and shall not be construed to, confer upon the Townships or the SRO the care, custody or control or possession of any real property of the School District at any time.

The District will indemnify, defend and hold harmless the Townships and any of its agents, officers and employees in their respective individual and official capacities, of, from and against any claim, demand, action, cause of action, suit, loss, cost, damage, expense (including reasonable attorneys' fees and disbursements), liability, and/or judgment, on account of any bodily injury (including death), property damage and personal injury in violation of civil rights and on account of the negligence of the District and its employees, servants, workmen, agents, representatives and independent contractors for which the School District is insured under its liability insurance.

The District shall not indemnify or defend the Department for any damages or expenses of any nature arising from or on account of this Agreement or the SRO program if caused by the negligent or intentional acts of the SRO.

The parties expressly intend that there shall be no third party beneficiaries of this Agreement. The limited rights to indemnification and defense and the provisions for liability insurance set forth above shall not be construed as a waiver of either party's right to immunity from liability.

13. INTEGRATION. This Agreement contains the entire understanding of the Department and the School District concerning the subject matter hereof.

14. MODIFICATION. This Agreement shall not be altered, amended, changed or modified, except in writing, executed by both parties.

15. SEVERABILITY. If any term, condition, clause or provision of this Agreement shall be determined or declared to be void or invalid in law or otherwise, then only that term, condition, clause or provision shall be stricken from this Agreement. In all other respects, this Agreement shall be valid and shall continue in full force, effect and operation.

IN WITNESS WHEREOF, the duly authorized Officers of the parties have caused duplicate originals by the duly authorized officers.

ATTEST:

Manda M. Bennett
Secretary - CHIEF, WEGO PD

WESTTOWN-EAST GOSHEN BOARD
OF COMMISSIONERS

By: Michele D. Pratt
President

ATTEST:

Board Secretary

WEST CHESTER AREA SCHOOL DISTRICT

By: _____
Susan Tiernan, President

School Resource Officer Agreement Between

West Goshen Police Department

-and-

West Chester Area School District

January 1, 2023 - June 30, 2027

Agreement for School Resource Officers

This Agreement, made this _____ day of _____, 20____, by and between the **Township of West Goshen** (the "Township"), Chester County, Pennsylvania, a municipal corporation, having its principal office at 1025 Paoli Pike, West Chester, PA 19380 and **West Chester Area School District** (the "District"), a quasi- municipal corporation having its principal office at 782 Springdale Drive, Exton PA.

WITNESSETH:

Whereas, the Township operates a municipal police department in accordance with the laws of the Commonwealth of Pennsylvania; and,

Whereas, the District operates Fugett Middle School and East High School in West Goshen Township, Pennsylvania; and,

Whereas, the Township and the District desire to implement policing services through School Resource Officers within certain schools within the District; and,

Whereas, the District is willing to reimburse the Township for services set forth in this agreement;

Now, therefore, in consideration of the mutual promises set forth herein and intending to be legally bound hereby, the Township and the District agree as follows:

- 1. Township Provides Services:** The Township will provide a minimum of one (1) School Resource Officer ("SRO") during the school year that will provide full-time coverage during the school year at the East High School/ Fugett Middle School campus. The school year is defined in accordance with the District's calendar and shall include all days and times when students are in attendance as modified from time to time by the District. The SROs shall be and remain a full-time employee of the Township. The SRO shall be available to perform his or her job duties at the District's schools previously identified, as well as others within their jurisdiction, Peirce Middle School, Greystone Elementary School, Glen Acres Elementary School, and Fern Hill Elementary School, as time permits, and at the request of the School District; to be present at school functions and extracurricular events which occur within the Township.

- 2. Duties of the SRO:** The purpose and intent of the SRO program is to establish a positive working relationship in cooperative effort to prevent juvenile delinquency and assist in student development, maintain a safe and secure environment on school campuses which will be conducive to learning, and

promote positive attitudes regarding the police role in society. Accordingly, the SROs shall:

- A. Abide by District policies and consult with and coordinate activities through school principals and other school administrators, and in collaboration with District Campus Safety Officers (“CSOs”). However, the SROs shall remain fully responsive to the chain of command of the Township Police Department in all matters related to employment and supervision and shall at all times abide by the Rules, Regulations, Policies and Collective Bargaining Agreement of the Township Police Department. The Parties acknowledge and agree that the SROs are not “school officials” for purposes of records disclosure under the Family Educational Rights and Privacy Act, 20 U.S.C. §1232g.
- B. The District will provide an office for use by the SRO that will include a telephone, desk, an area to utilize a laptop computer (with access to internet service), and a private area to conduct interviews.
- C. Refrain completely from functioning as a school disciplinarian. If a principal or other school official within the District believes an incident is a violation of the law, the principal or official shall contact the SRO, who shall determine whether law enforcement action is appropriate.
- D. Develop expertise in presenting various subjects, such as understanding of federal, state and local laws and duties of the various law enforcement officers
- E. When possible, make themselves available for conferences with student, parents, faculty members and school administrators to assist them with problems of a law enforcement or crime prevention nature.
- F. Confer with principals, CSOs, and other school district administrators to develop plans and strategies to prevent and/or minimize dangerous situations on or near school property. Review and make recommendations for revisions to School Safety manuals and procedures.
- G. Perform duties as may be assigned by the Township’s Chief of Police.
- H. Abide by District Policy, provided the same is not contrary to any law, concerning interviews, should it become necessary to conduct formal police interviews with students or staff on school property or at school functions under the jurisdiction of the District. Copies of all pertinent WCASD policies will be available to the SRO(s).
- I. Take law enforcement action as necessary and notify the principal or other District administrators as soon as possible.
- J. Dress in their police uniform while performing SRO duties, in order to reaffirm his or her role as a law enforcement officer. The uniform will also be worn at events where it will enhance the image of the officer and his or

her ability to perform his or her duties. The SROs shall at all times, wear their badges, to demonstrate they are duly sworn Township Officer.

- K. Be responsible for supplementing law enforcement activities at District extracurricular events which occur within the Township, upon request of the District Administration.
- L. File reports required by the Township Chief of Police.
- M. Notify principal or designee if leaving campus for other police related emergency.
- N. Serve as a confidential source, consistent with standard police policy of counseling to students concerning problems which may involve law enforcement issues.
- O. Participate in student support teams and groups that focus on peer mediation, individual student behavior, drug awareness, etc.
- P. Participate in and assist with directing traffic flow at the beginning and end of the school day to ensure safety of vehicular and foot traffic, working cooperatively with other members of the Police Department, when necessary.
- Q. Promote an environment within the District where teachers feel safe to teach and students feel safe to learn.

3. COOPERATION WITH OTHER POLICE JURISDICTIONS AND LAW

ENFORCEMENT OFFICIALS. The SROs shall furnish information, reports, physical assistance, or any other aid as might be required to the Township's police department. The SROs shall also have and be authorized to exercise such extraterritorial powers as are invested in a Township police officer by law.

4. QUALIFICATIONS AND SELECTION OF SROs. The preferred SRO candidate shall have experience working with the Township Police Department or have similar law enforcement experience. The SROs shall have comprehensive knowledge and experience with:

- A. Police methods and public administration.
- B. Police equipment, firearms, weapons, less than deadly force methods, communications equipment, etc.
- C. Applicable constitutional and state laws, the Pennsylvania Juvenile Act, local laws and ordinances.
- D. The SROs should be creative and flexible in dealing with the needs of youth of various ages and from a variety of cultural backgrounds. The SROs must have strong verbal communications and interpersonal skills. He or she must be capable of communicating with all members of the community, including private citizens, elected officials, business owners, etc. Experience

working with children, especially teens shall be preferred.

- E. The SROs must hold a Pennsylvania municipal Police Officer's Training Certificate (ACT 120) and a valid Driver's License. After being appointed as an SRO, they must attend training by N.A.S.R.O. and obtain the School Resource Officer basic certification or equivalent program meeting or exceeding the Pennsylvania Commission on Crime and Delinquency mandates.

5. SUPERVISION AND TRAINING OF SROs

- A. The SROs shall continue to be a full-time employee of the Township Police Department under the sole and direct supervision of the Township Chief of Police or his/her designee.
- B. The SROs shall not be considered to be an employee of the District and therefore will not be responsible to perform responsibilities of District employees such as school disciplinarian, truant office, hall monitor, etc.
- C. SROs must provide the District with the following background checks:
 - a. Pennsylvania State Criminal History Record
 - b. FBI Criminal History Report
 - c. Pennsylvania Child Abuse History Clearance

6. TERM OF AGREEMENT. This Agreement will commence at the signing of the document by both parties and terminate on June 30, 2027. Notwithstanding the above, the District and the Township shall have the right in their absolute discretion to terminate the Agreement upon ninety (90) days' written notice in the event the program is not funded in either parties' annual budget. In the event that the District cancels its SRO program during the term of the contract, the District would still be obligated to make payment to the Township to offset the cost for hiring a new officer.

7. WORKING SCHEDULE OF SRO: The SRO shall be a full-time employee of the Township Police Department. At all times when school is in session, the SROs should be assigned by the Chief of Police to the District in accordance with this Agreement.

- A. The SROs shall work 40 hours a week, during school hours on school days, unless the hours of the SRO are adjusted so that the SRO will be available during District events. All requests to divide the SRO's working hours between normal school hours and other times by the District will be made in writing by the District to the Chief of Police at least three (3) weeks in advance of the event.

- B. During school holidays, in-service days, snow days and summer recess of the District, the SROs shall report to regular duty to the Township Police Department.

8. PAYMENT FOR POLICE SERVICES

- A. For the remaining portion, January 1- June 30, of the 2022-23 school year, the School District shall make two payments of \$18,750, at or near the following dates to the Township:
 - a. January 1
 - b. April 1
- B. For the 2023-24 school year, the School District shall make three payments of \$25,000 each to the Township, at or near the following dates:
 - a. August 1
 - b. November 1
 - c. March 1
- C. Starting with the 2024-2025 school year and for each subsequent year through 2026-2027, the amount of compensation shall be increased each school year by the District's Adjusted Index Listing pursuant to ACT 1 of 2006 Index as published by the State Department of Education and reflected in each of the three equal payments made in the school year until the end of the agreement, June 30, 2027. The three payments shall be made on or about the same dates required by paragraph 8.B above.

- 9. PERFORMANCE.** In the event the School District feels an SRO is not effectively performing his/her duties, District administration and the Chief of Police will attempt to mediate or resolve any problems that may exist. Ultimately, upon request of the District, the SRO will be replaced with another qualified member of the Police Department.

- 10. LIABILITY INSURANCE.** The Township shall, during the term of this Agreement, have in place a police professional liability insurance policy applicable to all claims or actions that may be brought against the SROs, the Township and/or the Township Police Department and which specifically encompasses the individual designated as the SRO. The District shall be named as an additional insured with regard to the SRO's actions, services or omissions provided pursuant to this Agreement and said policy shall provide insurance coverage for the District for all claims, suits, damages, fees or expenses (including cost of defense) arising out of an such acts, services or omissions of the SRO and/or the Township. The amount of such police professional liability insurance shall be a minimum of Five Million Dollars (\$5,000,000).

The District shall, during the term of this Agreement, have in place a general liability insurance policy applicable to all claims or actions that may be brought against the District, its employees, servants, workmen, agents, representatives and independent contractors and which specifically encompass all individuals who work with the SRO. The Township Police Department and the Township shall be named as an additional insured in- so-far as the SRO is requested by any District employee, agent or representative to participate and does participate in any District activity upon which a claim or action may be brought. Said policy shall provide insurance to the Township Police Department and the Township for all claims, suits, damages, fees or expenses (including cost of defense) arising out of such acts, services or omissions of the District, its employees and agents. The amount of the liability coverage shall be a minimum of Five Million Dollars (\$5,000,000).

- 11. SRO DUTIES AS POLICE OFFICER.** Neither the terms of this Agreement nor the description of the SRO's duties shall be construed as a limitation upon the SRO's ability and/or duty to investigate fully and respond fully as a police officer to any situation that he or she might encounter in the course of performing his or her duties as the SRO and to which he or she would otherwise be expected to respond as duly empowered Township Police Officer. Also, in the event of a Township emergency the SRO can be pulled back to police duty by the Chief of Police.

- 12. DISCLAIMER OF LIABILITY; INDEMNIFICATION.** The Township will indemnify, defend and hold harmless the District and any of its agents, officers and employees in their respective individual and official capacities, of, from and against any claim, demand, action, cause of action, suit, loss, cost, damage, expense (including reasonable attorneys' fees and disbursements), liability, and/or judgment, on account of any bodily injury (including death), property damage and personal injury in violation of civil rights and on account of the negligence of the SRO or any of those acts of the SRO for which the Township is insured under its police professional liability insurance.

The Township shall not indemnify or defend the District for any damages or expenses of any nature arising or on account of this Agreement and the SRO program if the damages or expenses were caused by the negligent or intentional acts of the District, its employees, servants, workmen, agents, representatives and/or independent contractors.

This Agreement and the actions of the SRO and the Township hereunder are not intended to, and shall not be construed to, confer upon the Township or the SRO

the care, custody or control or possession of any real property of the District at any time.

The District will indemnify, defend and hold harmless the Township and any of its, agents, officers and employees in their respective individual and official capacities, of, from and against any claim, demand, action, cause of action, suit, loss, cost, damage, expense (including reasonable attorneys' fees and disbursements), liability, and/or judgment, on account of any bodily injury (including death), property damage and personal injury in violation of civil rights and on account of the negligence of the District and its employees, servants, workmen, agents, representatives and independent contractors for which the School District is insured under its liability insurance.

The District shall not indemnify or defend the Township for any damages or expenses of any nature arising from or on account of this Agreement or the SRO program if caused by the negligent or intentional acts of the SRO.

The parties expressly intend that there shall be no third party beneficiaries of this Agreement. The limited rights to indemnification and defense and the provisions for liability insurance set forth above shall not be construed as a waiver of either party's right to immunity from liability.

- 13. INTEGRATION.** This Agreement contains the entire understanding of the Township and the District concerning the subject matter hereof.
- 14. MODIFICATION.** This Agreement shall not be altered, amended, changed or modified, except in writing, executed by both parties.
- 15. SEVERABILITY.** If any term, condition, clause or provision of this Agreement shall be determined or declared to be void or invalid in law or otherwise, then only that term, condition, clause or provision shall be stricken from this Agreement. In all other respects, this Agreement shall be valid and shall continue in full force, effect and operation.

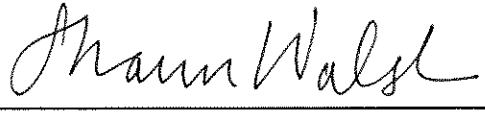
IN WITNESS WHEREOF, the duly authorized Officers of the parties have caused duplicate originals by the duly authorized officers.

ATTEST:

WEST GOSHEN TOWNSHIP



Christopher Bashore, Secretary

By: 

Shaun Walsh
Chairman, Board of Supervisors

ATTEST:

WEST CHESTER AREA SCHOOL DISTRICT

Secretary

By: _____

President

**School Resource Officer Agreement Between
West Chester Police Department**

-and-

West Chester Area School District

January 1, 2023-June 30, 2027

Agreement for School Resource Officers

This Agreement, made this day of _____, by and between the **Borough of West Chester** (the "Borough"), Chester County, Pennsylvania, a municipal corporation, having its principal office at 401 E. Gay Street, West Chester, PA 19380 and **West Chester Area School District** (the District), a quasi-municipal corporation having its principal office at 782 Springdale Drive, Exton PA.

WITNESSETH:

Whereas, the Borough operates a municipal police department in accordance with the laws of the Commonwealth of Pennsylvania; and,

Whereas, the District operates Henderson High School in West Chester Borough, and East Bradford Elementary and Hillsdale Elementary Schools in East Bradford Township, Pennsylvania; and,

Whereas, the Borough and the District desire to implement policing services through School Resource Officers within the District; and,

Whereas, the District is willing to reimburse the Borough for services set forth in this agreement; and,

Now, therefore, in consideration of the mutual promises set forth herein and intending to be legally bound hereby, the Borough and the District agree as follows:

- 1. Borough Provides Services:** The Township will provide a minimum of one (1) School Resource Officer (SRO) during the school year that will provide full-time coverage during the school year at the Henderson High School campus. The school year is defined in accordance with the District's calendar and shall include all days and times when students are in attendance as modified from time to time by the District. The SROs shall be and remain a full-time employee of the Borough. The SRO shall be available to

perform his or her job duties at the District's schools previously identified, as well as others within their jurisdiction, East Bradford Elementary School and Hillsdale Elementary School, as time permits, and at the request of the School District; to be present at school functions and extracurricular events which occur within the Borough.

2. **Duties of the SRO:** The purpose and intent of the SRO program is to establish a positive working relationship in cooperative effort to prevent juvenile delinquency and assist in student development, maintain a safe and secure environment on school campuses which will be conducive to learning, and promote positive attitudes regarding the police role in society. Accordingly, the SROs shall:
 - A. Abide by District policies and consult with and coordinate activities through school principals and other school administrators, and in collaboration with District Campus Safety Officers (CSOs). However, the SROs shall remain fully responsive to the chain of command of the Borough Police Department in all matters related to employment and supervision and shall at all times abide by the Rules, Regulations, Policies and Collective Bargaining Agreement of the Borough Police Department. The Parties acknowledge and agree that the SROs are not "school officials" for purposes of records disclosure under the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g.
 - B. The District will provide an office for use by the SRO that will include a telephone, desk, an area to utilize a laptop computer (with access to internet service), and a private area to conduct interviews.
 - C. Refrain completely from functioning as a school disciplinarian. If a principal or other school official within the District believes an incident is a violation of the law, the principal or official shall contact the SRO, who shall determine whether law enforcement action is appropriate.
 - D. Develop expertise in presenting various subjects, such as understanding of federal, state and local laws and duties of the various law enforcement officers
 - E. When possible, make themselves available for conferences with student, parents, faculty members and school administrators to assist them with problems of a law enforcement or crime prevention nature.
 - F. Confer with principals, CSOs, and other school district administrators to develop plans and strategies to prevent and/or minimize dangerous situations on or near school property. Review and make recommendations for revisions to School Safety manuals and procedures.
 - G. Perform duties as may be assigned by the Borough's Chief of Police.
 - H. Abide by District Policy, provided the same is not contrary to any law, concerning interviews, should it become necessary to conduct formal police interviews with students or staff on school property or at school functions under the jurisdiction

of the District. Copies of all pertinent WCASD policies will be available to the SRO(s).

- I. Take law enforcement action as necessary and notify the principal or other District administrators as soon as possible.
- J. Dress in their police uniform while performing SRO duties, in order to reaffirm his or her role as a law enforcement officer. The uniform will also be worn at events where it will enhance the image of the officer and his or her ability to perform his or her duties. The SROs shall at all times, wear their badges, to demonstrate they are duly sworn Borough Officer.
- K. Be responsible for supplementing law enforcement activities at District extracurricular events which occur within the Township, upon request of the School District Administration.
- L. File reports required by the Township Chief of Police.
- M. Notify principal or designee if leaving campus for other police related emergency.
- N. Serve as a confidential source, consistent with standard police policy of counseling to students concerning problems which may involve law enforcement issues.
- O. Participate in student support teams and groups that focus on peer mediation, individual student behavior, drug awareness, etc.
- P. Participate in and assist with directing traffic flow at the beginning and end of the school day to ensure safety of vehicular and foot traffic, working cooperatively with other members of the Police Department, when necessary.
- Q. Promote an environment within the School District where teachers feel safe to teach and students feel safe to learn

3. COOPERATION WITH OTHER POLICE JURISDICTIONS AND LAW ENFORCEMENT

OFFICIALS. The SROs shall furnish information, reports, physical assistance, or any other aid as might be required to the Borough's police department. The SROs shall also have and be authorized to exercise such extraterritorial powers as are invested in a Borough police officer by law.

4. QUALIFICATIONS AND SELECTION OF SROs. The preferred SRO candidate shall have experience working with the Borough Police Department or have similar law enforcement experience. The SROs shall have comprehensive knowledge and experience with:

- A. Police methods and public administration

- B. Police equipment, firearms, weapons, less than deadly force methods, communications equipment, etc.
- C. Applicable constitutional and state laws, the Pennsylvania Juvenile Act, local laws and ordinances.
- D. The SROs should be creative and flexible in dealing with the needs of youth of various ages and from a variety of cultural backgrounds. The SROs must have strong verbal communications and interpersonal skills. He or she must be capable of communicating with all members of the community, including private citizens, elected officials, business owners, etc. Experience working with children, especially teens shall be preferred.
- E. The SROs must hold a Pennsylvania municipal Police Officer's Training Certificate (ACT 120) and a valid Driver's License. After being appointed as an SRO, they must attend training by N.A.S.R.O. and obtain the School Resource Officer basic certification or equivalent program meeting or exceeding the Pennsylvania Commission on Crime and Delinquency mandates.

5. SUPERVISION AND TRAINING OF SROs

- A. The SROs shall continue to be a full-time employee of the Borough Police Department under the sole and direct supervision of the Borough Chief of Police or his/her designee.
- B. The SROs shall not be considered to be an employee of the District and therefore will not be responsible to perform responsibilities of District employees such as school disciplinarian, truant office, hall monitor, etc.
- C. SROs must provide the District with the following background checks:
 - a. Pennsylvania State Criminal History Record
 - b. FBI Criminal History Report
 - c. Pennsylvania Child Abuse History Clearance

- 6. Term of Agreement.** This Agreement will commence at the signing of the document by both parties and terminate on June 30, 2027. Notwithstanding the above, the District and the Borough shall have the right in their absolute discretion to terminate the Agreement upon ninety (90) days' written notice in the event the program is not funded in either parties' annual budget.

- 7. WORKING SCHEDULE OF SRO:** The SRO shall be a full-time employee of the Township Police Department. At all times when school is in session, the SROs should be assigned by the Chief of Police to the District in accordance with this Agreement.

- A. The SROs shall work 40 hours a week, during school hours on school days, unless the hours of the SRO are adjusted so that the SRO will be available during District events. All requests to divide the SRO's working hours between normal school hours and others times by the District will be made in writing by the District to the Chief of Police at least three (3) weeks in advance of the event.
- B. During school holidays, in-service days, snow days and summer recess of the District, the SROs shall report to regular duty to the Township Police Department.

8. PAYMENT FOR POLICE SERVICES

- A. For the remaining portion, January 1- June 30, of the 2022-23 school year, the District shall make two payments of \$18,750, at or near the following dates to the Borough:
 - a. January 1
 - b. April 1
- B. For the 2023-24 school year, the School District will make three payments annually, of \$25,000 each, at or near the following dates to the Township:
 - a. August 1
 - b. November 1
 - c. March 1
- C. Each subsequent year of this Agreement, the amount of compensation will be increased annually by the District's Adjusted Index Listing pursuant to ACT 1 of 2006 Index as published by the State Department of Education and reflected in each payment for each subsequent year until the end of the agreement, June 30, 2027.

9. PERFORMANCE. In the event the District feels an SRO is not effectively performing his/her duties District Administration and the Chief of Police will attempt to mediate or resolve any problems that may exist. Ultimately, upon request of the District, the SRO will be replaced with another qualified member of the Police Department.

10. LIABILITY INSURANCE. The Borough shall, during the term of this Agreement, have in place a police professional liability insurance policy applicable to all claims or actions that may be brought against the SROs, the Borough and/or the Borough Police Department and which specifically encompasses the individual designated as the SRO. The District shall be named as an additional insured with regard to the SRO's actions, services or omissions provided pursuant to this Agreement and said policy shall provide insurance coverage for the District for all claims, suits, damages, fees or expenses (including cost of defense) arising out of an such acts, services or omissions of the SRO and/or the Township. The amount of such police professional liability insurance shall be a minimum of Five Million Dollars (\$5,000,000).

The District shall, during the term of this Agreement, have in place a general liability insurance policy applicable to all claims or actions that may be brought against the District, its employees, servants, workmen, agents, representatives and independent contractors and which specifically encompass all individuals who work with the SRO. The Borough Police Department and the Borough shall be named as an additional insured in-so-far as the SRO is requested by any District employee, agent or representative to participate and does participate in any District activity upon which a claim or action may be brought. Said policy shall provide insurance to the Borough Police Department and the Borough for all claims, suits, damages, fees or expenses (including cost of defense) arising out of such acts, services or omissions of the District, its employees and agents. The amount of the liability coverage shall be a minimum of Five Million Dollars (\$5,000,000).

11. SRO DUTIES AS POLICE OFFICER. Neither the terms of this Agreement nor the description of the SRO's duties shall be construed as a limitation upon the SRO's ability and/or duty to investigate fully and respond fully as a police officer to any situation that he or she might encounter in the course of performing his or her duties as the SRO and to which he or she would otherwise be expected to respond as duly empowered Borough Police Officer. Also, in the event of a Township emergency the SRO can be pulled back to police duty by the Chief of Police.

12. DISCLAIMER OF LIABILITY; INDEMNIFICATION. The Borough will indemnify, defend and hold harmless the District and any of its agents, officers and employees in their respective individual and official capacities, of, from and against any claim, demand, action, cause of action, suit, loss, cost, damage, expense (including reasonable attorneys' fees and disbursements), liability, and/or judgment, on account of any bodily injury (including death), property damage and personal injury in violation of civil rights and on account of the negligence of the SRO or any of those acts of the SRO for which the Borough is insured under its police professional liability insurance.

The Borough shall not indemnify or defend the District for any damages or expenses of any nature arising or on account of this Agreement and the SRO program if the damages or expenses were caused solely by the negligent or intentional acts of the District, its employees, servants, workmen, agents, representatives and/or independent contractors.

This Agreement and the actions of the SRO and the Borough hereunder are not intended to, and shall not be construed to, confer upon the Borough or the SRO the care, custody or control or possession of any real property of the District at any time.

The District will indemnify, defend and hold harmless the Borough and any of its, agents, officers and employees in their respective individual and official capacities, of, from and against any claim, demand, action, cause of action, suit, loss, cost, damage, expense (including reasonable attorneys' fees and disbursements), liability, and/or judgment, on account of any bodily injury (including death), property damage and personal injury in violation of civil rights and on account of the negligence of the District and its employees, servants, workmen, agents, representatives and independent contractors for which the School District is insured under its liability insurance.

The District shall not indemnify or defend the Township for any damages or expenses of any nature arising from or on account of this Agreement or the SRO program if caused solely by the negligent or intentional acts of the SRO.

The parties expressly intend that there shall be no third party beneficiaries of this Agreement. The limited rights to indemnification and defense and the provisions for liability insurance set forth above shall not be construed as a waiver of either's party's right to immunity from liability.

13. INTEGRATION. This Agreement contains the entire understanding of the Township and the District concerning the subject matter hereof.

14. MODIFICATION. This Agreement shall not be altered, amended, changed or modified, except in writing, executed by both parties.

15. SEVERABILITY. If any term, condition, clause or provision of this Agreement shall be determined or declared to be void or invalid in law or otherwise, then only that term, condition, clause or provision shall be stricken from this Agreement. In all other respects, this Agreement shall be valid and shall continue in full force, effect and operation.

IN WITNESS WHEREOF, the duly authorized Officers of the parties have caused duplicate originals by the duly authorized officers.

BOROUGH OF WEST CHESTER BOARD OF COUNCIL

By: 

President

Attest:  _____

Board Secretary

WEST CHESTER AREA SCHOOL DISTRICT

By: _____

President

Attest: _____

Board Secretary



WEST CHESTER AREA SCHOOL DISTRICT

Policy Review Committee
January 23, 2023
Action Items

Approval of Revisions to Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability (formerly known as Homeless Students), First Reading

Approval is requested of Revisions to Policy 251 Students Experiencing Homelessness, Foster Care and Other Educational Instability (formerly known as Homeless Students), First Reading

I so move.

Approval of Revisions to Policy 217 Graduation Requirements, First Reading

Approval is requested of Revisions to Policy 217 Graduation Requirements, First Reading

I so move.

**WEST CHESTER AREA SCHOOL DISTRICT
Policy Review Committee**

Policy Review Committee Meeting Minutes

January 17, 2023

Spellman Education Center Board Room

Start: 5:15 pm – Finish: 5:42 pm

Attending Committee Members:

Laura Detre Daryl Durnell Karen Fleming Stacey Whomsley

Other Board Members:

Gary Bevilacqua Joyce Chester Karen Herrmann Kate Shaw Sue Tiernan

Administration:

Robert Sokolowski Kalia Reynolds Wayne Birster Melissa Kleiman
 Una Martin Sara Missett John Scully Jeff Ulmer Michael Wagman

Public Comment:

Name	Agenda Item
Judi DiFonzo	Policy 251: Homeless Students

Items on Agenda

- Announcement of Committee Chair
- Purpose of Committee
- Review and Approval of revisions to Policy 251: Homeless Students (to be renamed: Students Experiencing Homelessness, Foster Care or other Educational Instability)
- Review and Approval of revisions to Policy 217: Graduation Requirements

Policy Review Committee Actions/Outcomes

Ms. Karen Fleming is the committee chair.

Ms. Fleming stated that the one of the boards 2023 goals was to form a policy review committee during the 2nd half of the year, explaining the purpose of the committee is to review the board policy manual section by section. However, priority will be given to any policies that need to be revised due to new or changed laws.

Ms. Fleming reviewed the procedure to review policies. District Administration provides committee members with policies that have been reviewed by both the district solicitor and the appropriate administrator. The committee reviews policies in preparation for the meeting. Administration reviews policy changes with the committee. After discussion, the committee votes on whether to recommend the revised policies policy changes. Per Board Policy 006, if the committee vote is unanimous, the policy goes to the full board for approval as a consent agenda item. If the vote is either 3-1, or 2-1, the policy would

appear on the board agenda as a non-consent item. If the majority vote is dissenting, the policy would stay at the committee level for further discussion. Any committee member may request an agenda item coming out of committee be placed on the Board agenda as a non- consent item.

The committee will meet every month prior to the Property & Finance Committee Meeting.

Committee Agenda Items to be placed on January 23, 2023 Agenda for board approval:

Agenda Item	Vote
Review and Approval of revisions to Policy 251: Homeless Students (to be renamed: Student Experiencing Homelessness, Foster Care, or other Educational Instability)	4-0
Review and Approval of revisions to Policy 217: Graduation Requirements	4-0

Next Meeting: Tuesday, February 21, 2023

Book	Policy Manual
Section	200 Pupils
Title	Students Experiencing Homelessness, Foster Care and Other Educational Instability (previously known as Homeless Students)
Code	251
Status	First Reading
Adopted	August 1, 2015
Last Revised	April 23, 2018
Last Reviewed	September 28, 2015

Authority

Purpose

The Board recognizes **the challenges encountered by students experiencing homelessness, foster care, and other educational instability. The Board is committed to facilitating its obligation to ensure that homeless students have access to the same educational programs and services provided to other district students. The Board shall make reasonable efforts to identify homeless children within the district, encourage their immediate enrollment, and eliminate existing addressing barriers to their attendance, and education, and graduation; and providing supports in compliance with federal and state law, and regulations and Board policy, for such students.** [1][2][3][4][5][6][7][8]

Authority

The Board directs the district to collaborate with school staff, other school districts, local agencies and other entities in supporting the needs of students experiencing educational instability.

The Board **authorizes the Superintendent to waive specific requirements in Board** may waive policies, procedures, and administrative regulations **to the extent that they create barriers for the enrollment and, attendance, transportation, and success in school of homeless students, based on the recommendation of the Superintendent. of students experiencing educational instability. Such waivers may include, but are not limited to, requirements regarding:** [1][2][3][4][5][6][7]

1. **Dress code.**[9]
2. **Transportation.**[10]
3. **School-sponsored or extracurricular activities for which students meet placement and qualification requirements, including, but not limited to, clubs, athletics, performing arts, class trips, social events, career and technical education, internships and specialized classes.**[11][12][13][14][15][16][17]

4. **Fees related to school-sponsored or extracurricular activity participation fees, and other fees including, but not limited to, school identification (badges, cards, etc.), uniforms, materials, lost or damaged items, athletic physical exams, parking or driving, food services, library, locker or padlock rental or replacement, summer school or credit recovery, technology and graduation regalia.**[9][13][14][15][18][19][20][21][22]
5. **Graduation.**[19]
6. **Registration deadlines.**

It is the policy of the Board that no student shall be discriminated against, segregated or stigmatized based on their status as a student experiencing educational instability.

Definitions

Student Experiencing Educational Instability means a student who has experienced one (1) or more changes in school enrollment during a single school year as a result of any of the following:[4]

1. **Homelessness as defined under the law and as determined by the district.**[1][3][7]
2. **An adjudication of:**[23][24]
 - a. **Dependency relating to child protective services and juvenile matters;**
 - b. **Delinquency, if disclosed by the student or the student's parent/guardian; or**
 - c. **As part of court-ordered services under a voluntary placement or custody agreement.**

A student experiencing foster care may also qualify as a student experiencing educational instability as defined above, if such circumstances apply.[25]

Enroll or Enrollment means attending classes and participating fully in school activities.[26]

Additional costs means the difference between what the district spends to transport a resident student to the student's assigned school and the cost to transport a child in foster care to the child's school of origin.

Foster care means twenty-four (24) hour substitute care for children placed away from their parents or guardians and for whom the child welfare agency has placement and care responsibility. This includes, but is not limited to, placements in foster family homes, foster homes of relatives, group homes, emergency shelters, residential facilities, child care institutions and pre-adoptive homes. A child is in foster care in accordance with this definition regardless of whether the foster care facility is licensed and payments are made by the state, tribal or local agency for the care of the child, whether adoption subsidy payments are being made prior to the finalization of an adoption or whether there is federal matching of any payments that are made.[25]

Homeless students children and youth means individuals who lack a fixed, regular and adequate nighttime residence, and includes: are defined as:[4][12]

1. Children and youths who are:
 - a. **S**sharing the housing of other persons due to loss of housing, economic hardship or a similar reason;
 - b. **are** ~~are~~ **L**iving in motels, hotels, trailer parks or camping grounds due to the lack of alternative adequate accommodations;
 - c. **are** ~~are~~ **L**iving in emergency, ~~or~~ **or** **transitional** **or domestic violence** shelters; **or**
 - d. **are** ~~are~~ **A**bandoned in hospitals;
2. Children and youths who have a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings;

3. Children and youths who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings;
4. Migratory children who qualify as homeless under federal law because the children **they** are living in circumstances described in clauses 1. through 3. above; The term **migratory children** means children who are (or whose parent(s) or spouse(s) are) migratory agricultural workers, including migratory dairy workers or migratory fishermen, and who have moved from one school district to another in the preceding thirty six (36) months, in order to obtain (or accompany such parents or spouses in order to obtain) temporary or seasonal employment in agricultural or fishing work; and,
5. School-aged parents living in houses for school-aged parents if they have no other available living accommodations. *Unaccompanied homeless youth* including any child who is "not in the physical custody of a parent or guardian." This includes youth who have run away from home, been thrown out of their home, been abandoned by parents or guardians, or separated from their parents for any other reason.
6. **Unaccompanied youth** means a homeless child or youth not in the physical custody of a parent or guardian. This includes youth who have run away from home; been abandoned or forced out of home by a parent, guardian or other caretaker; or separated from a parent or guardian for any other reason. [26]

School of origin is defined as the school **in which** the student attended when permanently housed or the school in which the student **experiencing educational instability** was last enrolled. [5]

- **The school of origin for a *homeless child or youth* - the last school in which the homeless child or youth was enrolled when permanently housed or the school in which the homeless child or youth was last enrolled, including preschool. [27]**
- **The school of origin for a *child in foster care* - the school in which a child is enrolled at the time of placement in foster care. If a child's foster care placement changes, the school of origin is the school the child is attending immediately prior to each change in placement. [8]**
- **When the homeless child or youth, or child in foster care, completes the final grade level served by the school of origin, the school of origin shall become the designated receiving school at the next grade level for all feeder schools.**

Unaccompanied youth means a homeless child or youth not in the physical custody of a parent or guardian. This includes youth who have run away from home; been abandoned or forced out of home by a parent, guardian or other caretaker; or separated from a parent or guardian for any other reason. [26]

Delegation of Responsibility

The Board designates the Superintendent or his/her designee to serve as the district's liaison **point of contact** for homeless students **experiencing educational instability** and families. [5]

The name and contact information of the district's point of contact shall be included in the student's education records and provided to the student's education decision maker. [4]

The district's liaison **point of contact** shall **ensure outreach and coordination** with **the following, as appropriate to each individual student's needs: [4][5][27]**

1. **Local children and youth agency.**
1. **2. Other local service agencies and entities** that provide services to **students experiencing educational instability** homeless children and youth and families.

2. 3. Other school districts on issues of **prompt identification, records transfer of records, and transportation and other inter-district activities.**
4. **District staff responsible for the provision of services under Section 504 of the Rehabilitation Act and the Individuals with Disabilities Education Act.[11][28]**
3. 5. State and local housing agencies responsible for comprehensive housing affordability strategies. **The district's point of contact, in consultation with the school counselor, school social worker, home and school visitor or school psychologist and the student's Individualized Education Program (IEP) team or Section 504 Team, shall:[4]**
 1. **Facilitate the student's expedited consultation with the school counselor or other mental health professionals, as appropriate.**
 2. **Facilitate the prompt placement of the student in appropriate courses.**
 3. **Connect the student with appropriate educational services.**
 4. **Immediately request the prior school entity, county agency and the student's education decision maker to provide the complete student information and records, including an IEP or Section 504 service agreement, if applicable. Within ten (10) business days, the prior school entity located within Pennsylvania shall provide the requested information and records to ensure proper transfer of course credits, grades and an IEP or Section 504 service agreement, if applicable.**
 5. **Develop and execute a graduation plan in collaboration with the student in grades nine (9) through twelve (12) to support the student in graduating. The graduation plan shall be included in the student's education records.**

Additional Responsibilities to Support Homeless Students-

The district's liaison **point of contact** shall provide **ensure that** public notice of the educational rights of homeless students—**children and youths is disseminated in locations frequented by parents/guardians of homeless children and youths, and unaccompanied youths, including** in schools, family shelters, **public libraries** and soup kitchens. **Such notice shall be provided in a manner and form understandable to the parents/guardians of homeless children and youths, and unaccompanied youths.[5] [27]**

The district's point of contact shall provide reliable, valid and comprehensive data to the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness (ECYEH) Program in accordance with federal and state laws and regulations.[27]

Training

The district's point of contact shall provide professional development and training to school staff on the education needs of students experiencing educational instability.

Additional Training to Support Homeless Students -

The district's point of contact shall participate in professional development programs and other technical assistance activities offered by the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness Program.[27]

The district's point of contact shall arrange professional development programs for school staff.[27]

Guidelines

~~Students shall not be discriminated against, segregated nor stigmatized based on their status as homeless.[5]~~

Students enrolled in this district experiencing educational instability shall be provided support and services, as appropriate to each individual student's needs, in accordance with Board policy.[4]

Minimal documentation shall be required for a student experiencing educational instability to qualify for supports and services. Information used to determine that a student is experiencing educational instability may be confirmed verbally, in writing or by another manner by shelter providers, outreach workers, case managers, juvenile probation officers and others. Parents/Guardians and students have the authority to determine what information shall be shared with the district.

Information related to the student's educational instability status shall be confidential and disclosed by the point of contact or other administrators only to other school staff who have a legitimate need to know unless authorized by the student or parent/guardian.[29][30]

Enrollment/Placement

~~To the extent feasible, and in accordance with the student's best interest, a homeless student shall continue to be enrolled in his/her school of origin while s/he remains homeless or until the end of the academic year in which s/he obtains permanent housing. Parents/Guardians of a homeless student may also request enrollment in the school in the attendance area where the student is actually living. If a student is unaccompanied by a parent/guardian, the district liaison will consider the views of the student in determining where s/he will be enrolled.[5]~~

~~The selected school shall immediately enroll the student and begin instruction, even if the student is unable to produce records normally required for enrollment pursuant to district policies. However, the district may require a parent/guardian to submit contact information. The district liaison may contact the previous school for oral confirmation of immunizations, and the school shall request records from the previous district, pursuant to Board policy.[5][6][7][8][9][10]~~

~~If the district is unable to determine the student's grade level due to missing or incomplete records, the district shall administer tests or utilize appropriate means to determine the student's placement.~~

~~If a dispute arises over school selection or enrollment, the student shall be immediately enrolled in the school in which enrollment is sought, pending resolution of the dispute. The parents/guardians shall be provided with a written explanation of the district's decision, their right to appeal and the procedures to use for the appeal.~~

Enrollment

Except when an unaccompanied youth or the parents/guardians of a homeless youth request otherwise, it shall be presumed that a student experiencing educational instability shall continue to be enrolled in their school of origin unless it is determined that it is not in the student's best interest to remain in the school of origin.[5][27]

In accordance with the homeless child's or youth's best interest, the district shall continue to enroll a homeless student in the student's school of origin within the district while the student remains homeless and through the end of the academic year in which the student obtains permanent housing.[27]

An unaccompanied youth or the parents/guardians of a homeless student may request enrollment in the grade-appropriate school with the district where the student is actually living or a school of origin in another district.[27]

The district's point of contact shall assist an unaccompanied youth in placement or enrollment decisions, giving priority to the views of the student in determining where the student will be enrolled.[27]

Best Interest Determination -

The best interest determination shall be made in accordance with federal and state laws and regulations, court orders and established local procedures.

In making a best interest determination, the district shall: [5][27]

1. Presume the school of origin is in the best interest of the homeless youth or unaccompanied youth, unless when the unaccompanied youth or the parents/guardians of a homeless youth request otherwise.
2. Consider student-centered factors related to the child's best interest, such as the impact of mobility on achievement, education, appropriateness of the current educational setting, health and safety, and proximity to living arrangements including foster care placement.

The cost of transportation shall not be used as a factor in the best interest determination.

Timeliness of Enrollment -

When a school receives a student experiencing educational instability, the school shall immediately enroll the student and begin instruction, even if: [4][5][7][29][30][31][32][33][34][35]

1. The student is unable to produce records normally required for enrollment. [27][31]
2. The application or enrollment deadline has passed. [27][31][32]

The district's point of contact shall immediately contact the school last attended by the student to obtain relevant academic or other records. [27]

The district may require a parent/guardian to submit contact information.

Grade Level Assignment -

If the district is unable to determine the student's grade level due to missing or incomplete records, the district may administer tests or utilize appropriate means to determine the student's assignment within the school. [36]

Dispute Resolution

If a dispute involving a student experiencing educational instability arises, the concern shall be addressed and/or resolved in accordance with Board policies, law and regulations, unless otherwise stated below. [37]

Dispute Resolution for Homeless Students -

If the district determines that it is not in the student's best interest to attend the school of origin or the school requested by the unaccompanied youth or parent/guardian, the district shall provide the unaccompanied youth or parent/guardian with a written explanation of the reasons for its determination. The explanation shall be in a manner and form understandable to the unaccompanied youth or parent/guardian and shall include information regarding the right to appeal. [27]

If a dispute arises over eligibility, enrollment or school selection: [27]

1. The parent/guardian or unaccompanied youth shall be referred to the district's point of contact, who shall assist in the dispute resolution process.
2. The student shall be immediately enrolled in the school in which enrollment is sought, pending final resolution of the dispute, including all available appeals.
3. The district's point of contact shall issue a written decision of the dispute within twenty (20) business days of being notified of the dispute.

A parent/guardian or unaccompanied youth may file a complaint with the Coordinator of Pennsylvania's Education for Children and Youth Experiencing Homelessness Program.

Dispute Resolution for Students in Foster Care -

If a dispute arises over the appropriate school placement for a child in foster care, to the extent feasible and appropriate, the child shall remain in their school of origin, pending resolution of the dispute.[\[2\]](#)[\[38\]](#)

Education Records

Information about a student's educational instability shall be treated as a student education record subject to the protections of the Family Educational Rights and Privacy Act (FERPA), and shall not be deemed to be directory information.[\[29\]](#)[\[30\]](#)[\[39\]](#)

Services

~~Homeless students shall be provided services comparable to those offered to other district students including, but not limited to, transportation services; school nutrition programs; vocational programs; and technical education; preschool programs; programs for students with limited English proficiency; and educational services for which students meet eligibility criteria, such as programs for disadvantaged students, students with disabilities, and gifted and talented students.~~[\[1\]](#)[\[5\]](#)[\[11\]](#)

Comparable Services

Students experiencing educational instability shall be provided services comparable to those offered to other district students including, but not limited to:[\[3\]](#)[\[27\]](#)[\[40\]](#)

1. **Transportation services.**[\[10\]](#)
2. **School nutrition programs.**[\[21\]](#)
3. **Career and technical education.**[\[12\]](#)
4. **Educational programs for which the student meets the eligibility criteria, such as:**
 - a. **Services provided under Title I or similar state or local programs.**[\[41\]](#)
 - b. **Programs for English Learners.**[\[42\]](#)
 - c. **Programs for students with disabilities.**[\[11\]](#)
 - d. **Programs for gifted and talented students.**[\[16\]](#)

Transportation for Homeless Students

The district shall provide transportation for homeless students to their school of origin or the school within their current attendance area.~~[\[1\]](#)[\[5\]](#)[\[13\]](#)~~ **they attend in the district.**[\[3\]](#)[\[10\]](#)[\[27\]](#)

If the school of origin is outside district boundaries or homeless students live in another district but will attend their school of origin in this district, the school districts shall agree upon a method to apportion the responsibility and costs of the transportation.~~[\[5\]](#)[\[27\]](#)~~

Transportation for Students in Foster Care -

The district shall ensure that children in foster care needing transportation to their school of origin promptly receive transportation in a cost-effective manner.[\[6\]](#)[\[10\]](#)

To ensure that transportation for children in foster care to their school of origin is provided, arranged, and funded, the district shall collaborate with the local children and youth agency to develop a local transportation plan.[\[6\]](#)

The transportation plan shall address the following:[6]

- 1. The procedure the district and local children and youth agency will follow to provide transportation for children in foster care in a cost-effective manner and in accordance with applicable law.[8]**
- 2. How transportation costs will be covered if additional costs are incurred.**
- 3. Dispute resolution procedures to ensure that any disagreements regarding the cost of transportation are resolved promptly and fairly, and do not impact a student's ability to remain in the school of origin during the dispute resolution process.**

The district shall submit the local transportation plan, including any updates or revisions, to the Pennsylvania Department of Education.

Transportation shall be provided to children in foster care in accordance with the local transportation plan regardless of whether transportation is provided to district students.

Course Credit and Graduation

The district shall collaborate with each student experiencing educational instability in grades nine (9) through twelve (12) to develop and execute a graduation plan to facilitate the student's timely graduation. The district's efforts to ensure that the student experiencing educational instability graduates in a timely manner may include:[4][5][6]

- 1. Waiving a specific course required for graduation if similar coursework has been satisfactorily completed in another school entity or the student has demonstrated competency in that content area. Evidence as to whether coursework has been satisfactorily completed and the amount of full or partial credit assigned, may be determined through any of the following:[4][19]**
 - a. Competency demonstration by the student.**
 - b. Performance on an examination.**
 - c. Successful completion of a career and technical education course.**
 - d. Other evidence or method determined appropriate by the district.**
- 2. If a specific course requirement cannot be waived, the district shall provide an alternative or modified course of study that is currently offered to students and that will assist the student with acquiring the required work or competency requirements by the anticipated graduation date.**
- 3. If, after considering full and partial course credits, waiving courses or providing alternative courses of study, the district determines that the student meets the established graduation requirements, the student shall be allowed to participate in the graduation ceremony and graduate with their peers.**

If the student is determined not eligible for graduation, the district may request a high school diploma from the prior school entity. The prior school entity may issue a diploma if the student meets the prior school entity's graduation requirements.

Keystone Diploma –

In any school year for which demonstration of proficiency on a Keystone exam is required for graduation, a student who has successfully satisfied the graduation requirements may obtain a secondary school diploma known as the Keystone Diploma from the PA Department of Education, if both of the following provisions apply:[4][43]

1. **All other graduation options have been exhausted.**
2. **The student is unable to obtain a diploma from the student's prior or receiving school entity.**

The district's point of contact shall assist the student in determining the student's eligibility for a Keystone Diploma and, if eligible, obtaining the Keystone Diploma from the PA Department of Education.[\[4\]](#)[\[43\]](#)

Students with Disabilities –

Students experiencing educational instability who have an IEP shall maintain the right to special education and the right to graduate either through attainment of credits or through the completion of the goals established in their IEP.[\[11\]](#)[\[19\]](#)

Students with an IEP may elect to remain in school until age twenty-one (21) even if the district determines there is an earlier pathway to graduation. Such students may participate in the graduation ceremony with their current graduating class, even if the student elected to remain in school.[\[19\]](#)

Legal

1. [24 P.S. 1306](#)
2. [22 PA Code 11.18](#)
3. [42 U.S.C. 11431 et seq](#)
4. [42 U.S.C. 11434a](#)
5. [42 U.S.C. 11432](#)
6. [Pol. 200](#)
7. [Pol. 203](#)
8. [Pol. 204](#)
9. [Pol. 209](#)
10. [Pol. 216](#)
11. [Pol. 146](#)
12. [34 CFR 200.30](#)
13. [Pol. 810](#)
- [22 PA Code 403.1](#)
- [20 U.S.C. 1232g](#)
- [20 U.S.C. 6301 et seq](#)
- [34 CFR Part 99](#)
- [34 CFR 200.30](#)
- [34 CFR 299.13](#)
- [PA Education for Homeless Children and Youth State Plan](#)
- [67 Fed. Reg. 10698](#)
- [Pol. 206](#)
- [Pol. 808](#)
- [Pol. 918](#)



Book	Policy Manual
Section	200 Pupils
Title	Graduation Requirements
Code	217
Status	First Reading
Adopted	October 27, 2014
Last Revised	December 16, 2019

Purpose

The Board will acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs by awarding diplomas or certificates at graduation ceremonies.

Authority

The Board shall adopt the graduation requirements students must achieve **in accordance with law, regulations and Board policies.** ~~which shall include course completion and grades, completion of a culminating project, local district assessments, and state assessments.~~ [\[1\]](#)[\[2\]](#)[\[3\]](#)

The Board shall award a regular high school diploma to every student enrolled in this district who meets the requirements of graduation established by this Board. [\[1\]](#)[\[4\]](#)[\[5\]](#)[\[6\]](#)[\[7\]](#)[\[8\]](#)

The Board shall permit a student with a disability, whose Individualized Education Program (IEP) prescribes continued educational services, and who has attended four (4) years of high school, to participate in commencement ceremonies with ~~his/her~~ **their** graduating class and receive a certificate of attendance. The student may receive a high school diploma when ~~s/he~~ **they** complete ~~s~~ **their** Individualized Education Program (IEP). [\[1\]](#)[\[9\]](#)[\[10\]](#)[\[11\]](#)[\[12\]](#)[\[13\]](#)[\[14\]](#)

The requirement for graduation shall be the completion of required assessments, work, and studies representing the instructional program assigned to grades 9 through 12, which shall be aligned with established academic standards. [\[5\]](#)[\[6\]](#)[\[7\]](#)[\[11\]](#)

The Board requires that each candidate for graduation shall have earned 23.8 credits, in the following subject areas:

4 credits	English
4 credits	Social Science
3 credits	Mathematics
3 credits	Science
2 credits	Arts and Humanities
5 credits	Electives

2.8 credits
23.8 credits

Health and Physical Education
TOTAL CREDITS

In addition to satisfactorily completing the credits set forth above, students in the Class of 2020 ~~2023~~ and beyond shall also be required to comply with the Keystone Exam requirements set forth ~~herein~~ in order to be eligible to graduate.

Students Experiencing Educational Instability -

The district shall provide supports to ensure that students experiencing educational instability graduate in a timely manner, in accordance with law and Board policy. A graduation plan shall be developed to facilitate this process for students in grades nine (9) through twelve (12) who are experiencing educational instability. [12][13]

Delegation of Responsibility

The Superintendent or designee shall be responsible for the planning and execution of graduation ceremonies which appropriately mark this important achievement.

The Superintendent or designee shall annually, no later than December 1, report to the PA Department of Education (PDE) graduation information and data, as required by law.

Guidelines

Accurate recording of each student's achievement of academic standards shall be maintained, as required by law and State Board regulations. [8][15][16]

Students **and parents/guardians** shall be informed of graduation requirements they are expected to complete. [1][2][3][6][7][8][11]

Periodic warnings shall be issued to students in danger of not fulfilling graduation requirements. [8]

A student who has met the minimum requirements shall be eligible for a diploma and shall have the option of an early graduation or remaining in school to complete the senior year.

No student who has completed the requirements for graduation shall be denied a diploma as a disciplinary measure, but ~~s/he~~ **they** may be denied participation in the graduation ceremony when personal conduct so warrants. Such exclusion shall be regarded as a school suspension. [17][18]

A list of all candidates for the award of a diploma shall be submitted to the Board for its approval.

Keystone Exams

~~*Classes of 2020 and 2021*~~

~~For the Classes of 2020 and 2021, except as may be otherwise permitted by law, students will be required to take a Keystone Exam in each of the content areas listed below in order to be eligible for graduation:~~ [1][2][19][20][21]

~~Students in the Classes of 2020 and 2021 Required Exams: Algebra 1, Literature, Biology.~~

Class of 2023 and Beyond -

Words in this section that have been defined by 24 PS. 1-121 shall have the meaning ascribed therein. [\[22\]](#)

~~For the Class of 2022 and beyond, e~~ Except as may be otherwise permitted by law, there exist five (5) pathways to satisfying state required Keystone Exam graduation requirements for Algebra I, Literature and Biology:

1. Keystone Proficiency Pathway: A score of proficient or advanced on each of the Keystone Exams - Algebra I, Literature and Biology;
2. Keystone Composite Pathway: A satisfactory composite score on the Keystone Exams - Algebra I, Literature and Biology;
3. Alternate Assessment Pathway: Successful completion of locally established, grade-based requirements for academic content areas associated with each Keystone Exam on which the student did not receive at least a proficient score AND one of the following:
 - a. Attainment of an established score on an approved alternate assessment;
 - b. Attainment of at least the Gold Level on the ACT WorkKeys assessment;
 - c. Attainment of an established score on the Advanced Placement Program exam in an academic content area associated with each Keystone Exam on which the student did not achieve at least a proficient score;
 - d. Attainment of an established score on an International Baccalaureate Diploma Program exam in an academic content area associated with each Keystone Exam on which the student did not achieve at least a proficient score;
 - e. Successful completion of a concurrent enrollment course in an academic content area associated with each Keystone Exam on which student did not achieve at least a proficient score;
 - f. Successful completion of a pre-apprenticeship program; or
 - g. Acceptance into an accredited four-year nonprofit institution of higher education and evidence of the ability to enroll in college-level, credit-bearing coursework.
4. Evidence Based Pathway: Successful completion of locally established, grade-based requirements for academic content areas associated with each Keystone Exam on which the student did not achieve at least a proficient score and demonstration of three (3) pieces of evidence that reflect readiness for meaningful postsecondary engagement consistent with the student's goals and career plan, which shall include:
 - a. One of the following:
 - i. Attainment of an established score on the ACT WorkKeys assessment;
 - ii. Attainment of an established score on a SAT Subject Test;
 - iii. Acceptance to an accredited nonprofit institution of higher education other than an accredited four-year nonprofit institution of higher education and evidence of the ability to enroll in college-level, credit-bearing course work;
 - iv. Attainment of an industry-recognized credential, ~~as identified in the industry credential resource book or in the industry based learning guidelines compiled by the PA Department of Education;~~

- v. Attainment of an established score on an Advanced Placement Program exam;
- vi. Attainment of an established score on an International Baccalaureate Diploma Program exam; or
- vii. Successful completion of a concurrent enrollment course or a postsecondary course.

b. AND:

- i. Two (2) additional pieces of evidence from a list established by the secretary and approved by the State Board of Education, which shall include, but not be limited to:
- ii. Any additional items listed under section 4.a;
- iii. Satisfactory completion of a service learning project that received advance approval for use as a rigorous and objective piece of evidence by the Superintendent or his designee. A service learning project shall include global, national, state, local or in-school projects as defined by the Department;
- iv. Attainment of a score of proficient or advanced on a Keystone Exam;
- v. A letter guaranteeing full-time employment;
- vi. A certificate of successful completion of an internship, externship or cooperative education program; OR
- vii. Satisfactory compliance with the National Collegiate Athletic Association's core courses for college-bound student athletes with a minimum GPA of 2.0 or the equivalent on an alternative grading scale.

5. **Career and Technical Education (CTE)** Pathway: Students ~~in the Class of 2022 and beyond~~ who are considered to be CTE Concentrators shall be deemed proficient if the student can meet all of the following requirements:

- a. Completes locally established grade-based requirements for academic content areas associated with each Keystone Exam on which the CTE Concentrator did not achieve proficiency. Completion of grade-based requirements in any science and technology and environment and ecology course shall satisfy the requirements for the academic content area associated with the Keystone Exam in Biology; AND
- b. Completes one of the following:
 - i. Attains an industry-based competency certification related to the CTE Concentrator's program of study; OR
 - ii. Demonstrates a high likelihood of success on an approved industry-based competency assessment or readiness for continued meaningful engagement in the CTE Concentrator's program of study as demonstrated by performance on benchmark assessments, course grades and other factors consistent with the CTE Concentrator's goals and career plan and determined for the CTE Concentrator by the Superintendent in consultation with an area **career and vocational**-technical school director or principal of a comprehensive high school. The determination shall be made no later than the end of eleventh grade, or, for a student enrolled in a one-year program, the end of the first semester of twelfth grade.

6. Completion of grade-based requirements in any science and technology and environment and ecology course shall satisfy the requirements for the academic content area associated with the Keystone Exam in Biology.

7. A student with a disability who satisfactorily completes a special education program developed by an individualized education program team under the Individuals with Disabilities Education Act that does not otherwise meet the requirements shall be granted and issued a regular high school diploma.
8. The locally established grade requirements shall be set forth by **policy** **or** administrative **guidelines** regulation.
9. ~~Established and composite scores shall be established by the Commonwealth, and shall be set forth in an administrative regulation.~~
10. In the event that a parent/guardian determines that a Keystone Exam is in conflict with his/her **their** religious beliefs and desires his/her **their** student to be excused from the Keystone Exam, the parent/guardian shall file a written request with the Superintendent that states the objection. In lieu of the Keystone Exam, the student shall complete the Alternative Assessment Pathway, the Evidence Based Pathway or the CTE Pathway to satisfy the requirement.

Diplomas for Veterans

In order to honor and recognize **eligible** veterans who left high school prior to graduation to serve in the Armed Forces of the United States of America **for World War II, the Korean War or the Vietnam War**, the Board shall grant a diploma to a veteran who meets the following requirements: [\[4\]](#)

1. Was honorably discharged from the Armed Forces of the United States of America **during the permitted time periods.**
 2. Is a current resident of ~~this~~ **the** district or attended high school in ~~this~~ **the** district or a predecessor of ~~this~~ **the** district.
 3. Completes required application: 217AG1-Application for Diploma for Eligible Veterans.
- Upon proper application, the Board may award a diploma posthumously to a veteran who meets the stated requirements. The Superintendent shall submit to the Board for its approval the names of veterans eligible for a high school diploma.

Legal

1. 22 PA Code 4.24
2. 22 PA Code 4.51
3. 22 PA Code 4.52
4. 24 P.S. 1611
5. 24 P.S. 1613
6. Pol. 102
7. Pol. 127
8. Pol. 212
9. 24 P.S. 1614
10. 22 PA Code 11.27
11. 22 PA Code 4.12
12. Pol. 113
13. 34 CFR 300.102
14. 34 CFR 300.305
15. Pol. 213
16. Pol. 216
17. Pol. 218
18. Pol. 233
19. 22 PA Code 4.4
20. 22 PA Code 4.51b
21. 22 PA Code 4.51c
22. 24 P.S. 121
- 22 PA Code 4.13
- 22 PA Code 11.4
- 22 PA Code 11.5
- 22 PA Code 11.8
- 34 CFR Part 300
- Pol. 100

WEST CHESTER AREA SCHOOL DISTRICT

January 23, 2022 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

**Approval of School Board Treasurer's Report and Statement of Disbursements
Summary Schedule for the Period of December 1, 2022 to December 31, 2022**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary Lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of December 1 to December 31, 2022 totaling \$26,813,551.64.

I so move.

The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at www.wcasd.net. Please contact the School Board Secretary for any hard copies of the report.

John T. Scully
School Board Treasurer

WEST CHESTER AREA SCHOOL DISTRICT
CASH BALANCE STATEMENT
DECEMBER 31, 2022

CASH BALANCE NOVEMBER 30, 2022 \$ 20,878,271.83

RECEIPTS DECEMBER 1, 2022 - DECEMBER 31, 2022

GENERAL FUND	\$ 26,498,658.34
CAPITAL RESERVE FUND	\$ 32,748.00
CAPITAL RESERVE FUND- FACILITIES	\$ -
CAPITAL PROJECTS FUND	\$ -
SPECIAL REVENUE FUND-ATHLETICS	\$ 32,917.95
TRUST FUNDS	\$ 40,910.12

TOTAL RECEIPTS DECEMBER 1, 2022 - DECEMBER 31, 2022 \$ 26,605,234.41

AVAILABLE FUNDS DECEMBER 1, 2022 - DECEMBER 31, 2022 \$ 47,483,506.24

DISBURSEMENTS DECEMBER 1, 2022 - DECEMBER 31, 2022

CHECKS & EFT'S APPROVED JANUARY 23, 2023 ck #40090582-40090710,ck #40090711-40090830,ck #40090831-40091027,eft #V1006188-V1006210,eft #V1006211-V1006233,eft #V1006234-V1006258

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	4,696,328.68	76,158.47	4,772,487.15
CAPITAL RESERVE FUNDS	23,733.05	13,834.96	37,568.01
CAPITAL PROJECTS FUND	861,606.19	319,595.90	1,181,202.09
SPECIAL REVENUE FUND-ATHLETICS	5,530.00	3,232.30	8,762.30
TRUST FUNDS	-	-	-
TOTAL	<u>5,587,197.92</u>	<u>412,821.63</u>	<u>6,000,019.55</u>

VOIDS AND OTHER DISBURSEMENTS DECEMBER 1, 2022 - DECEMBER 31, 2022

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(65,473.25)	20,675,628.35		20,610,155.10
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	(235,134.00)	-	-	(235,134.00)
SPECIAL REVENUE FUND-ATHLETICS	-	-	-	-
TRUST FUNDS	-	-	-	-
TOTAL	<u>(300,607.25)</u>	<u>20,675,628.35</u>	<u>-</u>	<u>20,375,021.10</u>

TOTAL DISBURSEMENTS DECEMBER 1, 2022 - DECEMBER 31, 2022

	<u>CHECKS/VOIDS</u>	<u>EFT'S/DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	4,630,855.43	20,751,786.82	-	25,382,642.25
CAPITAL RESERVE FUND	23,733.05	13,834.96	-	37,568.01
CAPITAL PROJECTS FUND	626,472.19	319,595.90	-	946,068.09
SPECIAL REVENUE FUND-ATHLETICS	5,530.00	3,232.30	-	8,762.30
TRUST FUNDS	-	-	-	-
TOTAL	<u>5,286,590.67</u>	<u>21,088,449.98</u>	<u>-</u>	<u>26,375,040.65</u>

CASH BALANCE DECEMBER 31, 2022 \$ 21,108,465.59

WEST CHESTER AREA SCHOOL DISTRICT
DISBURSEMENT APPROVAL REPORT
DECEMBER 31, 2022

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(65,473.25)	20,675,628.35	-	20,610,155.10
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	(235,134.00)	-	-	(235,134.00)
SPECIAL REVENUE FUND-ATHLETICS	-	-	-	-
TRUST FUNDS	-	-	-	-
TOTAL	(300,607.25)	20,675,628.35	-	20,375,021.10

CHECKS & EFT'S APPROVED JANUARY 23, 2023 ck #40090582-40090710,ck #40090711-40090830,ck #40090831-40091027,eft #V1006188-V1006210,eft #V1006211-V1006233,eft #V1006234-V1006258

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	4,696,328.68	76,158.47	4,772,487.15
CAPITAL RESERVE FUND	23,733.05	13,834.96	37,568.01
CAPITAL PROJECTS FUND	861,606.19	319,595.90	1,181,202.09
SPECIAL REVENUE FUND-ATHLETICS	5,530.00	3,232.30	8,762.30
TRUST FUNDS	-	-	-
TOTAL	5,587,197.92	412,821.63	6,000,019.55

TOTAL DISBURSEMENTS FOR APPROVAL JANUARY 23, 2023

	<u>CHECKS/ VOIDS</u>	<u>DEBIT MEMOS/ EFT'S</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	4,630,855.43	20,751,786.82	-	25,382,642.25
CAPITAL RESERVE FUND	23,733.05	13,834.96	-	37,568.01
CAPITAL PROJECTS FUND	626,472.19	319,595.90	-	946,068.09
SPECIAL REVENUE FUND-ATHLETICS	5,530.00	3,232.30	-	8,762.30
TRUST FUNDS	-	-	-	-
TOTAL	5,286,590.67	21,088,449.98	-	26,375,040.65

INVESTMENT BALANCE STATEMENT

Page 3

END-OF-MONTH: December 31, 2022

INSTRUMENT	INSTITUTION	PURCHASE DATE	DUE DATE	% RATE	PREVIOUS Mo. Balance	INTEREST MONTH	AMOUNT	
<u>GENERAL FUND</u>								
PSDLAF-General Fund Acct.	PSDMAX-9101063		*	3.815%	123,951.67	401.59	124,353.26	
INVEST-Tax Appeals Fund	INVEST 4-001		*	4.008%	289,729.50	990.03	290,719.53	
INVEST-General Fund	INVEST 6-001		*	4.008%	21,566,364.14	44,179.92	6,861,590.62	
CRIMs General Fund	Fulton Financial		*		<u>188,965,369.37</u>	788,093.63	<u>189,753,463.00</u>	
					<i>TOTAL GENERAL FUND AT INTEREST =</i>		210,945,414.68	197,030,126.41
<u>CAPITAL RESERVE FUND</u>								
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	4.01%	5,822.45	293.69	6,116.14	
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	4.01%	67,279.17	3,532.60	70,811.77	
G.O.B. Series of 2021	PLGIT/ARM 0077	4/30/21	*	4.01%	316,719.35	77,809.71	394,529.06	
CRIMs Capital Projects	Fulton Financial		*		<u>19,269,254.77</u>	78,314.22	<u>19,347,568.99</u>	
					<i>TOTAL CAPITAL RESERVE FUND AT INTEREST =</i>		19,659,120.87	19,819,071.09
<u>CAPITAL PROJECT FUND INVESTMENTS</u>								
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	4.01%	80,328.50		80,328.50	
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	4.01%	968,991.10		968,991.10	
G.O.B. Series of 2021	PLGIT/ARM 0077	4/30/21	*	4.01%	<u>22,508,334.87</u>		<u>22,508,334.87</u>	
					<i>TOTAL CAPITAL PROJECT FUND AT INTEREST =</i>		23,557,609.34	23,557,609.34

*Investment Accounts with Average % Yield for the period

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40090582	12/06/2022	10973	ADAMS, BOB	\$75.00
	40090583	12/06/2022	1009433	AGIREPAIR INC	\$388.00
	40090584	12/06/2022	1003432	AHOLD FINANCIAL SERVICES	\$1,456.94
	40090585	12/06/2022	1004912	ALTA LANGUAGE SERVICES, INC.	\$325.50
	40090588	12/06/2022	1008943	AMAZON	\$5,890.51
	40090589	12/06/2022	004150	AMERICAN ASSOCIATION OF	\$63.00
	40090590	12/06/2022	007075	AQUA PA	\$13,796.45
	40090591	12/06/2022	1009113	ASCAP	\$286.00
	40090592	12/06/2022	1008681	AVEANNA HEALTHCARE LLC	\$342,692.77
	40090593	12/06/2022	1009662	BBD LLP	\$10,000.00
	40090594	12/06/2022	1007468	BENEFIT RESOURCE INC	\$301.50
	40090595	12/06/2022	014300	BLICK ART MATERIALS	\$1,047.34
	40090596	12/06/2022	10313	BOLDEN, DATWAN	\$75.00
	40090597	12/06/2022	10111	BORTZ, DAVID	\$60.00
	40090599	12/06/2022	017290	BUCKS COUNTY IU #22	\$23,489.34
	40090601	12/06/2022	023755	CHESTER COUNTY INT UNIT # 24	\$138,788.04
	40090602	12/06/2022	10195	CLARK, JOSEPH	\$75.00
	40090603	12/06/2022	027220	COMCAST CABLE	\$99.10
	40090604	12/06/2022	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$12,319.50
	40090605	12/06/2022	1008731	CROWN CASTLE	\$33,867.95
	40090607	12/06/2022	1007107	DECKER EQUIPMENT / SCHOOL FIX	\$95.65
	40090608	12/06/2022	1009742	DERBY, RACHEL & E. SCOTT	\$7,961.54
	40090610	12/06/2022	033800	DEVEREUX FOUNDATION	\$4,560.00
	40090611	12/06/2022	1009474	DISALVO, LAUREN & DEAN	\$4,842.06
	40090612	12/06/2022	1006620	EDMENTUM	\$240.00
	40090613	12/06/2022	1009243	EDUCATIONAL FURNITURE SOLUTIONS LLC	\$3,686.76
	40090614	12/06/2022	1003612	FASTENAL COMPANY	\$1,533.77
	40090615	12/06/2022	042300	FAULKNER PONTIAC BUICK	\$558.74
	40090616	12/06/2022	042300	FAULKNER PONTIAC BUICK	\$45,067.63
	40090618	12/06/2022	090800	STUDENT REFUNDS & REIMBURSMENT	\$389.94
	40090619	12/06/2022	042520	FERGUSON ENT., INC. #501	\$282.79
	40090621	12/06/2022	1006249	GENERAL HEALTHCARE RESOURCES INC	\$35,689.83
	40090622	12/06/2022	10972	HACKE, KEITH	\$75.00
	40090623	12/06/2022	1009498	HEGGERTY PHONEMIC AWARENESS	\$86.00
	40090624	12/06/2022	055560	HOME DEPOT CREDIT SERVICES	\$878.45
	40090625	12/06/2022	10098	INGRAHAM, STU	\$75.00
	40090626	12/06/2022	1009738	INTELLATUTOR LLC	\$1,112.98
	40090629	12/06/2022	1007627	KAMOR-BARNES, HEATHER	\$1,725.00
	40090630	12/06/2022	1008188	KATHERINE AZAR PHOTOGRAPHY LLC	\$1,000.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40090631	12/06/2022	062600	KEEN COMPRESSED GAS CO	\$206.55
	40090634	12/06/2022	1009073	KELLY SERVICES INC	\$297,010.64
	40090635	12/06/2022	063024	KEN-CREST SERVICES	\$1,800.00
	40090636	12/06/2022	063090	KENDALL / HUNT PUBLISHING	\$12,500.00
	40090638	12/06/2022	065200	KRAPF JR & SON INC GEORGE	\$20,295.34
	40090639	12/06/2022	1009562	LACAYO, SELENE	\$657.05
	40090640	12/06/2022	065915	LANGUAGE SERVICES ASSOCIATES	\$1,009.60
	40090641	12/06/2022	1005310	LIBERTY TOOL	\$99.00
	40090642	12/06/2022	10574	MAGEE, BRENDAN	\$60.00
	40090643	12/06/2022	072080	MCCALL'S, INC., T. FRANK	\$433.10
	40090644	12/06/2022	1009690	MCCOOL BERRY, MARY F.	\$510.00
	40090645	12/06/2022	1008682	MCKESSON MEDICAL	\$58.92
	40090646	12/06/2022	073860	METROPOLITAN COMMUNICATIONS	\$1,640.00
	40090647	12/06/2022	10835	MIONI, NICK	\$60.00
	40090648	12/06/2022	1006527	MONTGOMERY COUNTY INTERMEDIATE UNIT	\$1,230.00
	40090649	12/06/2022	9616	MORRISSEY, MARY BETH	\$75.00
	40090650	12/06/2022	1008616	MOVING MINDS	\$637.28
	40090652	12/06/2022	077500	NASCO	\$346.16
	40090653	12/06/2022	079375	NIMCO INC.	\$510.32
	40090654	12/06/2022	1000637	NOVACARE REHABILITATION	\$2,555.00
	40090655	12/06/2022	079660	OCCUPATIONAL HEALTH CENTER	\$182.00
	40090659	12/06/2022	1009550	ODP BUSINESS SOLUTIONS	\$8,407.50
	40090660	12/06/2022	079853	ON THE GO KIDS, INC	\$405,510.26
	40090661	12/06/2022	1008130	OPTIV SECURITY INC	\$5,177.12
	40090662	12/06/2022	079961	ORIENTAL TRADING CO., INC	\$427.70
	40090663	12/06/2022	1008712	OTTER GRAPHICS INC	\$124.60
	40090664	12/06/2022	080065	PA PRINCIPALS ASSOCIATION	\$605.00
	40090666	12/06/2022	077475	NAPA AUTO PARTS	\$2,029.59
	40090667	12/06/2022	080622	PATHWAY SCHOOL, THE	\$13,538.56
	40090668	12/06/2022	081045	PENNSYLVANIA BAR ASSOCIATION	\$250.00
	40090669	12/06/2022	081550	PEPPER & SON INC J W	\$234.95
	40090670	12/06/2022	10584	PLOHOROS, TONY	\$60.00
	40090671	12/06/2022	10635	POLLOCK, REGINA	\$75.00
	40090672	12/06/2022	10226	PORRECA, ANTHONY	\$75.00
	40090673	12/06/2022	1009631	PORT A BOWL RESTROOM CO	\$339.00
	40090674	12/06/2022	1005348	PREPARING ADOLESCENTS WITH AUTISM	\$38,019.82
	40090675	12/06/2022	9782	PROCAK, JOHN	\$60.00
	40090676	12/06/2022	1007324	PROGRAPH INC	\$72.00
	40090677	12/06/2022	008190	QUADIENT LEASING USA INC	\$171.08

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40090678	12/06/2022	084064	QUILL CORPORATION	\$10,317.60
	40090679	12/06/2022	1006989	QUIZ EQUIPMENT LLC	\$580.00
	40090680	12/06/2022	9550	REPETTO, ANDY	\$60.00
	40090681	12/06/2022	1009476	ROSSI GOLF CENTER	\$132.00
	40090682	12/06/2022	1009163	SAF-GARD SAFETY SHOE CO.	\$329.97
	40090683	12/06/2022	086110	SAGE PUBLICATIONS INC	\$37.90
	40090685	12/06/2022	087815	SHOP RITE OF W.C.	\$985.82
	40090687	12/06/2022	091180	SUPER DUPER PUBLICATIONS	\$599.85
	40090688	12/06/2022	091495	T MOBILE	\$975.00
	40090689	12/06/2022	1003277	T&FCA OF GP, INC.	\$90.00
	40090690	12/06/2022	1009654	TAGGART PRINTING CORP	\$1,232.00
	40090691	12/06/2022	1008683	TEACHERS PAY TEACHERS	\$96.38
	40090692	12/06/2022	9093	THOMAS, LUTHER	\$75.00
	40090693	12/06/2022	029320	TRUSTMARK HEALTH BENEFITS INC	\$1,709.40
	40090694	12/06/2022	1009143	ULTIMATESLP	\$1,491.84
	40090695	12/06/2022	093600	UNITED REFRIGERATION CO	\$134.45
	40090696	12/06/2022	093395	US GAMES	\$1,265.06
	40090697	12/06/2022	1007699	US MEDICAL STAFFING LLC	\$16,066.04
	40090698	12/06/2022	1009694	VENTRIS LEARNING LLC	\$90.00
	40090699	12/06/2022	1002676	VERIZON WIRELESS	\$1,200.03
	40090701	12/06/2022	049790	W. W. GRAINGER, INC.	\$900.89
	40090702	12/06/2022	095412	WAREHOUSE BATTERY OUTLET	\$2,107.68
	40090704	12/06/2022	096741	WEST CHESTER UNIVERSITY	\$500.00
	40090705	12/06/2022	1009736	WEST CHESTER UNIVERSITY- POOL	\$600.00
	40090706	12/06/2022	097000	WEST GOSHEN TOWNSHIP	\$10,301.60
	40090707	12/06/2022	098060	WILSON LANGUAGE TRAINING CORP	\$6,791.04
	40090708	12/06/2022	1002657	WILSON, JAMES C	\$100.00
	40090710	12/06/2022	094403	US FOODSERVICE	\$498.70
01 - Total					\$1,571,279.47
22	40090588	12/06/2022	1008943	AMAZON	\$135.95
22 - Total					\$135.95
29	40090596	12/06/2022	10313	BOLDEN, DATWAN	\$75.00
	40090598	12/06/2022	10733	BROWN, KIARA	\$75.00
	40090600	12/06/2022	10911	CAIN, JASON EDWARD	\$60.00
	40090606	12/06/2022	9293	CUNNINGHAM, MICHAEL	\$60.00
	40090609	12/06/2022	10462	DEVER, ALICIA	\$60.00
	40090617	12/06/2022	9289	FAUST, GLEN	\$75.00

**West Chester Area School District
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
29	40090627	12/06/2022	10383	JAMES, JASON	\$75.00
	40090628	12/06/2022	10905	JOHNSON, CHAD	\$75.00
	40090665	12/06/2022	9128	PARKER, CHARLEY	\$60.00
	40090686	12/06/2022	10575	SHOWELL, ALLEN	\$75.00
	40090700	12/06/2022	10860	VINCENT, PETE	\$75.00
29 - Total					\$765.00
30	40090620	12/06/2022	043287	FIVE STAR INC	\$232,740.00
	40090651	12/06/2022	1006238	MYCO MECHANICAL, INC.	\$28,190.34
	40090684	12/06/2022	1007154	SHA-NIC, INC.	\$133,698.60
	40090703	12/06/2022	1006237	WESCOTT ELECTRIC COMPANY	\$106,647.30
30 - Total					\$501,276.24
50	80040162	12/06/2022	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$715.50
	80040163	12/06/2022	1009428	HOSA FUTURE HEALTH PROFESSIONALS	\$600.00
	80040164	12/06/2022	1009481	INTERNATIONAL MODEL U.N. ASSOC, INC	\$6,360.00
	80040165	12/06/2022	090800	STUDENT REFUNDS & REIMBURSMNT	\$80.00
	80040166	12/06/2022	1009550	ODP BUSINESS SOLUTIONS	\$279.32
	80040167	12/06/2022	097380	WESTTOWN-EAST GOSHEN POLICE	\$360.00
50 - Total					\$8,394.82
51	80040168	12/06/2022	1007485	CMF VENDING	\$247.50
	80040169	12/06/2022	1009403	CREATIVELY UNLEASHED LLC	\$54.00
	80040170	12/06/2022	1008215	EDUCATIONAL TRAVEL CONSULTANTS	\$18,000.00
	80040171	12/06/2022	065200	KRAPF JR & SON INC GEORGE	\$11,943.58
51 - Total					\$30,245.08
80	50002127	12/06/2022	1009514	11400 INC	\$9,073.90
	50002128	12/06/2022	049690	GOVCONNECTION, INC	\$259.98
	50002129	12/06/2022	090800	STUDENT REFUNDS & REIMBURSMNT	\$59.80
80 - Total					\$9,393.68
Overall - Total					\$2,121,490.24

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1006188	12/06/2022	015790	BOYLE'S FLOOR & WINDOW COVERNG	\$153.71
	V1006189	12/06/2022	017340	BSN SPORTS LLC	\$490.94
	V1006190	12/06/2022	032900	DEMCO INC	\$159.16
	V1006191	12/06/2022	1007609	FITNESS MACHINE TECHNICIANS	\$182.50
	V1006192	12/06/2022	043500	FLINN SCIENTIFIC	\$594.00
	V1006193	12/06/2022	053520	HEINEMANN EDUCATIONAL BOOKS	\$204.60
	V1006195	12/06/2022	054645	HILLYARD, INC.	\$363.00
	V1006196	12/06/2022	1008195	INK TONER STORE	\$269.95
	V1006197	12/06/2022	1008511	KEYSTONE DEAF AND HARD OF HEARING	\$917.20
	V1006198	12/06/2022	1004344	ROBERT E. LITTLE, INC.	\$292.99
	V1006199	12/06/2022	069270	MACGILL & CO, WILLIAM V.	\$194.49
	V1006200	12/06/2022	075220	MUSIC & ARTS CENTERS	\$370.08
	V1006201	12/06/2022	1005975	O'SHEA LUMBER	\$2,532.00
	V1006202	12/06/2022	086700	SCHOOL HEALTH CORPORATION	\$713.55
	V1006203	12/06/2022	086710	SCHOOL SPECIALTY LLC	\$704.58
	V1006204	12/06/2022	1000679	SHERWIN WILLIAMS	\$100.38
	V1006205	12/06/2022	092000	TAYLORS MUSIC STORE	\$694.24
	V1006206	12/06/2022	1007460	THOMSON REUTERS-WEST PUBLISHING	\$331.92
	V1006208	12/06/2022	095760	WEINSTEIN SUPPLY CORPORATION	\$1,372.78
	V1006209	12/06/2022	095915	WERNER COACH	\$1,594.00
V1006210	12/06/2022	098915	WORTHINGTON DIRECT	\$1,560.24	
01 - Total					\$13,796.31
22	V1006194	12/06/2022	054270	HERTZ FURNITURE SYSTEMS	\$420.00
	V1006203	12/06/2022	086710	SCHOOL SPECIALTY LLC	\$601.80
	V1006207	12/06/2022	1006367	WB MASON COMPANY	\$3,745.33
22 - Total					\$4,767.13
Overall - Total					\$18,563.44

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40090711	12/14/2022	1003244	ABINGTON SCHOOL DISTRICT	\$12,000.00
	40090713	12/14/2022	1004912	ALTA LANGUAGE SERVICES, INC.	\$260.84
	40090714	12/14/2022	1009669	AMERICAN ATHLETIX	\$3,595.00
	40090715	12/14/2022	004560	ACSL	\$575.00
	40090716	12/14/2022	1009358	AMERICAN ROCK SALT COMPANY LLC	\$3,521.62
	40090717	12/14/2022	1009248	ANXIETY & OCD CENTER	\$2,320.00
	40090720	12/14/2022	007075	AQUA PA	\$18,039.07
	40090721	12/14/2022	007351	ARAMARK UNIFORM SERVICES	\$1,450.63
	40090722	12/14/2022	1008574	ARK THERAPEUTIC	\$67.75
	40090723	12/14/2022	008510	ASCD	\$178.00
	40090724	12/14/2022	1009662	BBD LLP	\$9,000.00
	40090725	12/14/2022	012700	BERKHEIMER ASSOC H A	\$6,856.37
	40090727	12/14/2022	014300	BLICK ART MATERIALS	\$114.55
	40090729	12/14/2022	015300	BOROUGH OF WEST CHESTER	\$1,833.40
	40090730	12/14/2022	10111	BORTZ, DAVID	\$72.00
	40090732	12/14/2022	10911	CAIN, JASON EDWARD	\$132.00
	40090733	12/14/2022	020465	CAMPBILL SPECIAL SCHOOLS, INC.	\$35,000.32
	40090735	12/14/2022	1005787	CHASE & ASSOCIATES, INC.	\$4,725.00
	40090736	12/14/2022	1009463	COMBUSTION SERVICE & EQUIPMENT CO	\$11,574.79
	40090738	12/14/2022	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$8,085.00
	40090739	12/14/2022	030700	DAILY LOCAL NEWS	\$155.80
	40090740	12/14/2022	1009033	DANIELS, MARY	\$86.96
	40090741	12/14/2022	1000246	DEGLER WHITING INC	\$855.00
	40090742	12/14/2022	1007266	DELAWARE COUNTY COMMUNITY COLLEGE	\$75.00
	40090743	12/14/2022	1001584	DELTA-T GROUP, INC.	\$7,902.95
	40090744	12/14/2022	1009742	DERBY, RACHEL & E. SCOTT	\$5,868.75
	40090745	12/14/2022	1009474	DISALVO, LAUREN & DEAN	\$1,938.94
	40090746	12/14/2022	1009651	DR. UNA MARTIN CONSULTING LLC	\$6,513.75
	40090747	12/14/2022	1009665	EDUPORIUM	\$2,318.40
	40090748	12/14/2022	042520	FERGUSON ENT., INC. #501	\$105.83
	40090749	12/14/2022	1007608	FICK EDUCATIONAL SERVICES, LLC	\$2,037.50
	40090750	12/14/2022	10332	FISHER, ERIC	\$75.00
	40090751	12/14/2022	9269	FRATONI, JOSEPH	\$72.00
	40090752	12/14/2022	1006249	GENERAL HEALTHCARE RESOURCES INC	\$3,686.84
	40090754	12/14/2022	9966	GRACI, PAUL	\$75.00
	40090755	12/14/2022	10826	GRAY, GEROME	\$60.00
	40090756	12/14/2022	1009451	GROVE SCHOOL INC	\$4,896.00
	40090757	12/14/2022	9404	GUY, DARRELL	\$60.00
	40090758	12/14/2022	10972	HACKE, KEITH	\$75.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40090759	12/14/2022	1009592	HCC LIFE INSURANCE COMPANY	\$60,321.16
	40090761	12/14/2022	055560	HOME DEPOT CREDIT SERVICES	\$328.74
	40090762	12/14/2022	10157	HOOVEN, RICHARD	\$72.00
	40090763	12/14/2022	1007808	IMPERIAL BAG & PAPER	\$9,609.03
	40090764	12/14/2022	1009108	IORAD	\$1,200.00
	40090765	12/14/2022	059620	ISTE	\$85.00
	40090768	12/14/2022	1003276	JOHN HANCOCK LIFE INSURANCE CO.	\$5,790.00
	40090770	12/14/2022	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40090771	12/14/2022	1007627	KAMOR-BARNES, HEATHER	\$2,250.00
	40090772	12/14/2022	065200	KRAPF JR & SON INC GEORGE	\$739,306.67
	40090773	12/14/2022	065230	KRAPF'S COACHES, INC.	\$300.00
	40090774	12/14/2022	10581	KUHN, STEPHEN	\$75.00
	40090775	12/14/2022	1009562	LACAYO, SELENE	\$811.64
	40090776	12/14/2022	065790	LAMB MCERLANE PC	\$1,255.00
	40090777	12/14/2022	9347	MACMANUS, JOHN	\$60.00
	40090779	12/14/2022	072080	MCCALL'S, INC., T. FRANK	\$408.70
	40090780	12/14/2022	9833	MCNICHOL, JOHN	\$75.00
	40090781	12/14/2022	1007839	MEJIA, SAURY A.	\$75.53
	40090782	12/14/2022	073860	METROPOLITAN COMMUNICATIONS	\$2,050.00
	40090783	12/14/2022	1000348	METROPOLITAN LIFE INSURANCE CO.	\$50.00
	40090784	12/14/2022	9830	MURRAY, JIMMY	\$75.00
	40090785	12/14/2022	10384	NEWTON, ZAIRE	\$75.00
	40090786	12/14/2022	9626	O'NEILL, KYLE	\$75.00
	40090787	12/14/2022	1009191	PA TURNPIKE	\$11.60
	40090788	12/14/2022	080031	PACIFIC LIFE	\$7,512.00
	40090789	12/14/2022	1006543	PAPCO, INC.	\$1,862.19
	40090790	12/14/2022	1009671	PARMER, TRACI JENAE	\$9,000.00
	40090791	12/14/2022	080575	PASCD	\$65.00
	40090792	12/14/2022	1007748	PAYSCHOOLS	\$980.00
	40090793	12/14/2022	082150	PECO ENERGY COMPANY	\$196,985.56
	40090794	12/14/2022	080887	PEDIATRIC THERAPEUTICS SVC INC	\$106,584.04
	40090795	12/14/2022	081550	PEPPER & SON INC J W	\$394.07
	40090796	12/14/2022	1009373	PERNIA, FAVIA R.	\$270.55
	40090797	12/14/2022	1003736	PETROLEUM TRADERS CORP.	\$59,594.82
	40090798	12/14/2022	10226	PORRECA, ANTHONY	\$75.00
	40090800	12/14/2022	1005115	PURE WATER TECH OF CENTRAL PA INC	\$49.00
	40090803	12/14/2022	9592	REESE, SCOTT	\$75.00
	40090804	12/14/2022	9550	REPETTO, ANDY	\$60.00
	40090805	12/14/2022	1009340	RHOADS ENERGY	\$6,034.31

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40090806	12/14/2022	1005267	RICOH USA, INC.	\$379.85
	40090807	12/14/2022	085173	RIFTON EQUIPMENT	\$4,033.50
	40090808	12/14/2022	1000833	SCHOLASTIC EDUCATION INSIDE SALES	\$3,592.66
	40090809	12/14/2022	1004167	SCHOOL-CONNECT	\$4,800.00
	40090810	12/14/2022	1002114	SCHOOLWIDE INC	\$2,048.57
	40090811	12/14/2022	086590	SDIC - SCHOOL DISTRICTS	\$7,128.01
	40090812	12/14/2022	1009686	SIGNAL 88 SECURITY	\$1,792.00
	40090815	12/14/2022	1003426	SPORTS SPECIALTIES	\$1,216.00
	40090816	12/14/2022	1008380	TELCO HOLDINGS INC	\$1,182.41
	40090817	12/14/2022	092615	TIMOTHY SCHOOL CORPORATION	\$4,050.00
	40090819	12/14/2022	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$290.75
	40090820	12/14/2022	082220	TURF EQUIPMENT AND SUPPLY COMPANY	\$2,441.00
	40090821	12/14/2022	093600	UNITED REFRIGERATION CO	\$420.09
	40090822	12/14/2022	094325	UNIVERSITY OF OREGON	\$233.33
	40090823	12/14/2022	1007699	US MEDICAL STAFFING LLC	\$8,586.79
	40090824	12/14/2022	1001316	WASHINGTON MUSIC CENTER, INC.	\$4,420.00
	40090825	12/14/2022	1000059	WEST CHESTER ED SUPPORT PERSONNEL	\$2,257.80
	40090826	12/14/2022	1000058	TRUMARK FCU	\$1,227.60
	40090827	12/14/2022	096741	WEST CHESTER UNIVERSITY	\$272.26
	40090830	12/14/2022	1007421	XTEL COMMUNICATIONS, INC.	\$1,802.00
01 - Total					\$1,422,536.29
27	40090828	12/14/2022	1008068	WILLIAMS SCOTSMAN INC	\$4,911.62
27 - Total					\$4,911.62
29	40090728	12/14/2022	10313	BOLDEN, DATWAN	\$75.00
	40090731	12/14/2022	10733	BROWN, KIARA	\$150.00
	40090734	12/14/2022	10975	CARDEN, MATTHEW	\$60.00
	40090737	12/14/2022	10974	CORCHADO, TERESA	\$150.00
	40090753	12/14/2022	1007263	GRACI, JOSEPH	\$52.00
	40090766	12/14/2022	10380	JACKSON, TERESA	\$80.00
	40090767	12/14/2022	10383	JAMES, JASON	\$150.00
	40090769	12/14/2022	10905	JOHNSON, CHAD	\$75.00
	40090778	12/14/2022	9951	MALONEY, MICHAEL	\$75.00
	40090780	12/14/2022	9833	MCNICHOL, JOHN	\$60.00
	40090785	12/14/2022	10384	NEWTON, ZAIRE	\$75.00
	40090786	12/14/2022	9626	O'NEILL, KYLE	\$75.00
	40090799	12/14/2022	10914	PRAY, TIM	\$80.00
	40090801	12/14/2022	9051	REDDITT, JIM	\$75.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
29	40090802	12/14/2022	10310	REED, SCOTT	\$75.00
	40090813	12/14/2022	10099	SMITH, DEREK	\$52.00
	40090814	12/14/2022	10391	SMYTH, CHRIS	\$75.00
	40090818	12/14/2022	10469	TOBLER, PAT	\$75.00
	40090829	12/14/2022	9947	WILLIAMS, DAVE	\$93.00
29 - Total					\$1,602.00
30	40090712	12/14/2022	1009516	ACCELERATED FIRE PROTECTION INC	\$77,382.00
	40090718	12/14/2022	1009552	APPLIED TESTING & GEOSCIENCES LLC	\$1,212.00
	40090726	12/14/2022	1004477	BLACKNEY HAYES ARCHITECTS	\$18,780.45
	40090760	12/14/2022	1009317	HIRSCHBERG MECHANICAL	\$15,352.00
	40090828	12/14/2022	1008068	WILLIAMS SCOTSMAN INC	\$8,832.00
30 - Total					\$121,558.45
50	80040172	12/14/2022	090800	STUDENT REFUNDS & REIMBURSMENT	\$20.00
	80040173	12/14/2022	1004125	GO WITH US, INC.	\$6,566.00
	80040174	12/14/2022	065230	KRAPF'S COACHES, INC.	\$600.00
	80040175	12/14/2022	1003478	NAT. ACADEMIC QUIZ TOURNAMENTS, LLC	\$582.00
	80040176	12/14/2022	1007953	RHYTHMIX ENTERTAINMENT	\$300.00
50 - Total					\$8,068.00
51	80040177	12/14/2022	040028	ELITE COACH	\$985.60
	80040178	12/14/2022	1003898	PENNSYLVANIA FRIENDS OF AGRICULTURE	\$600.00
51 - Total					\$1,585.60
80	50002130	12/14/2022	090800	STUDENT REFUNDS & REIMBURSMENT	\$65.20
80 - Total					\$65.20
Overall - Total					\$1,560,327.16

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1006211	12/14/2022	1008165	ADVENTURE NETWORK INC	\$1,798.20
	V1006212	12/14/2022	017340	BSN SPORTS LLC	\$7,824.72
	V1006213	12/14/2022	020600	CAPP INC	\$732.62
	V1006214	12/14/2022	021100	CAROLINA BIOLOGICAL	\$145.89
	V1006215	12/14/2022	1005433	COLT PLUMBING	\$1,168.31
	V1006216	12/14/2022	1004703	COMSTAR TECHNOLOGIES	\$233.80
	V1006217	12/14/2022	030310	CRISIS PREVENTION INSTITUTE	\$200.00
	V1006218	12/14/2022	032900	DEMCO INC	\$112.14
	V1006219	12/14/2022	032952	DENNEY ELECTRIC SUPPLY	\$6,276.20
	V1006220	12/14/2022	040630	ETA/HAND2MIND	\$1,298.21
	V1006221	12/14/2022	043500	FLINN SCIENTIFIC	\$1,054.06
	V1006222	12/14/2022	043490	FOLLETT CONTENT SOLUTIONS LLC	\$3,660.35
	V1006223	12/14/2022	043605	FOX ROTHSCHILD LLP	\$3,654.00
	V1006224	12/14/2022	051180	GOSHEN SIGN PRODUCTS	\$380.00
	V1006225	12/14/2022	054645	HILLYARD, INC.	\$46.27
	V1006226	12/14/2022	060970	JOHNSTONE SUPPLY INC	\$246.83
	V1006227	12/14/2022	065400	KURTZ BROS	\$92.64
	V1006228	12/14/2022	075220	MUSIC & ARTS CENTERS	\$166.00
	V1006229	12/14/2022	1007124	REPUBLIC SERVICES, INC.	\$8,443.69
	V1006230	12/14/2022	086700	SCHOOL HEALTH CORPORATION	\$36.29
	V1006231	12/14/2022	092000	TAYLORS MUSIC STORE	\$320.00
	V1006232	12/14/2022	095760	WEINSTEIN SUPPLY CORPORATION	\$11.83
	V1006233	12/14/2022	093345	YALE ELECTRIC SUPPLY CO	\$160.87
01 - Total					\$38,062.92
22	V1006216	12/14/2022	1004703	COMSTAR TECHNOLOGIES	\$3,321.71
22 - Total					\$3,321.71
Overall - Total					\$41,384.63

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40090831	12/22/2022	093349	21ST CENTURY CYBER CHARTER	\$23,499.97
	40090832	12/22/2022	1000800	ABDO PUBLISHING CO.	\$202.65
	40090833	12/22/2022	1003432	AHOLD FINANCIAL SERVICES	\$1,566.05
	40090835	12/22/2022	1004912	ALTA LANGUAGE SERVICES, INC.	\$5,493.49
	40090841	12/22/2022	1008943	AMAZON	\$20,094.16
	40090842	12/22/2022	007075	AQUA PA	\$198.89
	40090843	12/22/2022	009710	B & H PHOTO	\$3,253.33
	40090844	12/22/2022	011440	BECKER'S SCHOOL SUPPLIES	\$254.81
	40090845	12/22/2022	013455	BIO-RAD LABORATORIES	\$863.00
	40090846	12/22/2022	014300	BLICK ART MATERIALS	\$872.37
	40090849	12/22/2022	016520	BROOKE & ASSOCIATES, ROBERT	\$781.36
	40090850	12/22/2022	10553	BROWN, BRIAN	\$108.00
	40090851	12/22/2022	017290	BUCKS COUNTY IU #22	\$22,370.80
	40090852	12/22/2022	1007181	BUSINESSOLVER.COM, INC.	\$2,418.27
	40090853	12/22/2022	10911	CAIN, JASON EDWARD	\$72.00
	40090856	12/22/2022	1009453	CENTER FOR INTERNET SECURITY INC	\$12,000.00
	40090857	12/22/2022	1008314	CENTRAL BUCKS SCHOOL DISTRICT	\$600.00
	40090858	12/22/2022	1003719	CENTRAL POLY BAG CORP	\$19,539.00
	40090859	12/22/2022	023650	CHESTER COUNTY FAMILY ACADEMY	\$25,838.25
	40090860	12/22/2022	023755	CHESTER COUNTY INT UNIT # 24	\$654,328.38
	40090865	12/22/2022	1007287	CALECO	\$255.00
	40090866	12/22/2022	026710	COLLEGIUM CHARTER SCHOOL	\$344,898.86
	40090867	12/22/2022	1008264	CONCEPT SCHOOLS NFP-MATHCON	\$175.50
	40090870	12/22/2022	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$3,515.00
	40090871	12/22/2022	1008424	CRYSTAL SPRINGS	\$63.26
	40090872	12/22/2022	031760	DEACON INDUSTRIAL SUPPLY CO	\$661.24
	40090873	12/22/2022	1001584	DELTA-T GROUP, INC.	\$547.27
	40090874	12/22/2022	1009701	DERRY AREA SCHOOL DISTRICT	\$3,337.33
	40090875	12/22/2022	033800	DEVEREUX FOUNDATION	\$4,200.00
	40090876	12/22/2022	1005210	DIRECT ENERGY BUSINESS	\$45,449.68
	40090877	12/22/2022	1009474	DISALVO, LAUREN & DEAN	\$575.97
	40090878	12/22/2022	1009743	DOWNINGTOWN CHEERLEADING ASSOC EAST	\$225.00
	40090879	12/22/2022	1005918	DOWNINGTOWN WEST WRESTLING	\$325.00
	40090880	12/22/2022	1008878	DR. ROBERT KETTERER CHARTER SCHOOL	\$6,035.84
	40090882	12/22/2022	1003248	EASY WAY SAFETY SERVICES, INC.	\$210.00
	40090883	12/22/2022	037190	EBSCO SUBSCRIPTION SERVICES	\$171.49
	40090884	12/22/2022	1001473	EDUCERE	\$427.00
	40090885	12/22/2022	1004765	EFFECTIVE CONTROLS EAST	\$5,652.00
	40090886	12/22/2022	10320	ELLIOTT, REBEKAH	\$55.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40090887	12/22/2022	10298	FALCONE, DAN	\$75.00
	40090888	12/22/2022	042300	FAULKNER PONTIAC BUICK	\$384.31
	40090889	12/22/2022	042490	FEDERAL EXPRESS CORP	\$102.51
	40090890	12/22/2022	10332	FISHER, ERIC	\$216.00
	40090892	12/22/2022	1008368	FLEXIP SOLUTIONS INC	\$4,724.95
	40090893	12/22/2022	10459	FOSTER, BRIAN	\$135.00
	40090894	12/22/2022	044170	FRECOM	\$113.99
	40090895	12/22/2022	1009520	FRIED BROTHERS INC	\$361.77
	40090896	12/22/2022	1009377	FRIENDS OF NEPA WRESTLING	\$700.00
	40090897	12/22/2022	045850	GARNET VALLEY WRESTLING	\$350.00
	40090898	12/22/2022	1006249	GENERAL HEALTHCARE RESOURCES INC	\$9,225.24
	40090899	12/22/2022	1008860	GIMKIT INC	\$1,000.00
	40090900	12/22/2022	1007288	GLOBAL DATA CONSULTANTS, LLC	\$1,162.50
	40090901	12/22/2022	049450	GOPHER SPORT	\$417.54
	40090902	12/22/2022	1007263	GRACI, JOSEPH	\$75.00
	40090903	12/22/2022	10826	GRAY, GEROME	\$72.00
	40090906	12/22/2022	050075	GREAT AMERICA FINANCIAL SERVICES	\$12,021.96
	40090907	12/22/2022	9404	GUY, DARRELL	\$120.00
	40090910	12/22/2022	10981	HAMMOND, RYAN	\$72.00
	40090911	12/22/2022	052245	HANSON AGGREGATES PENNSYLVANIA	\$39.16
	40090912	12/22/2022	052740	HAVERFORD SCHOOL, THE	\$375.00
	40090913	12/22/2022	1009498	HEGGERTY PHONEMIC AWARENESS	\$167.00
	40090916	12/22/2022	055560	HOME DEPOT CREDIT SERVICES	\$1,740.18
	40090917	12/22/2022	10157	HOOVEN, RICHARD	\$144.00
	40090918	12/22/2022	1008950	HOWARD GROUP INC	\$2,375.00
	40090919	12/22/2022	9945	HUANG, NATHAN	\$60.00
	40090920	12/22/2022	1004977	HUDL	\$1,098.00
	40090921	12/22/2022	1007808	IMPERIAL BAG & PAPER	\$2,371.89
	40090922	12/22/2022	1007905	ISOLVED HCM LLC	\$1,635.00
	40090923	12/22/2022	10383	JAMES, JASON	\$75.00
	40090924	12/22/2022	060400	JAMISON, PHILIP	\$500.00
	40090925	12/22/2022	1003276	JOHN HANCOCK LIFE INSURANCE CO.	\$648.00
	40090926	12/22/2022	1002386	JOHNSON CONTROLS, INC.	\$35,610.00
	40090927	12/22/2022	10905	JOHNSON, CHAD	\$75.00
	40090928	12/22/2022	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40090929	12/22/2022	062600	KEEN COMPRESSED GAS CO	\$234.40
	40090930	12/22/2022	1009441	KOLB, ANDREA GENE	\$720.00
	40090932	12/22/2022	065200	KRAPF JR & SON INC GEORGE	\$14,121.49
	40090933	12/22/2022	1009562	LACAYO, SELENE	\$386.50

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40090934	12/22/2022	065710	LAKESHORE LEARNING MATERIALS	\$711.33
	40090935	12/22/2022	1005310	LIBERTY TOOL	\$293.37
	40090936	12/22/2022	1000250	LINDAMOOD BELL LEARNING PROCESSES	\$28,188.73
	40090937	12/22/2022	1004209	LOWES COMMERCIAL SERVICES	\$274.55
	40090938	12/22/2022	10722	LUCAS, STEVE	\$75.00
	40090940	12/22/2022	069582	MACKIN EDUCATIONAL RESOURCES /	\$196.65
	40090941	12/22/2022	10574	MAGEE, BRENDAN	\$60.00
	40090943	12/22/2022	071020	MARTIN STONE QUARRIES, INC.	\$1,100.05
	40090944	12/22/2022	9122	MARTIN, DOROTHY	\$55.00
	40090945	12/22/2022	10590	MCDOWELL, DAN	\$72.00
	40090946	12/22/2022	9612	MCKNETT, CHUCK	\$72.00
	40090947	12/22/2022	073020	MCMASTER-CARR SUPPLY CO	\$185.18
	40090949	12/22/2022	1002849	PMEA	\$142.00
	40090950	12/22/2022	073860	METROPOLITAN COMMUNICATIONS	\$2,050.00
	40090951	12/22/2022	1000348	METROPOLITAN LIFE INSURANCE CO.	\$50.00
	40090953	12/22/2022	1006697	MODERN GROUP LTD.	\$527.50
	40090954	12/22/2022	075660	MONAGHAN, JOHN	\$80.00
	40090955	12/22/2022	1006527	MONTGOMERY COUNTY INTERMEDIATE UNIT	\$1,650.00
	40090956	12/22/2022	076080	MOORE, SUZANNE K.	\$3,165.00
	40090958	12/22/2022	1009483	NO BOUNDARIES FOR LANGUAGE AND	\$1,227.50
	40090959	12/22/2022	079660	OCCUPATIONAL HEALTH CENTER	\$334.00
	40090960	12/22/2022	079853	ON THE GO KIDS, INC	\$2,206.81
	40090961	12/22/2022	9957	O'NEILL, FRANK	\$75.00
	40090964	12/22/2022	079961	ORIENTAL TRADING CO., INC	\$121.82
	40090965	12/22/2022	080065	PA PRINCIPALS ASSOCIATION	\$605.00
	40090966	12/22/2022	080031	PACIFIC LIFE	\$6,864.00
	40090967	12/22/2022	1006668	PANTHER WRESTLING	\$300.00
	40090968	12/22/2022	1006543	PAPCO, INC.	\$3,059.11
	40090969	12/22/2022	077475	NAPA AUTO PARTS	\$1,453.26
	40090970	12/22/2022	1007748	PAYSCHOOLS	\$27.00
	40090971	12/22/2022	081550	PEPPER & SON INC J W	\$119.33
	40090972	12/22/2022	1003736	PETROLEUM TRADERS CORP.	\$19,781.82
	40090973	12/22/2022	1009146	PICKUP PATROL LLC	\$1,093.37
	40090974	12/22/2022	082475	PLANK ROAD PUBLISHING INC	\$109.85
	40090975	12/22/2022	10226	PORRECA, ANTHONY	\$75.00
	40090976	12/22/2022	9463	PRUITT, ALFRED	\$60.00
	40090977	12/22/2022	1001796	PTM DOCUMENT SYSTEMS	\$192.81
	40090978	12/22/2022	1003743	REALLY GREAT READING	\$99.00
	40090979	12/22/2022	1009730	RED LION AREA SCHOOL DISTRICT	\$325.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40090981	12/22/2022	10976	REGAN, STEPHEN	\$60.00
	40090982	12/22/2022	084798	RENAISSANCE ACADEMY	\$5,845.70
	40090983	12/22/2022	1008746	RENAISSANCE LEARNING INC	\$11,030.01
	40090985	12/22/2022	10843	SCANDONE, CHARLES	\$108.00
	40090986	12/22/2022	9104	SCHILGEN, REX	\$216.00
	40090987	12/22/2022	9953	SCHWEITZER, BOB	\$55.00
	40090988	12/22/2022	086590	SDIC - SCHOOL DISTRICTS	\$242,731.00
	40090989	12/22/2022	9068	SHALLET, JOHN	\$75.00
	40090990	12/22/2022	9144	SHANK, DAVID	\$72.00
	40090991	12/22/2022	1008459	SHELLER OIL COMPANY	\$32.00
	40090992	12/22/2022	087815	SHOP RITE OF W.C.	\$1,325.88
	40090993	12/22/2022	1009686	SIGNAL 88 SECURITY	\$4,032.00
	40090997	12/22/2022	9006	SPEAKER, SCOTT E.	\$72.00
	40091000	12/22/2022	090875	STROUD WATER RESEARCH CENTER	\$4,765.00
	40091001	12/22/2022	091360	SWEET, STEVENS, KATZ & WILLIAMS	\$2,100.00
	40091002	12/22/2022	1009654	TAGGART PRINTING CORP	\$273.00
	40091003	12/22/2022	091970	TEACHER CREATED RESOURCES	\$52.93
	40091004	12/22/2022	1008422	TELESYSTEM	\$5,437.30
	40091005	12/22/2022	092357	THERAPY SHOPPE, INC	\$130.58
	40091006	12/22/2022	090310	THOM STECHER AND ASSOCIATES	\$22,000.00
	40091010	12/22/2022	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$708.00
	40091011	12/22/2022	093500	UNIONVILLE CHADDS FORD SCHOOL S D	\$100.00
	40091012	12/22/2022	1007797	URSINUS COLLEGE	\$600.00
	40091013	12/22/2022	1007699	US MEDICAL STAFFING LLC	\$1,759.07
	40091014	12/22/2022	1007837	VOYAGER SOPRIS LEARNING, INC.	\$302.50
	40091015	12/22/2022	10292	WASSON, MICHAEL	\$72.00
	40091016	12/22/2022	1000059	WEST CHESTER ED SUPPORT PERSONNEL	\$2,232.95
	40091017	12/22/2022	1000058	TRUMARK FCU	\$1,210.55
	40091018	12/22/2022	097000	WEST GOSHEN TOWNSHIP	\$9,271.44
	40091019	12/22/2022	1007869	WESTMORELAND INTERMEDIATE UNIT	\$500.00
	40091020	12/22/2022	1009087	WHITE MANOR COUNTRY CLUB	\$600.00
	40091021	12/22/2022	10186	WHITE, JAMES	\$135.00
	40091022	12/22/2022	097960	WIGGINS SHREDDING	\$540.00
	40091023	12/22/2022	097990	WILDLIFE ASSOCIATES, LTD	\$921.00
	40091024	12/22/2022	9947	WILLIAMS, DAVE	\$93.00
	40091025	12/22/2022	098060	WILSON LANGUAGE TRAINING CORP	\$855.36
	40091027	12/22/2022	9780	YODIS, JOSEPH	\$80.00
01	- Total				\$1,702,512.92

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
22	40090963	12/22/2022	1008130	OPTIV SECURITY INC	\$18,685.48
22	- Total				\$18,685.48
29	40090834	12/22/2022	10980	ALCOTT, NATHAN	\$75.00
	40090848	12/22/2022	10313	BOLDEN, DATWAN	\$75.00
	40090854	12/22/2022	10975	CARDEN, MATTHEW	\$60.00
	40090855	12/22/2022	10745	CASHMAN, JOHN	\$135.00
	40090861	12/22/2022	10979	CHRISTMAN, KEVIN	\$60.00
	40090862	12/22/2022	9387	CIAVARELLI, BILL	\$75.00
	40090863	12/22/2022	10195	CLARK, JOSEPH	\$52.00
	40090864	12/22/2022	10977	CLARK, JOSEPH	\$112.00
	40090868	12/22/2022	9044	CORCORAN, WILLIAM J	\$75.00
	40090869	12/22/2022	10729	COSTELLO, PATRICK	\$60.00
	40090881	12/22/2022	10828	DRIGGINS, SHAWN	\$150.00
	40090903	12/22/2022	10826	GRAY, GEROME	\$60.00
	40090908	12/22/2022	9320	HACKE, MIKE	\$75.00
	40090909	12/22/2022	10916	HAGERTY, MATT	\$75.00
	40090914	12/22/2022	9538	HENEGAHN, MIKE	\$75.00
	40090915	12/22/2022	10718	HERRON, WILLIAM	\$75.00
	40090919	12/22/2022	9945	HUANG, NATHAN	\$112.00
	40090927	12/22/2022	10905	JOHNSON, CHAD	\$75.00
	40090939	12/22/2022	9781	LUKASEVICH, AMY	\$75.00
	40090941	12/22/2022	10574	MAGEE, BRENDAN	\$60.00
	40090945	12/22/2022	10590	MCDOWELL, DAN	\$60.00
	40090948	12/22/2022	9833	MCNICHOL, JOHN	\$120.00
	40090952	12/22/2022	10835	MIONI, NICK	\$60.00
	40090957	12/22/2022	9616	MORRISSEY, MARY BETH	\$75.00
	40090962	12/22/2022	9626	O'NEILL, KYLE	\$75.00
	40090980	12/22/2022	9592	REESE, SCOTT	\$75.00
	40090984	12/22/2022	9550	REPETTO, ANDY	\$120.00
	40090986	12/22/2022	9104	SCHILGEN, REX	\$60.00
	40090989	12/22/2022	9068	SHALLET, JOHN	\$75.00
	40090990	12/22/2022	9144	SHANK, DAVID	\$75.00
	40090994	12/22/2022	10978	SIMPSON, KYLE	\$60.00
	40090995	12/22/2022	9788	SMITH, AVIS	\$75.00
	40090996	12/22/2022	10391	SMYTH, CHRIS	\$75.00
	40090997	12/22/2022	9006	SPEAKER, SCOTT E.	\$60.00
	40090998	12/22/2022	10672	STEINKE, MARK	\$75.00
	40090999	12/22/2022	10077	STERLING, DARRELL	\$75.00

West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
29	40091007	12/22/2022	9093	THOMAS, LUTHER	\$75.00
	40091008	12/22/2022	9813	TIGANI, JEROME	\$135.00
	40091009	12/22/2022	9303	TRIPP, DAVID	\$52.00
	40091026	12/22/2022	9971	WISNIEWSKI, JOHN	\$75.00
29 - Total					\$3,163.00
30	40090847	12/22/2022	1008879	BLUEFIN LLC	\$862.50
	40090891	12/22/2022	043287	FIVE STAR INC	\$232,740.00
	40090926	12/22/2022	1002386	JOHNSON CONTROLS, INC.	\$2,394.00
	40090942	12/22/2022	1009571	MARSHALL DENNEHEY WARNER COLEMAN &	\$2,775.00
30 - Total					\$238,771.50
50	80040179	12/22/2022	1008943	AMAZON	\$488.59
	80040180	12/22/2022	027050	COLONIAL VILLAGE MEAT MARKETS	\$899.40
	80040181	12/22/2022	1008591	DOMESTIC VIOLENCE CENTER	\$245.00
	80040182	12/22/2022	1002571	ILMUNC	\$1,010.00
	80040183	12/22/2022	065200	KRAPF JR & SON INC GEORGE	\$1,580.56
	80040184	12/22/2022	065230	KRAPF'S COACHES, INC.	\$1,601.00
	80040185	12/22/2022	1002589	LORGUS, LINDA	\$175.00
	80040186	12/22/2022	077190	MUSIC THEATRE INTERNATIONAL	\$740.00
	80040187	12/22/2022	1004963	OHIOPYLE PRINTS	\$1,971.60
	80040188	12/22/2022	1000601	SOFT PRETZEL FACTORY WC	\$87.50
	80040189	12/22/2022	1008565	TADDEO'S GREENHOUSES INC	\$239.00
	80040190	12/22/2022	1009676	WOMEN'S REPRODUCTIVE RIGHTS	\$137.00
	50 - Total				
51	80040191	12/22/2022	1007583	ACE SCREEN PRINTING	\$575.00
	80040192	12/22/2022	1008943	AMAZON	\$21.98
	80040193	12/22/2022	1007485	CMF VENDING	\$99.00
	80040194	12/22/2022	1008424	CRYSTAL SPRINGS	\$107.85
	80040195	12/22/2022	032205	DELAWARE MUSEUM OF	\$1,029.50
	80040196	12/22/2022	1009160	INTERACTIVE HEALTH TECHNOLOGIES LLC	\$1,172.00
	80040197	12/22/2022	065200	KRAPF JR & SON INC GEORGE	\$3,563.55
	80040198	12/22/2022	065230	KRAPF'S COACHES, INC.	\$1,601.00
	80040199	12/22/2022	1004615	OCTORARO NATIVE PLANT NURSERY, INC	\$266.00
	80040200	12/22/2022	1008214	PATELMOS PIZZERIA	\$390.60
	80040201	12/22/2022	082475	PLANK ROAD PUBLISHING INC	\$455.60
	80040202	12/22/2022	082730	POSITIVE PROMOTIONS	\$716.39
	80040203	12/22/2022	1005115	PURE WATER TECH OF CENTRAL PA INC	\$49.00
	80040204	12/22/2022	090800	STUDENT REFUNDS & REIMBURSMET	\$254.00

**West Chester Area School District
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
51	80040205	12/22/2022	086540	SCHOLASTIC BOOK FAIRS - 14	\$3,174.52
	80040206	12/22/2022	1009724	UPTOWN ENTERTAINMENT ALLIANCE	\$2,090.00
	80040207	12/22/2022	028984	WATERLOGIC EAST LLC	\$129.08
	80040208	12/22/2022	1005076	WCFOTO	\$100.00
	80040209	12/22/2022	098535	WOODBURN PRESS, LTD	\$37.70
51 - Total					\$15,832.77
80	50002131	12/22/2022	1009514	11400 INC	\$10,449.00
	50002132	12/22/2022	1005754	ARAMARK SERVICES INC.	\$342,417.64
80 - Total					\$352,866.64
Overall - Total					\$2,341,006.96

West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1006234	12/22/2022	1007696	AARDVARK PEST CONTROL SERVICES INC.	\$1,182.00
	V1006235	12/22/2022	015790	BOYLE'S FLOOR & WINDOW COVERNG	\$83.56
	V1006236	12/22/2022	017340	BSN SPORTS LLC	\$1,157.51
	V1006237	12/22/2022	1004703	COMSTAR TECHNOLOGIES	\$7,346.41
	V1006238	12/22/2022	032900	DEMCO INC	\$405.68
	V1006239	12/22/2022	032952	DENNEY ELECTRIC SUPPLY	\$540.80
	V1006240	12/22/2022	036928	EAGLE POWER TURF & TRACTOR	\$309.92
	V1006241	12/22/2022	040630	ETA/HAND2MIND	\$1,133.18
	V1006242	12/22/2022	043500	FLINN SCIENTIFIC	\$1,204.37
	V1006243	12/22/2022	043490	FOLLETT CONTENT SOLUTIONS LLC	\$774.15
	V1006244	12/22/2022	043605	FOX ROTHSCHILD LLP	\$357.00
	V1006245	12/22/2022	1001227	GARBER METROLOGY	\$913.75
	V1006247	12/22/2022	054645	HILLYARD, INC.	\$108.29
	V1006248	12/22/2022	065400	KURTZ BROS	\$157.50
	V1006249	12/22/2022	1004344	ROBERT E. LITTLE, INC.	\$589.99
	V1006250	12/22/2022	1007408	PROASYS INC.	\$2,500.00
	V1006251	12/22/2022	084465	REALLY GOOD STUFF	\$367.28
	V1006252	12/22/2022	086660	SCHOLASTIC MAGAZINES	\$502.60
	V1006253	12/22/2022	086700	SCHOOL HEALTH CORPORATION	\$114.06
	V1006254	12/22/2022	086775	SCHOOL NURSE SUPPLY	\$50.69
V1006255	12/22/2022	1007460	THOMSON REUTERS-WEST PUBLISHING	\$331.92	
V1006256	12/22/2022	093337	TUTTLE MARKETING SVCS INC	\$542.10	
V1006257	12/22/2022	093609	U.S. MUNICIPAL SUPPLY, INC.	\$44.48	
V1006258	12/22/2022	1000056	UNITED WAY OF CHESTER COUNTY	\$3,582.00	
01 - Total					\$24,299.24
22	V1006237	12/22/2022	1004703	COMSTAR TECHNOLOGIES	\$5,746.12
22 - Total					\$5,746.12
29	V1006236	12/22/2022	017340	BSN SPORTS LLC	\$3,232.30
29 - Total					\$3,232.30
30	V1006246	12/22/2022	1008855	GARLAND DBS INC	\$319,595.90
30 - Total					\$319,595.90
50	V5000527	12/22/2022	095760	WEINSTEIN SUPPLY CORPORATION	\$1,104.00
50 - Total					\$1,104.00
51	V5000528	12/22/2022	032900	DEMCO INC	\$226.10
	V5000529	12/22/2022	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$1,554.45

**West Chester Area School District
Electronic Funds Transfer Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
51	- Total				\$1,730.55
Overall - Total					\$355,758.11

Student Activity Accounts

Budget Unit	Project	Project Title	December 31, 2022
50000221	005221	BEST BUDDIES	1,234.73
50000222	005222	BEST BUDDIES	364.27
50000223	005223	BEST BUDDIES	5,266.73
50000326	005326	BEST BUDDIES	1,651.33
50000327	005327	BEST BUDDIES	181.45
50000328	005328	BEST BUDDIES	2,527.34
50000221	006221	BLACK STUDENT UNION	9,176.42
50000222	006222	BLACK STUDENT UNION	1,836.40
50000223	006223	BLACK STUDENT UNION	1,962.47
50000223	007223	BRINGING HOPE HOME CLUB	1,220.00
50000327	008327	8 th GRADE DANCE	5.08
50000222	011222	CLASS OF 2022	7,071.72
50000221	012221	CLASS OF 2023	17,916.37
50000222	012222	CLASS OF 2023	16,821.47
50000223	012223	CLASS OF 2023	11,399.26
50000327	012327	CLASS OF 2023	5,499.05
50000221	013221	CLASS OF 2024	387.52
50000222	013222	CLASS OF 2024	3,965.19
50000223	013223	CLASS OF 2024	5,015.97
50000327	013327	CLASS OF 2024	4,543.23
50000221	014221	CLASS OF 2025	3,777.63
50000222	014222	CLASS OF 2025	3,204.44
50000223	014223	CLASS OF 2025	2,750.50
50000327	014327	CLASS OF 2025	1,689.42
50000222	015222	CLASS OF 2020	90.00
50000223	015223	CLASS OF 2026	2,599.46
50000221	016221	MOCK TRIAL TEAM	1,696.29
50000221	017221	MODEL U.N.	5,606.37
50000222	017222	MODEL U.N.	5,911.65
50000223	017223	MODEL U.N.	13,517.29
50000221	018221	DECA	6,805.22
50000222	018222	DECA	9,570.55
50000223	018223	DECA	27,281.66
50000223	019223	IDRYO (LITERARY MAGAZINE)	49.51
50000222	020222	INTERACT	2,606.74
50000221	021221	MULTICULTURAL CLUB	529.04
50000222	023222	WVIK CLUB	368.80
50000223	023223	PHOTOGRAPHY CLUB	3,657.75
50000221	025221	ARTNERSHIPS	438.09
50000222	025222	RELAY FOR LIFE	700.09
50000221	032221	WORLD LANGUAGE HONOR SOCIETY	650.36
50000221	034221	NATIONAL HONOR SOCIETY	1,187.58
50000222	034222	NATIONAL HONOR SOCIETY	4,541.87
50000223	034223	NATIONAL HONOR SOCIETY	4,243.95
50000221	036221	NEWSPAPER	299.92

Student Activity Accounts

Budget Unit	Project	Project Title	December 31, 2022
50000221	037221	SPEECH & DEBATE	31.22
50000221	038221	RED CROSS CLUB	20.88
50000222	038222	FASHION CLUB	525.14
50000223	038223	FASHION CLUB	94.31
50000222	039222	HANDS TO HEARTS	22.52
50000221	040221	S.A.D.D.	43.82
50000222	040222	S.A.D.D.	964.99
50000223	040223	S.A.D.D.	1,616.22
50000221	041221	SCIENCE OLYMPIAD	2,494.75
50000222	041222	SCIENCE OLYMPIAD	94.79
50000223	041223	SCIENCE OLYMPIAD	7,892.05
50000221	042221	SKI CLUB	0.21
50000326	042326	SKI CLUB	5,946.27
50000221	043221	PHYSICS OLYMPIAD	534.15
50000326	045326	CROSS COUNTRY	70.55
50000326	044326	SCIENCE OLYMPIAD	1,809.24
50000327	045327	ART CLUB	21.87
50000221	046221	NATIONAL ART HONOR SOCIETY	768.00
50000222	046222	NATIONAL ART HONOR SOCIETY	49.57
50000221	047221	DEFYING MENTAL ILLNESS	345.63
50000221	050221	STUDENT COUNCIL	3,085.32
50000222	050222	STUDENT COUNCIL	16,803.56
50000223	050223	STUDENT COUNCIL	11,123.89
50000326	050326	STUDENT COUNCIL	5,855.19
50000327	050327	STUDENT COUNCIL	2,736.78
50000328	050328	STUDENT COUNCIL	17,186.03
50000221	051221	GSA	27.91
50000222	051222	BREAST CANCER AWARENESS	560.50
50000223	051223	RUSTIN GSA	1,038.09
50000326	051326	GSA	452.49
50000222	052222	OPERATION SMILE	126.00
50000221	054221	HIGH SCHOOL YEARBOOK	793.63
50000222	054222	HIGH SCHOOL YEARBOOK	18,657.65
50000223	054223	HIGH SCHOOL YEARBOOK	7,157.80
50000327	054327	MIDDLE SCHOOL YEARBOOK	3,286.31
50000328	054328	MIDDLE SCHOOL YEARBOOK	1,578.45
50000221	055221	GLAMOUR GALS	258.00
50000222	056222	SCHOOL STORE	4,559.10
50000221	058221	ANIME CLUB	23.67
50000223	060223	GERMAN CLUB	714.64
50000221	061221	MU ALPHA THETA HONOR SOCIETY	628.06
50000222	061222	MATH CLUB	65.83
50000221	062221	ACADEMIC TEAM - HENDERSON	3,175.19
50000222	062222	NORSE CODE NEWSPAPER	507.00
50000223	062223	ACADEMIC TEAM - RUSTIN	145.32

Student Activity Accounts

Budget Unit	Project	Project Title	December 31, 2022
50000221	063221	HHS NEUROSCIENCE	85.82
50000221	064221	WARRIORS CRICKET CLUB	203.00
50000222	064222	ACADEMIC TEAM	250.00
50000223	064223	AMERICAN LATINO PROGRAM	211.14
50000221	065221	HOSA	678.83
50000221	070221	SCHOOL MUSICAL	20,087.92
50000222	070222	BROADWAY SHOW	12,465.25
50000223	070223	THEATER FUND	4,307.84
50000221	072221	CALLIOPE	678.08
50000221	073221	STUDENTS FOR ANIMALS CLU	246.00
50000326	073326	FOOTBALL ACTIVITY FUND	2,008.54
50000221	074221	LATIN APPRECIATION STUDE	300.00
50000326	074326	CHEER CLUB	1,856.05
50000326	075326	WRESTLING ACTIVITY	48.67
50000326	076326	TRACK & FIELD ACTIVITY	820.98
50000221	077221	TRI-M MUSIC HONOR SOCIETY	1,405.58
50000221	078221	MUSIC DEPARTMENT FUND	7,310.12
50000222	078222	CHORAL FUND	639.68
50000223	078223	CHORAL FUND	7,986.09
50000221	080221	HHS ESPORTS	3,305.58
50000221	081221	OPERATION SMILE	150.00
50000221	083221	SOUTH ASIAN STUDENT ASSO	229.00
50000222	086222	COMPUTER ACCOUNT	849.87
50000221	087221	ROBOTICS CLUB	2,228.54
50000221	090221	DRAMA CLUB	5,776.20
50000326	090326	DRAMA	26,337.03
50000327	090327	DRAMA	7,620.98
50000328	090328	DRAMA	27,812.30
50000221	093221	STUDENTS HELPING STUDENTS	1,104.96
50000222	093222	KARE - EAST	935.40
50000326	093326	PEIRCE PROUD KIDS	1,497.69
50000328	093328	FUGETT CARES	129.00
50000223	094223	MEGA CLUB	733.74
50000221	095221	FEMPOWERMENT CLUB	168.54
50000221	096221	KINDNESS CLUB	863.38
50000222	098222	FORGN LANG HONOR SOCIETY	1,358.48
Total Fund 50 Projects			468,403.05
51000221	130221	ENVIRONMENTAL CLUB	0.55
51000327	142327	SKI CLUB	1,303.40
51000330	164330	ACTIVITY FUND	5,416.36
51000432	164432	ACTIVITY FUND	956.85
51000437	164437	ACTIVITY FUND	5,307.47
51000438	164438	ACTIVITY FUND	4,509.92
51000440	164440	ACTIVITY FUND	8,954.67
51000444	164444	ACTIVITY FUND	11,226.97

Student Activity Accounts

Budget Unit	Project	Project Title	December 31, 2022
51000445	164445	ACTIVITY FUND	593.40
51000447	164447	ACTIVITY FUND	13,377.09
51000448	164448	ACTIVITY FUND	2,652.06
51000451	164451	ACTIVITY FUND	6,718.97
51000452	164452	ACTIVITY FUND	11,280.63
51000453	164453	ACTIVITY FUND	5,269.90
51000454	164454	ACTIVITY FUND	2,527.84
51000931	164931	ACTIVITY FUND	676.29
51000955	164955	ACTIVITY FUND	828.07
51000980	164980	CYBER ACTIVITY FUND	337.76
51000451	179451	PHYSICAL EDUCATION	2,205.15
51000221	180221	CLEARING ACCOUNT	34,821.13
51000222	180222	CLEARING ACCOUNT	4,833.12
51000223	180223	CLEARING ACCOUNT	7,251.27
51000326	180326	CLEARING ACCOUNT	1,850.18
51000327	180327	CLEARING ACCOUNT	449.54
51000328	180328	CLEARING ACCOUNT	4,103.96
51000955	182955	COLLEGE SCHOLRSHP FD ADM	4,366.62
51000326	190326	DRAMA	105.00
51000222	191222	SCHOOL SIGN EHS	3,875.14
51000452	193452	LIFE SKILLS SUPPORT	22.05
51000437	194437	FIELD TRIP FUND	12,475.34
51000440	194440	FIELD TRIP ACCT	15,131.42
51000454	194454	FIELD TRIP FUND	3,075.08
51000221	202221	IMPROVEMENT FUND	12,974.79
51000222	202222	IMPROVEMENT FUND	33,371.10
51000223	202223	IMPROVEMENT FUND	5,961.68
51000326	202326	IMPROVEMENT FUND	110.03
51000327	202327	IMPROVEMENT FUND	4,892.81
51000328	202328	IMPROVEMENT FUND	2,831.57
51000222	203222	HEART MONITOR/PE ACCT	2,736.35
51000223	203223	PE HEART MONITORS	196.55
51000222	209222	ENGLISH DEPT	4,858.82
51000222	210222	LIBRARY FUND	1,019.96
51000223	210223	LIBRARY FUND	327.42
51000326	210326	LIBRARY FUND	5,361.85
51000327	210327	LIBRARY FUND	5,067.14
51000328	210328	LIBRARY FUND	2,603.82
51000438	210438	LIBRARY FUND	7,169.16
51000440	210440	LIBRARY FUND	7,106.01
51000444	210444	LIBRARY FUND	7,924.37
51000445	210445	LIBRARY FUND	525.56
51000447	210447	LIBRARY FUND	14,181.91
51000448	210448	LIBRARY FUND	3,273.55
51000451	210451	LIBRARY FUND	114.23

Student Activity Accounts

Budget Unit	Project	Project Title	December 31, 2022
51000452	210452	LIBRARY FUND	7,670.63
51000453	210453	LIBRARY FUND	3,625.81
51000454	210454	LIBRARY FUND	107.35
51000221	211221	HEALTH FITNESS/HRM	2,291.54
51000326	214326	MUSIC FUND	10,928.24
51000327	214327	MUSIC FUND	848.98
51000328	214328	MUSIC FUND	1,038.78
51000448	214448	MUSIC FUND	11.65
51000222	216222	PAVE THE WAY	1,652.62
51000221	234221	STUDENT ASSISTANCE FUND	7,744.49
51000222	234222	STUDENT ASSISTANCE FUND	16,296.77
51000223	234223	STUDENT ASSISTANCE FUND	4,962.43
51000328	234328	STUDENT ASSISTANCE FUND	1,396.00
51000221	250221	BRUNO SCHOLARSHIP	7,581.15
51000953	250953	ACTIVITY FEE WAIVER FUND STUDENT	108.94
51000221	251221	RICK MAERKER MEMORIAL SCHOLARSHIP	12,101.58
51000223	251223	ARSCOTT SOCCER SCHOLARSHIP	119.29
51000221	252221	B REED HNDERSON SCHOLARSHIP	61,099.53
51000221	253221	VICKY AHLUM MEMORIAL SCHOLARSHIP	4,231.50
51000221	254221	PEER BEST BUDDIES SCHOLARSHIP	10.00
51000222	254222	CLASS OF 2005 SCHOLARSHIP	2,262.34
51000221	255221	BOYS LACROSSE BOOSTERS AWARD	5,806.32
51000222	255222	RECYCLING SCHOLARSHIP	494.04
51000221	256221	CLASS OF 2002 BOOK SCH	200.00
51000221	257221	JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP	4.96
51000223	258223	BIANCA ROBERSON SCHOLARSHIP	8,863.67
51000955	259955	MATLACK MEMORIAL TRUST FUND	5,083.32
51000221	261221	TRAPNELL SCHOLARSHIP	114,999.91
51000223	263223	CHARLES COGNATO SCHOLARSHIP	18,185.00
51000221	265221	TUKLOFF MEMORIAL TRUST	25.08
51000222	268222	WENKE SCHOLSP FUND	8,697.76
51000221	269221	THOMAS WEEKS SCHOLARSHIP	267.66
51000221	276221	CLASS OF 2020 SCHOLARSHIP	4,600.00
51000955	290955	UNDISTRIBUTED INCOME	7,876.80
Total Fund 51 Projects			620,306.02
Fund 50 / 51 - Combined Project Totals			1,088,709.07
Fund 50 / 51 - Combined Accounts Payable			(123.27)
Fund 50 / 51 - Due to / from other funds			(25,803.64)
Total Student Activity and Agency Funds			1,062,782.16
Fund 50 / 51 - Cash Account Balances as of December 31, 2022			Total Cash
			1,062,782.16
Total Student and Agency Activity Funds			1,062,782.16

**WEST CHESTER AREA SCHOOL DISTRICT
FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT
DECEMBER 31, 2022**

OPERATING CASH

CASH BALANCE NOVEMBER 30, 2022 \$ **243,782.41**

RECEIPTS DECEMBER 1, 2022 - DECEMBER 31, 2022

DEPOSITS	28,564.57	
DEPOSITS ON ACCOUNT	198,390.79	
INTEREST	862.48	
SALE OF EQUIPMENT	-	
POS FEES RECEIVED	1,828.74	
ARAMARK REIMBURSEMENT	-	
TRANSFER FROM INVESTMENTS ACCOUNT	-	
TOTAL RECEIPTS		229,646.58

DISBURSEMENTS DECEMBER 1, 2022 - DECEMBER 31, 2022

BANK FEES	287.75	
POS SERVICE CHARGES	-	
EQUIPMENT PURCHASES	19,782.88	
ARAMARK PAYMENTS	342,417.64	
STUDENT REFUNDS	125.00	
ARAMARK MAINTENANCE SUPPLIES	-	
CUSTODIAL SERVICES	-	
OTHER	-	
TOTAL DISBURSEMENTS		362,613.27

CASH BALANCE DECEMBER 31, 2022 \$ **110,815.72**

INVESTMENTS

INVESTMENT BALANCE NOVEMBER 30, 2022 \$ **2,395,736.17**

RECEIPTS DECEMBER 1, 2022 - DECEMBER 31, 2022

TRANSFERS FROM CHECKING ACCOUNT:		
STATE SUBSIDY:	590,624.39	
INTEREST:	8,738.31	
TOTAL ADDITIONS		599,362.70

DISBURSEMENTS DECEMBER 1, 2022 - DECEMBER 31, 2022

TRANSFER TO CHECKING ACCOUNT	-	
TOTAL DISBURSEMENTS		0.00

INVESTMENT BALANCE DECEMBER 31, 2022 \$ **2,995,098.87**

PREPAID STUDENT ACCOUNTS

PREPAID STUDENT ACCOUNTS BALANCE NOVEMBER 30, 2022 \$ **284,195.08**

ADD: RECEIVED ON ACCOUNT	192,074.49	
TOTAL ADDITIONS		192,074.49
DEDUCT: PREPAIDS USED	199,898.25	
TOTAL DEDUCTIONS		199,898.25

PREPAID STUDENT ACCOUNTS BALANCE DECEMBER 31, 2022 \$ **276,371.32**

WEST CHESTER AREA SCHOOL DISTRICT
 JANUARY 23, 2023
 STATEMENT OF DISBURSEMENTS SUMMARY
 FOR THE PERIOD DECEMBER 1, 2022 - DECEMBER 31, 2022

GENERAL FUND DISBURSEMENTS	25,382,642.25
includes Technology, Federal Programs and any Special State Funds	
BILLS PAID	25,382,642.25
INVESTMENTS	0.00
CAPITAL RESERVE FUND	37,568.01
CAPITAL PROJECTS FUND	946,068.09
SPECIAL REVENUE - Athletics	8,762.30
TRUST FUNDS	0.00
CAFETERIA	362,325.52
STUDENT ACTIVITY FUND DISBURSEMENTS	26,741.47
TRUST AND AGENCY FUND DISBURSEMENTS	<u>49,444.00</u>
TOTAL DISBURSEMENTS	<u>26,813,551.64</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

WEST CHESTER AREA SCHOOL DISTRICT

January 23, 2023 SCHOOL BOARD MEETING

CONSENT AGENDA RESOLUTION

Approval of the December 31, 2022 Financial Report

Approval is requested for the West Chester School District Financial Report for the month ending December 31, 2022.

I so move.

2022-23 General Fund Financial Analysis

The expenses and revenues as of December 2022 represent 6 months of financial activity for the District. To date we have collected \$185.8 million in real estate taxes which is \$6.4 million over budget. Outstanding taxes not collected by December 31st were submitted to the County on January 15 for a property tax lien and collection efforts in accordance with PA tax collection law. Year-to-date we have collected \$972,000 in interim taxes which is \$172,000 over budget and is due to the new construction within the District. We will continue to receive interim tax revenues throughout the remainder of the school year.

We have received local revenues totaling \$206.1 million or 97.66% of our budget. This amount is slightly ahead of last year as a % of total budget. Based on local revenues trends from the previous year and our current YTD collections, we have increased our revenue projections for earned income tax (EIT) by \$2.8 million, transfer tax by \$863,700 and investment earnings by \$2.2 million. The Governor did approve a PA state budget in June that included increases in state-wide Basic Education (BEF) and Special Education funding (SEF) that resulted in an increase in BEF of \$1.4 million and an increase in SEF of \$131,600. Transportation subsidy is calculated as a reimbursement formula based on the previous year actual costs, and we have reduced our projected transportation subsidy by \$137,600 due to decreased costs in the previous year. We have also increased our federal revenues related to Medical Access by \$76,000.

On the expense side for 2022-23, we have revised our projections for salaries and benefits related to average teacher salary in the amount of \$985,533, adjusted salary projections based on new headcount and attritional savings netting a decrease in salaries by \$29,000, increased teacher extra duty payments in the amount of \$300,000, reduced professional and technical service for contracted aides by \$200,000, reduced our charter school tuitions by \$2.3 million due to lower than anticipated enrollment and tuition rates, reduced our transportation projections by \$700,000 and revised our debt service expense in the amount of \$100,000.

And as you can see on the statement, we have budgeted \$296.9 million in expenses and \$263.4 million in revenues this year and we budgeted to use \$33.5 million of our fund balance to close the gap between the expenses and revenues.

Our fund balance is projected to be \$65.5 million at June 30th 2023, but we anticipate using \$31.0 million to reduce the tax increase for the 2023-24 school year.

This concludes the financial report.

John T. Scully, School Board Treasurer

West Chester Area School District

2022-23 General Fund Including Technology and Federal Programs

Revenue for the Month Ending December 31, 2022

	CURRENT YR BUDGET	YEAR TO DATE REVENUE	AVAILABLE BALANCE	YTD RECEIPTS CURR VS. PRIOR YR	BUDGET RECEIVED CURRENT YR	% OF BUDGET RECEIVED VS. PRIOR YR
CURRENT REAL ESTATE	179,425,846.00	185,786,582.03	(6,360,736.03)	6,624,645.47	103.55%	102.01%
INTERIM R. E. TAXES	799,830.00	972,484.32	(172,654.32)	(663,498.20)	121.59%	198.68%
PUBLIC UTILITY R. T.	180,000.00	204,098.15	(24,098.15)	524.40	113.39%	113.10%
EARNED INCOME TAXES	22,682,367.00	11,123,279.29	11,559,087.71	410,327.36	49.04%	53.88%
REAL ESTATE TRANSFER	3,886,260.00	3,507,994.43	378,265.57	(630,581.03)	90.27%	108.62%
DELIQU TAX LEVIED	2,858,800.00	814,166.84	2,044,633.16	(207,612.93)	28.48%	35.74%
EARNINGS-INVESTMENTS	362,863.00	2,758,037.38	(2,395,174.38)	2,756,934.22	760.08%	0.31%
PARKING FEES	65,000.00	71,128.54	(6,128.54)	6,467.66	109.43%	99.48%
RENTALS	245,000.00	364,633.72	(119,633.72)	173,492.56	148.83%	78.02%
CONTRIBUTIONS	-	-	-	-	0.00%	0.00%
SUMMER SCHL TUITION	51,000.00	1,640.00	49,360.00	(49,333.83)	3.22%	99.95%
RCPTS OTHER LEA'S PA	53,000.00	81,816.22	(28,816.22)	49,944.67	154.37%	60.14%
OUTDOOR EDU. TUITION	-	-	-	-	0.00%	0.00%
MISCELLANEOUS REVENU	76,000.00	61,022.31	14,977.69	11,111.90	80.29%	65.67%
REF PRIOR YR EXPEN.	10,000.00	7,266.11	2,733.89	6,036.35	72.66%	12.30%
ACTIVITY FEE REVENUE	294,490.00	297,700.00	(3,210.00)	57,725.00	101.09%	81.49%
ADVERTISING REVENUE	-	-	-	-	0.00%	0.00%
LOCAL REVENUES	210,990,456.00	206,051,849.34	4,938,606.66	8,546,183.60	97.66%	96.64%
BASIC INSTR. SUBSIDY	9,575,763.00	4,625,534.28	4,950,228.72	690,542.28	48.30%	46.72%
TUITION ORPHANS	100,000.00	-	100,000.00	-	0.00%	0.00%
MIGRATORY CHILDREN	-	-	-	-	0.00%	0.00%
SPECIAL ED FUNDING	5,843,253.00	2,437,767.00	3,405,486.00	56,130.17	41.72%	40.37%
PRRI/APS DIRECT PAYMENTS	-	-	-	-	0.00%	0.00%
TRANSPORTATION SUB.	3,087,583.00	1,603,281.00	1,484,302.00	(12,635.00)	51.93%	52.34%
RENT SUBSIDY	879,499.00	49,699.52	829,799.48	(172,046.65)	5.65%	20.58%
MEDICAL-DENTAL SVCS.	253,931.00	-	253,931.00	-	0.00%	0.00%
BASIC ED REIM SUPP	4,282,501.00	4,282,501.14	(0.14)	686,307.02	100.00%	100.00%
SCHOOL SAFETY AND SECURITY	-	-	-	-	0.00%	0.00%
READY TO LEARN BLOCK GRANT	399,095.00	399,095.00	-	-	100.00%	100.00%
OTHER STATE GRANTS	-	9,988.00	(9,988.00)	9,988.00	0.00%	0.00%
SOC SEC/MED SUBSIDY	4,325,678.00	840,426.45	3,485,251.55	57,360.35	19.43%	19.00%
RETIREMENT SUBSIDY	19,922,360.00	8,315,598.24	11,606,761.76	4,703,085.06	41.74%	19.20%
STATE REVENUES	48,669,663.00	22,563,890.63	26,105,772.37	6,018,731.23	46.36%	36.00%
IDEA 619 FUNDS	7,605.00	-	7,605.00	-	0.00%	0.00%
IDEA PASS THROUGH	1,614,144.00	-	1,614,144.00	-	0.00%	0.00%
TITLE I	555,223.00	109,540.41	445,682.59	(153,799.10)	19.73%	45.82%
TITLE II	236,327.00	46,533.60	189,793.40	(159,571.87)	19.69%	83.63%
TITLE III LEP/IMMIGRAN	101,031.00	18,482.01	82,548.99	(119,096.98)	18.29%	138.27%
TITLE IV	43,216.00	31,360.88	11,855.12	19,843.56	72.57%	25.36%
OTHER FEDERAL GRANTS	-	-	-	-	0.00%	0.00%
CARES ACT	-	-	-	-	0.00%	0.00%
GOV'S EMERGENCY ED RELIEF	-	-	-	-	0.00%	0.00%
ESSERII CRRSA	-	295,477.44	(295,477.44)	144,219.41	0.00%	0.00%
ARP ESSER III	100,976.00	1,014,552.37	(913,576.37)	1,014,552.37	1004.75%	0.00%
OTHER CARES ACT	-	11,484.90	(11,484.90)	5,589.90	0.00%	0.00%
ARP ESSER LLSA	-	8,665.20	(8,665.20)	8,665.20	0.00%	0.00%
ARP ESSER SSSA	-	1,733.04	(1,733.04)	1,733.04	0.00%	0.00%
ARP ESSER ASSA	-	1,733.06	(1,733.06)	1,733.06	0.00%	0.00%
ARP HCY	-	5,680.00	(5,680.00)	5,680.00	0.00%	0.00%
MA DIRECT SERVICES	970,000.00	1,058,606.58	(88,606.58)	2,427.94	109.13%	108.88%
MA ADMIN TIME STUDY	22,000.00	16,022.59	5,977.41	(13,917.71)	72.83%	99.80%
FEDERAL PROGRAMS	3,650,522.00	2,619,872.08	1,030,649.92	758,058.82	71.77%	52.62%
TOTAL REVENUES	263,310,641.00	231,235,612.05	32,075,028.95	15,322,973.65	87.82%	85.05%

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WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 6/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/BUD
111	REG SALARIES ADMIN	10,560,308.00	736,965.14	.00	5,395,786.36	5,164,521.64	51.09
ACCOUNT-121	REG SALARIES PROF						
121	REG SALARIES PROF	80,660,347.00	7,285,289.75	.00	36,248,836.61	44,411,510.39	44.94
ACCOUNT-123	EXTRA ASSIGN PROF						
123	EXTRA ASSIGN PROF	1,703,915.34	52,931.74	.00	1,599,851.68	104,063.66	93.89
ACCOUNT-124	SABBATICL LV PROF						
124	SABBATICL LV PROF	300,000.00	21,093.32	.00	105,466.60	194,533.40	35.16
ACCOUNT-125	SUBJ CHRPRSN PROF						
125	SUBJ CHRPRSN PROF	530,792.00	69,901.30	.00	309,678.26	221,113.74	58.34
ACCOUNT-127	RETIREMT SEV PROF						
127	RETIREMT SEV PROF	392,000.00	.00	.00	.00	392,000.00	.00
ACCOUNT-128	HOMEBD INSTR PROF						
128	HOMEBD INSTR PROF	1,000.00	.00	.00	787.50	212.50	78.75
ACCOUNT-135	SUPPLEMTL CONTR PROF						
135	SUPPLEMTL CONTR PRO	2,167,000.00	191,215.33	.00	1,140,277.99	1,026,722.01	52.62
ACCOUNT-141	REG SALARIES TECHNCL						
141	REG SALARIES TECHNCL	4,185,980.00	319,515.00	.00	2,088,547.07	2,097,432.93	49.89
ACCOUNT-143	EXTRA ASSIGN TECHNCL						
143	EXTRA ASSIGN TECHNCL	2,700.00	.00	.00	1,289.31	1,410.69	47.75
ACCOUNT-151	REG SALARIES OFFICE						
151	REG SALARIES OFFICE	3,115,647.00	246,431.01	.00	1,386,047.58	1,729,599.42	44.49
ACCOUNT-152	TEMP SALARIES OFFICE						
152	TEMP SALARIES OFFIC	5,000.00	.00	.00	4,526.19	473.81	90.52
ACCOUNT-153	O/T SALARIES OFFICE						
153	O/T SALARIES OFFICE	60,704.88	5,597.98	.00	49,420.92	11,283.96	81.41
ACCOUNT-154	SALARIES AIDES						
154	SALARIES AIDES	588,596.00	50,078.10	.00	193,896.44	394,699.56	32.94
ACCOUNT-158	TECH AIDES						
158	TECH AIDES	626,763.00	53,220.11	.00	268,928.45	357,834.55	42.91
ACCOUNT-161	REG SALARIES O & M						
161	REG SALARIES O & M	5,382,213.00	397,959.53	.00	2,228,578.93	3,153,634.07	41.41
ACCOUNT-162	TEMP SALARIES O & M						
162	TEMP SALARIES O & M	85,000.00	7,004.10	.00	49,512.00	35,488.00	58.25
ACCOUNT-163	O/T SALARIES O & M						
163	O/T SALARIES O & M	194,000.00	38,653.74	.00	171,158.10	22,841.90	88.23
ACCOUNT-167	CUSTODIAL SEVERANCE						
167	CUSTODIAL SEVERANCE	40,000.00	.00	.00	.00	40,000.00	.00
ACCOUNT-168	TECH TRADE/CRAFTS						
168	TECH TRADE/CRAFTS	586,245.00	31,389.23	.00	168,677.32	417,567.68	28.77
ACCOUNT-171	NEW HIRES						
171	NEW HIRES	.00	-729.05	.00	.00	.00	.00
ACCOUNT-173	EXPENSE REPORTS						
173	EXPENSE REPORTS	.00	-1,977.58	.00	3,295.06	-3,295.06	.00
ACCOUNT-191	REG SALARIES INSTRL AIDES						
191	REG SALARIES INSTRL	2,331,751.00	216,308.04	.00	813,701.44	1,518,049.56	34.90
ACCOUNT-193	O/T INSTRUCTIONAL AIDES						

DATE: 01/10/2023
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WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 6/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
193	O/T INSTRUCTIONAL A	57,900.00	1,343.70	.00	63,040.40	-5,140.40	108.88
ACCOUNT-211	MEDICAL INSURANCE						
211	MEDICAL INSURANCE	16,594,933.01	1,426,346.14	.00	7,672,487.84	8,922,445.17	46.23
ACCOUNT-212	DENTAL INSURANCE						
212	DENTAL INSURANCE	1,469,115.82	106,841.69	.00	539,000.32	930,115.50	36.69
ACCOUNT-213	LIFE INSURANCE						
213	LIFE INSURANCE	225,134.86	17,921.15	.00	100,872.32	124,262.54	44.81
ACCOUNT-214	INC. PROT. INS.						
214	INC. PROT. INS.	250,016.94	13,304.78	.00	69,320.25	180,696.69	27.73
ACCOUNT-215	EYE CARE INS						
215	EYE CARE INS	214,343.18	17,268.64	.00	87,400.08	126,943.10	40.78
ACCOUNT-216	PRESCRIPTION INS						
216	PRESCRIPTION INS	4,499,512.52	183,305.22	.00	914,607.42	3,584,905.10	20.33
ACCOUNT-220	SOCIAL SECURITY CONT						
220	SOCIAL SECURITY CON	8,652,012.20	681,151.20	.00	3,740,564.10	4,911,448.10	43.23
ACCOUNT-230	RETIREMENT CONTRIBS						
230	RETIREMENT CONTRIBS	39,847,613.47	3,374,586.56	.00	18,073,454.60	21,774,158.87	45.36
ACCOUNT-231	RETIREMENT CONTR - DC						
231	RETIREMENT CONTR -	.00	26,397.04	.00	136,126.85	-136,126.85	.00
ACCOUNT-240	TUITION REIMBURSE						
240	TUITION REIMBURSE	600,000.00	15,785.15	.00	230,324.29	369,675.71	38.39
ACCOUNT-250	UNEMPLOYMENT COMP						
250	UNEMPLOYMENT COMP	380,000.00	.00	.00	1,010.94	378,989.06	.27
ACCOUNT-260	WORKMEN'S COMPENS						
260	WORKMEN'S COMPENS	948,761.00	249,859.01	.00	746,191.08	202,569.92	78.65
ACCOUNT-290	OTHER EMPLOYEE BEN						
290	OTHER EMPLOYEE BEN	.00	.00	.00	537,310.58	-537,310.58	.00
ACCOUNT-302	PURCH PROF AIDES						
302	PURCH PROF AIDES	3,321,371.00	86,722.36	.00	484,783.53	2,836,587.47	14.60
ACCOUNT-303	PURCH PROF TSS CCIU						
303	PURCH PROF TSS CCIU	212,007.00	.00	.00	.00	212,007.00	.00
ACCOUNT-304	PURCH PROF TSS CONTRACTED						
304	PURCH PROF TSS CONT	1,396,208.00	342,692.77	.00	543,756.83	852,451.17	38.95
ACCOUNT-310	OFFICIAL/ADMIN SVCS						
310	OFFICIAL/ADMIN SVCS	667,499.00	52,333.79	.00	383,056.04	284,442.96	57.39
ACCOUNT-315	PURCH PROF TEACHER SUBS						
315	PURCH PROF TEACHER	2,654,195.57	459.92	1,650.00	594,180.00	2,058,365.57	22.45
ACCOUNT-316	PURCH PROF AIDES SUBS						
316	PURCH PROF AIDES SU	150,000.00	.00	.00	19,714.98	130,285.02	13.14
ACCOUNT-317	PURCH PROF ADM SUPPRT SUB						
317	PURCH PROF ADM SUPP	100,000.00	6,513.75	14,176.25	44,383.06	41,440.69	58.56
ACCOUNT-322	PROF ED SVCS IU'S						
322	PROF ED SVCS IU'S	6,887,695.00	.00	.00	783,317.54	6,104,377.46	11.37
ACCOUNT-323	PROF ED SVCS OTHER						
323	PROF ED SVCS OTHER	1,413,235.00	109,671.42	.00	687,313.89	725,921.11	48.63
ACCOUNT-324	PROF ED SRVS EMPL TRAIN.						

DATE: 01/10/2023
 TIME: 09:01:19

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 6/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
324	PROF ED SRVS EMPL T	236,635.13	6,017.86	11,519.00	51,723.70	173,392.43	26.73
ACCOUNT-329	PROF. EDUC. SVCS- OTHER						
329	PROF. EDUC. SVCS- O	440,900.00	28,439.00	.00	140,001.00	300,899.00	31.75
ACCOUNT-330	OTHER PROF SERVICES						
330	OTHER PROF SERVICES	2,360,609.80	77,811.05	11,996.79	804,953.44	1,543,659.57	34.61
ACCOUNT-340	TECHNICAL SERVICES						
340	TECHNICAL SERVICES	10,010.00	.00	3,000.00	.00	7,010.00	29.97
ACCOUNT-348	PROF SVCS - TECHN LGY						
348	PROF SVCS - TECHN LG	141,060.16	1,162.50	65,056.25	50,424.60	25,579.31	81.87
ACCOUNT-350	SECURITY/SAFETY SVCS						
350	SECURITY/SAFETY SVC	358,075.00	25,397.04	1,062.62	52,000.35	305,012.03	14.82
ACCOUNT-360	EMPLOYEE TRAINING AND DEV						
360	EMPLOYEE TRAINING A	2,000.00	.00	1,000.00	.00	1,000.00	50.00
ACCOUNT-390	OTHER PURCH. SVCS						
390	OTHER PURCH. SVCS	374,566.70	5,450.92	1,914.50	63,086.50	309,565.70	17.35
ACCOUNT-422	ELECTRICITY						
422	ELECTRICITY	2,145,938.00	151,114.95	.00	784,033.45	1,361,904.55	36.54
ACCOUNT-424	WATER/SEWAGE						
424	WATER/SEWAGE	661,545.00	33,931.07	192,624.34	213,646.81	255,273.85	61.41
ACCOUNT-430	REPAIRS & MAINT SVCS						
430	REPAIRS & MAINT SVC	1,024,551.04	10,625.26	330,828.83	477,051.29	216,670.92	78.85
ACCOUNT-432	REPAIRS & MAINT- SVC EQUI						
432	REPAIRS & MAINT- SV	12,800.00	.00	8,290.83	1,215.17	3,294.00	74.27
ACCOUNT-438	REPAIRS & MAINT- TECH						
438	REPAIRS & MAINT- TE	165,300.00	233.80	1,597.20	7,526.00	156,176.80	5.52
ACCOUNT-441	RENTAL - LAND & BLDGS						
441	RENTAL - LAND & BLD	141,000.00	.00	8,441.00	9,175.00	123,384.00	12.49
ACCOUNT-442	EQUIPMENT RENTAL						
442	EQUIPMENT RENTAL	195,259.45	10,851.54	100,736.50	77,698.79	16,824.16	91.38
ACCOUNT-444	RENTAL VEHICLES						
444	RENTAL VEHICLES	1,500.00	.00	.00	.00	1,500.00	.00
ACCOUNT-449	OTHER RENTAL						
449	OTHER RENTAL	7,897.26	272.26	.00	4,284.26	3,613.00	54.25
ACCOUNT-513	CONTRACTED CARRIERS						
513	CONTRACTED CARRIERS	15,601,441.50	1,247,776.47	471,140.68	4,538,075.60	10,592,225.22	32.11
ACCOUNT-516	FROM THE I.U.						
516	FROM THE I.U.	25,000.00	.00	.00	.00	25,000.00	.00
ACCOUNT-521	FIRE INSURANCE						
521	FIRE INSURANCE	235,000.00	.00	.00	75,202.00	159,798.00	32.00
ACCOUNT-522	AUTO LIABLTY INS						
522	AUTO LIABLTY INS	60,500.00	.00	.00	58,750.00	1,750.00	97.11
ACCOUNT-523	GNRL PROP & LIAB INS						
523	GNRL PROP & LIAB IN	232,000.00	.00	.00	360,695.00	-128,695.00	155.47
ACCOUNT-525	BONDING INSURANCE						
525	BONDING INSURANCE	7,762.00	.00	.00	195.00	7,567.00	2.51
ACCOUNT-529	OTHER INSURANCE						

DATE: 01/10/2023
 TIME: 09:01:19

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 4
 EXPSTA11

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 6/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
529	OTHER INSURANCE	88,500.00	.00	.00	83,381.00	5,119.00	94.22
ACCOUNT-530	TELEPHONE & POSTAGE						
530	TELEPHONE & POSTAGE	328,491.76	25,674.29	34,159.11	137,010.00	157,322.65	52.11
ACCOUNT-538	COMMUNICATIONS-TECH						
538	COMMUNICATIONS-TECH	187,626.00	2,854.74	157,070.49	122,471.69	-91,916.18	148.99
ACCOUNT-540	ADVERTISING						
540	ADVERTISING	16,657.10	.00	5,846.54	2,159.01	8,651.55	48.06
ACCOUNT-550	PRINTING AND BINDING						
550	PRINTING AND BINDIN	66,310.67	1,155.00	17,303.82	4,004.14	45,002.71	32.13
ACCOUNT-560	TUITION						
560	TUITION	630,000.00	.00	.00	.00	630,000.00	.00
ACCOUNT-561	TUIT TO LEA WITHIN						
561	TUIT TO LEA WITHIN	223,000.00	3,337.33	.00	54,978.09	168,021.91	24.65
ACCOUNT-562	TUITION - CHARTER SCHOOLS						
562	TUITION - CHARTER S	10,306,060.00	655,199.63	.00	3,798,341.14	6,507,718.86	36.86
ACCOUNT-563	TUIT TO PRIV SCHOOLS						
563	TUIT TO PRIV SCHOOL	933,500.00	33,511.73	.00	574,283.47	359,216.53	61.52
ACCOUNT-564	TUIT TO AREA VO-TECH						
564	TUIT TO AREA VO-TEC	2,859,354.00	651,241.00	.00	1,953,723.00	905,631.00	68.33
ACCOUNT-567	TUITION TO APP PRIV. SCHL						
567	TUITION TO APP PRIV	2,210,000.00	65,621.12	.00	837,724.10	1,372,275.90	37.91
ACCOUNT-568	TUITION PRRI, ALT ED,DTEN						
568	TUITION PRRI, ALT E	10,000.00	.00	.00	.00	10,000.00	.00
ACCOUNT-569	TUITION OTHER						
569	TUITION OTHER	50,000.00	.00	.00	20,880.00	29,120.00	41.76
ACCOUNT-580	TRAVEL EXPENSES						
580	TRAVEL EXPENSES	179,530.25	15,768.39	1,100.00	32,422.82	146,007.43	18.67
ACCOUNT-581	TRAVEL-PROF. DEVELOPMENT						
581	TRAVEL-PROF. DEVELO	157,771.00	12,915.62	-1,007.90	22,262.44	136,516.46	13.47
ACCOUNT-594	I.U. PAYMNT BY W.H SP CL						
594	I.U. PAYMNT BY W.H	6,000.00	.00	.00	.00	6,000.00	.00
ACCOUNT-595	I.U. PAYMNT BY W/H						
595	I.U. PAYMNT BY W/H	130,194.00	130,344.27	.00	130,344.27	-150.27	100.12
ACCOUNT-610	GENERAL SUPPLIES						
610	GENERAL SUPPLIES	3,627,079.13	152,502.37	776,871.99	1,452,732.19	1,397,474.95	61.47
ACCOUNT-618	SUPPLIES-TECHNOLOGY						
618	SUPPLIES-TECHNOLOGY	7,197.00	.00	.00	70.00	7,127.00	.97
ACCOUNT-621	NATURAL GAS						
621	NATURAL GAS	1,029,500.00	97,354.60	60,915.27	283,529.65	685,055.08	33.46
ACCOUNT-626	GASOLINE & DIESEL						
626	GASOLINE & DIESEL	69,362.00	4,921.30	40,313.17	29,048.83	.00	100.00
ACCOUNT-627	DIESEL FUEL						
627	DIESEL FUEL	12,000.00	691.85	8,687.34	3,069.66	243.00	97.98
ACCOUNT-635	FOOD MEALS & REFRESHMENTS						
635	FOOD MEALS & REFRES	79,509.06	372.83	2,338.75	24,834.37	52,335.94	34.18
ACCOUNT-640	BOOKS & PERIODICALS						

DATE: 01/10/2023
 TIME: 09:01:19

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 5
 EXPSTA11

SELECTION CRITERIA: orgn.fund='01'
 ACCOUNTING PERIOD: 6/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
640	BOOKS & PERIODICALS	1,493,910.33	21,922.19	353,945.48	787,015.75	352,949.10	76.37
ACCOUNT-648	BOOKS -TECHNOLOGY						
648	BOOKS -TECHNOLOGY	378.00	166.50	.00	166.50	211.50	44.05
ACCOUNT-650	SUPPLIES & FEES- TECH REL						
650	SUPPLIES & FEES- TE	2,300,894.78	43,895.42	279,183.17	1,191,889.42	829,822.19	63.93
ACCOUNT-750	EQUIP - ORIG & ADDT'L						
750	EQUIP - ORIG & ADDT	3,000.00	.00	250.00	15,863.88	-13,113.88	537.13
ACCOUNT-751	NON CAP EQUIP-ORIG. OR AD						
751	NON CAP EQUIP-ORIG.	4,943.81	.00	.00	4,943.81	.00	100.00
ACCOUNT-752	CAP EQUIP- ORIG. OR ADD						
752	CAP EQUIP- ORIG. OR	147,505.32	3,595.00	7,103.07	43,595.49	96,806.76	34.37
ACCOUNT-758	EQUIPMENT-TECHNOLOGY						
758	EQUIPMENT-TECHNOLOG	3,828.00	.00	.00	.00	3,828.00	.00
ACCOUNT-760	EQUIPMENT - REPLACEMENT						
760	EQUIPMENT - REPLACE	20,031.00	.00	1,469.48	929.47	17,632.05	11.98
ACCOUNT-762	CAP EQUIP- REPLACE						
762	CAP EQUIP- REPLACE	313,200.00	-33,487.80	134,572.67	71,557.85	107,069.48	65.81
ACCOUNT-768	EQUIP REPLACE-TECHNOLOGY						
768	EQUIP REPLACE-TECHN	3,750.00	.00	.00	482.99	3,267.01	12.88
ACCOUNT-810	DUES AND FEES						
810	DUES AND FEES	233,120.96	12,360.08	26,251.66	108,526.96	98,342.34	57.81
ACCOUNT-811	MEMBERSHIPS						
811	MEMBERSHIPS	125,441.00	1,828.00	1,650.00	62,779.82	61,011.18	51.36
ACCOUNT-832	INT SERIAL BONDS						
832	INT SERIAL BONDS	10,341,906.00	18,897.24	.00	5,172,551.58	5,169,354.42	50.02
ACCOUNT-880	REFNDS OF PR YRS RCP						
880	REFNDS OF PR YRS RC	55,000.00	.00	.00	4,021.80	50,978.20	7.31
ACCOUNT-890	MISC EXPENDITURES						
890	MISC EXPENDITURES	-89,498.00	.00	.00	.00	-89,498.00	.00
ACCOUNT-899	STUDENT ACTIVITY						
899	STUDENT ACTIVITY	100,000.00	.00	.00	.00	100,000.00	.00
ACCOUNT-912	SERIAL BNDS PRN PYMT						
912	SERIAL BNDS PRN PYM	17,615,000.00	.00	.00	520,000.00	17,095,000.00	2.95
ACCOUNT-932	CAP RESERVE FD TRANS						
932	CAP RESERVE FD TRAN	12,457,496.00	.00	.00	2,323,177.00	10,134,319.00	18.65
TOTAL REPORT		296,840,416.00	19,955,077.50	3,133,058.90	116,324,990.90	177,382,366.20	40.24

DATE: 01/10/2023
TIME: 08:59:43

WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='22'
ACCOUNTING PERIOD: 6/23

SORTED BY: ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6500	EARNINGS-INVESTMENTS	75,000.00	159,950.22	.00	585,882.09	-510,882.09	781.18
ACCOUNT-R9310	GENRL FND TRANSFERS						
R9310	GENRL FND TRANSFERS	10,134,319.00	.00	.00	.00	10,134,319.00	.00
ACCOUNT-R9400	SALE OF FIXED ASSETS						
R9400	SALE OF FIXED ASSETS	.00	32,568.00	.00	141,778.00	-141,778.00	.00
TOTAL REPORT		10,209,319.00	192,518.22	.00	727,660.09	9,481,658.91	7.13

DATE: 01/10/2023
 TIME: 09:02:24

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='22'
 ACCOUNTING PERIOD: 6/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
330	OTHER PROF SERVICES	.00	.00	1,356.00	.00	-1,356.00	.00
ACCOUNT-390	OTHER PURCH. SVCS						
390	OTHER PURCH. SVCS	5,000,000.00	.00	78,458.68	.00	4,921,541.32	1.57
ACCOUNT-529	OTHER INSURANCE						
529	OTHER INSURANCE	.00	.00	.00	-100.00	100.00	.00
ACCOUNT-757	NON CAP TECH EQUIP-ORIG						
757	NON CAP TECH EQUIP-	512,720.00	9,067.83	51,748.62	86,071.04	374,900.34	26.88
ACCOUNT-760	EQUIPMENT - REPLACEMENT						
760	EQUIPMENT - REPLACE	100,000.00	4,165.33	13,759.05	84,788.90	1,452.05	98.55
ACCOUNT-766	CAP TECH HARDWARE REPLACE						
766	CAP TECH HARDWARE R	575,000.00	18,685.48	312,997.60	169,354.72	92,647.68	83.89
ACCOUNT-767	NON CAP TECH EQUIP-REPLAC						
767	NON CAP TECH EQUIP-	2,995,541.00	-180.00	120,829.52	304,076.74	2,570,634.74	14.18
ACCOUNT-810	DUES AND FEES						
810	DUES AND FEES	.00	.00	.00	7.00	-7.00	.00
TOTAL REPORT		9,183,261.00	31,738.64	579,149.47	644,198.40	7,959,913.13	13.32

DATE: 01/10/2023
TIME: 09:00:07

WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='27'
ACCOUNTING PERIOD: 6/23

SORTED BY: ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R9310	GENRL FND TRANSFERS	2,323,177.00	.00	.00	2,323,177.00	.00	100.00
TOTAL REPORT		2,323,177.00	.00	.00	2,323,177.00	.00	100.00

DATE: 01/10/2023
 TIME: 09:02:42

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='27'
 ACCOUNTING PERIOD: 6/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
300	PRCHSD PRO&TECH SVS	.00	.00	5,978.74	12,176.00	-18,154.74	.00
ACCOUNT-330	OTHER PROF SERVICES						
330	OTHER PROF SERVICES	.00	.00	52,773.80	12,500.00	-65,273.80	.00
ACCOUNT-390	OTHER PURCH. SVCS						
390	OTHER PURCH. SVCS	.00	4,911.62	4,474,056.29	387,709.99	-4,861,766.28	.00
ACCOUNT-430	REPAIRS & MAINT SVCS						
430	REPAIRS & MAINT SVC	.00	.00	12,770.00	.00	-12,770.00	.00
ACCOUNT-610	GENERAL SUPPLIES						
610	GENERAL SUPPLIES	.00	.00	2,739.58	692.93	-3,432.51	.00
ACCOUNT-750	EQUIP - ORIG & ADDT'L						
750	EQUIP - ORIG & ADDT	.00	.00	2,119.11	19,781.00	-21,900.11	.00
ACCOUNT-752	CAP EQUIP- ORIG. OR ADD						
752	CAP EQUIP- ORIG. OR	2,323,177.00	.00	.00	.00	2,323,177.00	.00
ACCOUNT-891	RETAINAGE						
891	RETAINAGE	.00	.00	57,740.31	-9,707.44	-48,032.87	.00
TOTAL REPORT		2,323,177.00	4,911.62	4,608,177.83	423,152.48	-2,708,153.31	216.57

DATE: 01/10/2023
TIME: 09:00:25

WEST CHESTER AREA SCHOOL DISTRICT
REVENUE STATUS REPORT

PAGE NUMBER: 1
REVSTA11

SELECTION CRITERIA: orgn.fund='29'
ACCOUNTING PERIOD: 6/23

SORTED BY: ACCOUNT
TOTALLED ON:
PAGE BREAKS ON:

ACCOUNT - - - - -	TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
R6710	GATE RECEIPTS	131,500.00	22,487.50	.00	151,229.50	-19,729.50	115.00
TOTAL REPORT		131,500.00	22,487.50	.00	151,229.50	-19,729.50	115.00

DATE: 01/10/2023
 TIME: 09:03:02

WEST CHESTER AREA SCHOOL DISTRICT
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='29'
 ACCOUNTING PERIOD: 6/23

SORTED BY: ACCOUNT
 TOTALED ON:
 PAGE BREAKS ON:

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
135	SUPPLEMTL CONTR PRO	2,645.00	5,729.00	.00	36,027.00	-33,382.00	1362.08
ACCOUNT-220	SOCIAL SECURITY CONT						
220	SOCIAL SECURITY CON	.00	420.33	.00	2,642.39	-2,642.39	.00
ACCOUNT-230	RETIREMENT CONTRIBS						
230	RETIREMENT CONTRIBS	.00	1,580.85	.00	10,430.85	-10,430.85	.00
ACCOUNT-231	RETIREMENT CONTR - DC						
231	RETIREMENT CONTR -	.00	5.51	.00	61.47	-61.47	.00
ACCOUNT-350	SECURITY/SAFETY SVCS						
350	SECURITY/SAFETY SVC	3,340.00	.00	.00	.00	3,340.00	.00
ACCOUNT-390	OTHER PURCH. SVCS						
390	OTHER PURCH. SVCS	64,075.00	5,530.00	.00	6,155.00	57,920.00	9.61
ACCOUNT-513	CONTRACTED CARRIERS						
513	CONTRACTED CARRIERS	3,080.00	.00	.00	.00	3,080.00	.00
ACCOUNT-580	TRAVEL EXPENSES						
580	TRAVEL EXPENSES	2,010.00	.00	.00	.00	2,010.00	.00
ACCOUNT-610	GENERAL SUPPLIES						
610	GENERAL SUPPLIES	32,900.00	-7,198.15	6,230.60	-7,193.90	33,863.30	-2.93
ACCOUNT-762	CAP EQUIP- REPLACE						
762	CAP EQUIP- REPLACE	18,060.00	.00	.00	.00	18,060.00	.00
ACCOUNT-810	DUES AND FEES						
810	DUES AND FEES	5,390.00	.00	.00	.00	5,390.00	.00
TOTAL REPORT		131,500.00	6,067.54	6,230.60	48,122.81	77,146.59	41.33

**WEST CHESTER AREA SCHOOL DISTRICT
CAPITAL PROJECTS FUND
Month Ending December 31, 2022**

Project	Description	Project Budget	Project to Date Expenses at Prior 6/30	Current Fiscal Year to Date Expenses	Total Expenses	Budget Balance
Current Projects						
C033	Exton Renovations/Additions	18,202,584.08	17,912,813.79	0.00	17,912,813.79	289,770.29
C034	East Goshen Design and Construction	17,750,000.00	17,625,891.07	56,561.00	17,682,452.07	67,547.93
C035	Mary C Howse Design and Construction	11,900,000.00	53,376.67	16,340.00	69,716.67	11,830,283.33
C036	Glen Acres Design and Construction	17,700,000.00	2,267,847.11	4,503,360.66	6,771,207.77	10,928,792.23
C037	Hillsdale Design and Construction	10,400,000.00	0.00	0.00	0.00	10,400,000.00
C038	Starkweather Design and Construction	10,400,000.00	477,546.31	169.57	477,715.88	9,922,284.12
C057	New Elementary School Design and Construction	27,500,000.00	26,674,522.98	44,827.83	26,719,350.81	780,649.19
C059	Westtown-Thornbury Addition	2,500,000.00	2,595,115.30	272,136.64	2,867,251.94	(367,251.94)
C064	EHS Fire Panel Replacement	145,000.00	137,470.00	0.00	137,470.00	7,530.00
C065	HHS Front Entrance Redesign	53,080.00	14,771.00	0.00	14,771.00	38,309.00
C068	FMS Fire Panel Replacement	75,000.00	49,150.00	0.00	49,150.00	25,850.00
C069	RHS Phase 2 Roof Replacement	1,313,750.00	1,313,750.00	0.00	1,313,750.00	0.00
C070	RHS Phase 3 Roof Replacement	1,350,611.00	477,620.33	876,509.54	1,354,129.87	(3,518.87)
C999	2012-2023 Labor	4,915,221.54	4,258,627.74	109,205.35	4,367,833.09	547,388.45
Total Current Projects		163,095,112.28	111,643,108.88	5,879,110.59	117,522,219.47	45,572,892.81

WEST CHESTER AREA SCHOOL DISTRICT
 FOOD SERVICES FUND
 DECEMBER 31, 2022

	2022-23 CONTRACT BUDGET	ACTUAL DECEMBER 2022	2022-23
<u>REVENUE</u>			
CAFETERIA SALES *	2,725,673	251,009	934,157
GOVERNMENT REIMBURSEMENTS	769,873	149,021	559,003
TOTAL REVENUE	3,495,545	400,030	1,493,160
 <u>EXPENDITURES</u>			
COST OF FOOD	1,205,102	200,542	652,850
<i>COMMODITY USAGE</i>	(101,150)	22,171	76,306
LABOR	1,568,170	164,284	711,412
ADMINISTRATIVE EXPENSE	66,495	6,743	26,970
MANAGEMENT FEE	61,380	6,224	24,896
OTHER DIRECT EXPENSES **	413,684	34,714	169,204
TOTAL EXPENDITURES	3,213,680	412,507	1,585,333
 PROFIT/LOSS	 281,865	 (12,477)	 (92,173)

* Includes Catering

** Includes Catering Expense

WEST CHESTER AREA SCHOOL DISTRICT
December 2022

	452 EB	440 EG	438 EX	444 FH	445 GA	454 GES	451 HILLS	437 MCH	448 PW	453 SS	447 WT	Total Elementary	328 F.M.	326 P.M.	327 S.M.	223 RUSTIN	222 EAST	221 HEND.	Total Secondary	OTHER	TOTAL				
Kindergarten	64	76	58	44	63	80	76	71	58	81	68	739										739	Kindergarten		
Special Education - Kinder	10	14	10	9	12	9	8	10	10	17	12	121											121	Special Education - Kinder	
Grade 1	61	76	73	67	59	70	87	79	60	74	73	779											779	Grade 1	
Special Education - Grade 1	10	6	11	9	14	10	8	8	7	9	10	102											102	Special Education - Grade 1	
Grade 2	77	69	69	54	77	94	78	69	85	84	79	835											835	Grade 2	
Special Education - Grade 2	9	5	17	6	10	11	5	7	6	20	9	105											105	Special Education - Grade 2	
Grade 3	66	85	54	65	76	61	77	66	74	80	88	792											792	Grade 3	
Special Education - Grade 3	12	10	15	15	14	21	14	8	13	11	11	144											144	Special Education - Grade 3	
Grade 4	62	71	58	49	58	91	95	84	57	101	87	813											813	Grade 4	
Special Education - Grade 4	9	12	8	8	19	14	11	12	11	16	13	133											133	Special Education - Grade 4	
Grade 5	70	78	56	57	67	63	79	67	73	68	83	761											761	Grade 5	
Special Education - Grade 5	20	13	21	11	14	18	10	9	13	17	14	160											160	Special Education - Grade 5	
Grade 6													246	297	234								777	Grade 6	
Special Education - Grade 6													55	49	43								147	Special Education - Grade 6	
Grade 7													228	262	218								708	Grade 7	
Special Education - Grade 7													47	60	50								157	Special Education - Grade 7	
Grade 8													283	304	236								823	Grade 8	
Special Education - Grade 8													43	53	60								156	Special Education - Grade 8	
Grade 9																249	252	316					817	Grade 9	
Special Education - Grade 9																54	59	62					175	Special Education - Grade 9	
Grade 10																234	259	330					823	Grade 10	
Special Education - Grade 10																53	51	44					148	Special Education - Grade 10	
Grade 11																259	265	289					813	Grade 11	
Special Education - Grade 11																43	46	58					147	Special Education - Grade 11	
Grade 12																265	260	305					830	Grade 12	
Special Education - Grade 12																54	49	38					141	Special Education - Grade 12	
Regular Education	400	455	368	336	400	459	492	436	407	488	478	4,719	757	863	688	1,007	1,036	1,240			5,591		10,310	Regular Education	
Special Education	70	60	82	58	83	83	56	54	60	90	69	765	145	162	153	204	205	202			1,071		1,836	Special Education	
In - District Total	470	515	450	394	483	542	548	490	467	578	547	5,484	902	1,025	841	1,211	1,241	1,442			6,662		12,146	In - District Total	
Out of District Totals																									
Alternative Ed. Reg. Ed.																						3	3	Alternative Ed. Reg. Ed.	
Alternative Ed. Special Ed.																						165	165	Alternative Ed. Special Ed.	
Charter Schools																									Charter Schools
Achievement Cyber																						2	2	Achievement Cyber	
Agora Cyber																						1	1	Agora Cyber	
Avon Grove																						-	-	Avon Grove	
Chester County Family Academy																						15	15	Chester County Family Academy	
Chester Community Charter																						-	-	Chester Community Charter	
Collegium																						219	219	Collegium	
Commonwealth Connections - Cyber																						22	22	Commonwealth Connections - Cyber	
Insight																						8	8	Insight	
Ketterer Charter																						2	2	Ketterer Charter	
Pa Leadership - Cyber																						111	111	Pa Leadership - Cyber	
Pennsylvania Cyber																						1	1	Pennsylvania Cyber	
Pa Virtual - Cyber																						4	4	Pa Virtual - Cyber	
Reach Cyber																						6	6	Reach Cyber	
Renaissance Academy																						5	5	Renaissance Academy	
21st Century - Cyber																						13	13	21st Century - Cyber	
Outside PA																						-	-	Outside PA	
GRAND TOTAL	470	515	450	394	483	542	548	490	467	578	547	5,484	902	1,025	841	1,211	1,241	1,442			6,662	577	12,723		

WEST CHESTER AREA SCHOOL DISTRICT

January 23, 2023

Other Business

ACTION ITEMS

Approval for the Resolution (1) accepting and approving the medical leave and irrevocable retirement from the District of Robert Sokolowski as set forth in the Separation and Release Agreement; (2) approving Kalia Reynolds as Substitute Superintendent effective January 24, 2023 and Acting Superintendent effective January 1, 2024 as set forth in the Addendum to Reynolds' Employment Agreement; (3) authorizing the amendment of the organization plan of the District and development of a plan to reorganize the duties previously performed by the Assistant Superintendent; (4) directing the solicitation of resumes and proposals for individuals qualified to search for a Superintendent of Schools; and (5) authorizing the Solicitor and special labor and employment counsel to take necessary actions.

Approval is requested for the Resolution (1) accepting and approving the medical leave and irrevocable retirement from the District of Robert Sokolowski as set forth in the Separation and Release Agreement; (2) approving Kalia Reynolds as Substitute Superintendent effective January 24, 2023 and Acting Superintendent effective January 1, 2024 as set forth in the Addendum to Reynolds' Employment Agreement; (3) authorizing the amendment of the organization plan of the District and development of a plan to reorganize the duties previously performed by the Assistant Superintendent; (4) directing the solicitation of resumes and proposals for individuals qualified to search for a Superintendent of Schools; and (5) authorizing the Solicitor and special labor and employment counsel to take necessary actions.

I so move.